

UNIT PLAN OF WORK (1 YEAR)

(TO IMPACT GRAND CHALLENGES/STATE PRIORITY ISSUES)

Unit:	25
Program Year	Oct 1, 2022 –Sept 30, 2023

PURPOSE: *TO PROVIDE AN OVERVIEW OF*

- *STATE PRIORITY ISSUES THAT STAFF WITHIN THE UNIT PLAN TO IMPACT IN LOCALLY RELEVANT WAYS*
- *INCLUSION PLANS FOR REACHING UNDERREPRESENTED AUDIENCES FOR PROGRAMMING AND COMMITTEE/COUNCIL RECRUITMENT AND RETENTION*

PLEASE NAME THE FILE FOR YOUR PLAN USING THE FOLLOWING FORMAT:

YEAR Unit Plan of Work_Unit#

e.g., 2022-2023 Unit Plan of Work_Unit09

Illinois Extension's Grand Challenge Goals and State Priority Issues

<p>(ECONOMY) Grow a Prosperous Economy</p> <ul style="list-style-type: none"> • Workforce Preparedness/Advancement • Financial Wellbeing • Economic Vitality 	<p>(FOOD) Maintain a Safe & Accessible Food Supply</p> <ul style="list-style-type: none"> • Food Access • Food Safety • Food Production
<p>(COMMUNITY) Support Strong and Resilient Youth, Families, and Communities</p> <ul style="list-style-type: none"> • Involvement and Leadership • Connectedness and Inclusion • Thriving Youth 	<p>(HEALTH) Maximize Physical and Emotional Health for All</p> <ul style="list-style-type: none"> • Chronic Disease Prevention and Management • Social and Emotional Health • Healthy and Safe Community Environments
<p>(ENVIRONMENT) Sustain Natural Resources in Home & Public Spaces</p> <ul style="list-style-type: none"> • Enhancing and Preserving Natural Resources • Engagement with Home and Community Landscapes and Environment 	

Instructions: Complete each of the following tables.

Table 1: **Overview of State Priority Issues Targeted Across Unit**

Table 2: **Goals to Address the Thriving Youth State Priority Issue 2022-2023 (4-H Statewide Goals)**

Table 3: **Supplemental Issue-Focused Impact Plan**

ONLY IF staff in your unit will be devoting *concentrated effort* toward a state priority issue THAT IS NOT INCLUDED in an educator's issue-focused impact plan (e.g. due to a staffing vacancy or other unique circumstances)

Table 4: **Unit Councils/Committees Your Unit Plans to Target for Improved REG Representation**

Table 5: **Programming Audience(s) Your Unit Plans to Target for Improved REG Representation**

UNIT OVERVIEW

Complete Table 1 below to provide an overview your unit’s overall state priority issue-focused impact plans. Be sure to include all state priority issues targeted in educator plans of work, SNAP-Ed strategic plan for your unit, Thriving Youth (detailed in Table 2 below), and any state priority issues targeted in your supplemental impact plan (detailed in Table 3 below if applicable). Add more rows you need additional space to list the state priority issues targeted by staff within your unit.

Table 1: Overview of State Priority Issues Targeted Across Unit	
Unit:25	County Director: Tara Buerster
State priority issue targeted	List each staff member who will be involved in addressing this priority issue for your unit. Include the staff member’s role (e.g. Educator, Extension Program Coordinator, Community Worker, County Director) and program area.
Economy – Grow a Prosperous Economy	Samantha Gaither – Youth Development Educator, 4-H Extension Program Coordinators – Yvette Anderson, Debra Collier, Maisie McClure, & Ryan Littlejohn
Community – Support Strong & Resilient Youth, Families, and Communities	Samantha Gaither – Youth Development Educator, 4-H Extension Program Coordinators – Yvette Anderson, Debra Collier, Maisie McClure, & Ryan Littlejohn
Environment – Sustain Natural Resources in Home & Public Spaces	Samantha Gaither – Youth Development Educator, 4-H Extension Program Coordinators – Yvette Anderson, Debra Collier, Maisie McClure, & Ryan Littlejohn, Master Gardener Volunteers
Food – Maintain a Safe & Accessible Food Supply	Community Workers – Kirby Hunt, Jane Jones, Carol VanMatre
Health – Maximize Physical and Emotional Health for All	Samantha Gaither – Youth Development Educator, 4-H Extension Program Coordinators – Yvette Anderson, Debra Collier, Maisie McClure, & Ryan Littlejohn Community Workers – Kirby Hunt, Jane Jones, Carol VanMatre

Table 2: Goals to Address the Thriving Youth State Priority Issue 2022-2023 (4-H Statewide Goals)

The Statewide Illinois 4-H Priorities for 2022-25 include:

- **(EPC Focus) To increase the # of youth who are deepening/extending their 4-H pathway experience. Each unit is asked to identify one of the following as a focus for 2022-23, with the intention to advance both over the next three years:**
 - Beyond Unit Experiences: Expanding the pathway of youth already in a 4-H experience
 - Example 1: Preparing county youth to participate in the state awards program with workshops to support youth in working on their applications
 - Example 2: Recruiting a county/unit delegation to attend JLC, accompanied by local staff as the chaperone
 - Beyond Group Enrollment: Increasing # of youth participating in school-based or other group enrollment program (such as embryology, Health Jam) who individually enroll/register for a follow-up 4-H experience (i.e. club, workshop, event)
- **(Educator Focus) To implement a 4-H signature program in every county and metro area. Assumes full implementation of program and use of the provided evaluation form to collect participant data.**
- **(EPC and/or Educator Focus) To identify an Expansion & Review goal to reach a specific, targeted underserved audience in each county and metro area to reach with a positive youth development experience each year. Underserved audiences can be identified by review of the county's parity report. For counties already reaching parity, the goal is to reach a new audience not previously served.**

Statewide Illinois Priority	Unit Focus	What actions will you take to meet the goal?	What unit staff will be working toward this goal or actions?
<i>Goal 1 (EPC Focus) To increase the # of youth who are deepening/extending their 4-H pathway experience</i>	Select 1 for 2022-23 <input checked="" type="checkbox"/> Beyond Unit Experience <input type="checkbox"/> Beyond Group Enrollment	*Recruiting members to participate in State Workshops such as JLC, Youth Livestock, etc. * Work with members to prepare and participate in state awards and scholarship program.	EPC's: Debra Collier, Ryan Little john, Maisie McClure, Yvette Anderson
Goal 2: (Educator Focus) Implement a 4-H Signature Program in Every County and Metro Area	List the targeted signature programs: Welcome to the Real World, Illinois Food Challenge, and Your Thoughts Matter	*Contact with schools made. *Implement one of the three programs in each county.	Educator: Samantha Gaither
Goal 3: Expansion & Review Target Audience (Each county and metro area should identify a specific school, partner organization or neighborhood of focus)	List each county and (if applicable) targeted metro area in your unit with the target audience:	Edwards – Contact Private Christian School and Home School Group. Lawrence – Work with Lawrence County Health Department.	Educator: Samantha Gaither

Table 2: Goals to Address the Thriving Youth State Priority Issue 2022-2023 (4-H Statewide Goals)

The Statewide Illinois 4-H Priorities for 2022-25 include:

- **(EPC Focus) To increase the # of youth who are deepening/extending their 4-H pathway experience. Each unit is asked to identify one of the following as a focus for 2022-23, with the intention to advance both over the next three years:**
 - Beyond Unit Experiences: Expanding the pathway of youth already in a 4-H experience
 - Example 1: Preparing county youth to participate in the state awards program with workshops to support youth in working on their applications
 - Example 2: Recruiting a county/unit delegation to attend JLC, accompanied by local staff as the chaperone
 - Beyond Group Enrollment: Increasing # of youth participating in school-based or other group enrollment program (such as embryology, Health Jam) who individually enroll/register for a follow-up 4-H experience (i.e. club, workshop, event)
- **(Educator Focus) To implement a 4-H signature program in every county and metro area. Assumes full implementation of program and use of the provided evaluation form to collect participant data.**
- **(EPC and/or Educator Focus) To identify an Expansion & Review goal to reach a specific, targeted underserved audience in each county and metro area to reach with a positive youth development experience each year. Underserved audiences can be identified by review of the county’s parity report. For counties already reaching parity, the goal is to reach a new audience not previously served.**

Statewide Illinois Priority	Unit Focus	What actions will you take to meet the goal?	What unit staff will be working toward this goal or actions?
		<p>Richland – Work with Local School District to identify underserved groups.</p> <p>Wabash – Work with Local Health Department to identify underserved group.</p> <p>Wayne – Make contact with Children’s Home (Branch of Oblong Christian Childrens Home in Wayne County).</p>	<p>EPC’s: Debra Collier, Ryan Little john, Maisie McClure, Yvette Anderson</p>

OPTIONAL SUPPLEMENTAL ISSUE-FOCUSED IMPACT PLAN (IF APPROPRIATE TO YOUR UNIT)

There are times when unit staff will target an issue with outreach that is NOT included in an educator’s plan (often due to vacancies in staffing). Complete **Table 3: Supplemental Issue-Focused Impact Plan** ONLY if there are *concentrated efforts* NOT covered in one of your unit’s educator plans. Add more rows to Table 3 if you need additional space to outline the plan. Copy the table FOR EACH PRIORITY ISSUE if you expect to have *concentrated effort* devoted to more than one issue during the 2022-2023 Extension year. In Table 3, do not include issue-focused impact plans already outlined in an educator’s plan of work submitted within your unit.

Examples of types of programs/outreach activities you might include.

- Educational outreach onsite and online (direct education)
- Digitally and/or print-released information (indirect activities)
- Consultation and expert assistance for decision support
- Applied research
- Engaging in partnerships and coalitions to reach a common goal

Table 3: Supplemental Issue-Focused Impact Plan (if appropriate for your unit)

COMPLETE ONE TABLE PER STATE PRIORITY ISSUE YOU PLAN TO ADDRESS

Identify the state priority issue to be targeted (see [Illinois Extension’s Grand Challenge Focus Areas and Related State Priority Issues](#)):
Financial Wellbeing

Unit staff collaborating on/contributing to planned outreach addressing this issue: Tara Buerster, County Director

<p>What planned outreach will you conduct to intentionally address this priority issue? Specify the details e.g. name of programs, indirect intervention channel, focus of applied research, specific partnerships and/or coalitions you will engage with, etc.</p> <p>List each program or group of activities that are intended to target the same audience(s) and outcome(s) in a separate row.</p>	<p>Describe the audience(s) you will target with each planned outreach program or group of activities</p>	<p>What are the specific intended outcomes that will result from this planned outreach? Consider the following types of outcomes when listing the intended, specific outcomes of your planned outreach program or group of activities:</p> <ul style="list-style-type: none"> • Increase awareness/knowledge in... • Increase positive attitudes towards... • Participants report intent to change/adopt... • Increase/decrease in behaviors/practices such as.... • Changes in policies/environment such as.... <p>(also indicate with an asterisk * any outcomes you plan to measure)</p>
<p>Estate Planning: Preparing for End of Life Issues – Partnership with Richland HEA</p>	<p>Richland County and surrounding county residents – Seminar series for Community</p>	<p>*Increase awareness/knowledge in financial planning and preparedness for end of life issues.</p> <p>*Participants reporting intent to develop wills, draft family love letters, set up a Trust, if applicable.</p>
<p>Annie’s Project</p>	<p>Wayne County and surrounding county residents – Seminar series for Community</p>	<p>*Increase awareness/knowledge in financial planning and preparedness for end of life issues.</p> <p>*Participants reporting intent to develop wills, draft family love letters, set up a Trust, if applicable.</p>

Table 4: Unit Councils/Committees Your Unit Plans to Target for Improved REG Representation (add more rows if you plan to target more than two Councils/Committees) for 2022-2023			
Unit:		County Director	
Name of Council or Committee targeted for improved REG representation	What is your intended goal for improved REG representation?	What actions will you take to improve REG representation?	How will you document these actions?
1. Extension Council	Increase diversity of Extension Council.	Make contact and recruit individuals to create a more diverse Council group.	Council Membership List. Notes will be added to DEI files.
2. Expansion & Review Committees	Increase diversity of E&R Committees/Contacts in both gender and race.	Make contact and recruit individuals to create a more diverse E&R Committee within Unit.	Expansion and Review Membership Lists. Notes will be added to DEI files.

Table 5: Programming Audience(s) Your Unit Plans to Target for Improved REG Representation (add more rows if you plan to target more than two audiences) for 2022-2023			
Describe each audience targeted for improved REG representation in your unit programming.	What is your intended goal for improved REG representation?	What actions will you take to improve REG representation?	How will you document these actions?
1. Foster Families	Increase diversity, equity and inclusion for underserved audiences and reach youth not taking part in 4-H clubs or workshops currently.	Reach out to Foster family organizations and families. Offer workshops tailored for Foster children. Offer Saturday Fun Day for Foster Children at local Church Camp.	Document correspondence. Marketing materials. Rosters from attendance.
2. Children's Group home in Wayne County.	Increase diversity, equity and inclusion for underserved audiences and reach youth not taking part in 4-H clubs or workshops currently.	Reach out to group home parents and administrators. Offer workshops at the Group Home. Attempt to form 4-H Club for Group Home.	Document correspondence. Marketing materials. Rosters from attendance.