

University of Illinois
Extension
Richland County
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Olney, IL 62450
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Office Hours:
Monday-Friday
8:00 a.m. to 4:30 p.m.
Closed 12 p.m. to 1:00 p.m.


Extension Staff:

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Find us on 
Richland County Illinois 4-H



Richland County 4-H NEWSLETTER



Included in this newsletter are instructions to re-enroll in **Z-Suites**. These are a **step-by-step guide for returning members**. If you are a **new member**, you should have received a new member packet from the office that has **the instructions you need to follow**.



What ignites your child?

- Here is a chance to allow them to explore and create something new each month, helping them find their spark. Eight monthly free classes will be held at the Olney Public Library and led by a University of Illinois staff. Classes will begin at 4:00 p.m. and end at 5:00 p.m. Students 2nd grade and older are eligible. Class size is limited so sign up today!

**** October 11th, 2023 is Straw Weaving Bracelets- In this activity, we will create a fashionable bracelet and learn about sheep wool.**

College of Agricultural, Consumer and Environmental Sciences
University of Illinois · U.S. Department of Agriculture · Local Extension Councils Cooperating **1**
University of Illinois Extension provides equal opportunities in programs and employment.
If you need reasonable accommodation to participate, please contact your local office.
Early requests are strongly encouraged to allow sufficient time for meeting your access needs.



ZSUITE RE-ENROLLMENT INSTRUCTIONS

<https://4h.zsuite.org/>

RETURNING
MEMBER(S)

Re-enroll each volunteer and 4-H club member:

1. Login with your family's username and password.
2. Click on the primary profile and enter your 4-character PIN.
3. From the Family Dashboard, click on the name of the youth member you wish to enroll.
4. Click on ENROLL MEMBER NOW.
5. Review/update the requested member information. When you are done with that, click NEXT
6. Here you will read and electronically sign the 4-H participation waiver(s), click NEXT
7. Here is where you will select your club or clubs and desired projects. There may be clubs and projects listed that carried over from your enrollment during the last program year.
8. To add clubs, select your county. This defaults to the county submitted when you created your account. You may need to select another county to find your desired club.
9. Select your Club from the drop-down menu. Select ADD CLUB.
10. To add projects for any of the clubs, select ADD PROJECT for the desired club(s). Select the desired project from the drop-down menu. Select ADD PROJECT and selection will be added to the club. Feel free to add additional clubs or projects. If you make a mistake or wish to remove a project, select the X and confirm you wish to delete the project.
11. When done making your selections, click ADD TO CART.
12. You will be taken to the cart checkout. If you need to add additional family members feel free to do that.
13. Once you have added all additional members or volunteers, click pay for enrollments on the main screen.
14. The cart should say \$0 as our donor is paying your fee, however, you should still click checkout.

Once that is complete, your enrollment will be submitted to our office where we will review it and approve your enrollment. Once you're approved, you're ready to explore all that 4-H has to offer!





October 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------------------------|--------|---------|--|----------|----------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| -----National 4-H Week----- | | | | | | |
| 8 | 9 | 10 | 11 4:00 Workshop at Olney Public Library | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 Scholarship Deadline | 2 | 3 6PM Achievement Night | 4 Nov 4-5 Junior Leadership Conference |



2023-2024 4-H Year

Achievement Night

November 3, 2023 at 6:00PM



2022-2023 Achievement Night will be held on November 3 at 6PM at the Immanuel United Methodist Church, 700 N East Street, Olney
Cupcakes, cookies and drinks will be available

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2023 Junior Leadership Conference

The Illinois 4-H Junior Leadership Conference (JLC) is a fun-filled event which provides junior high 4-H members (7th & 8th grades) a look into opportunities in Illinois 4-H and helps start their leadership journey. Members gain skills related to 4-H projects and leadership, such as communication, decision making, and teamwork while engaging in hands-on activities



Conference Date: November 4-5, 2023

Conference location: Decatur Hotel & Conference Center, 4191 US 36 West, Decatur, IL 62522; Hotel phone: 217-422-8800

Open to: any 4-H member in 7th or 8th grade

Cost: \$200 (lodging, t-shirt, meals, conference supplies and activities)

Registration deadline: October 13, 2023

• Registration is limited to the first 100 youth who register.

• Participants are encouraged to register early as this conference usually reaches capacity before the registration deadline. A waitlist will be activated once capacity is reached.

