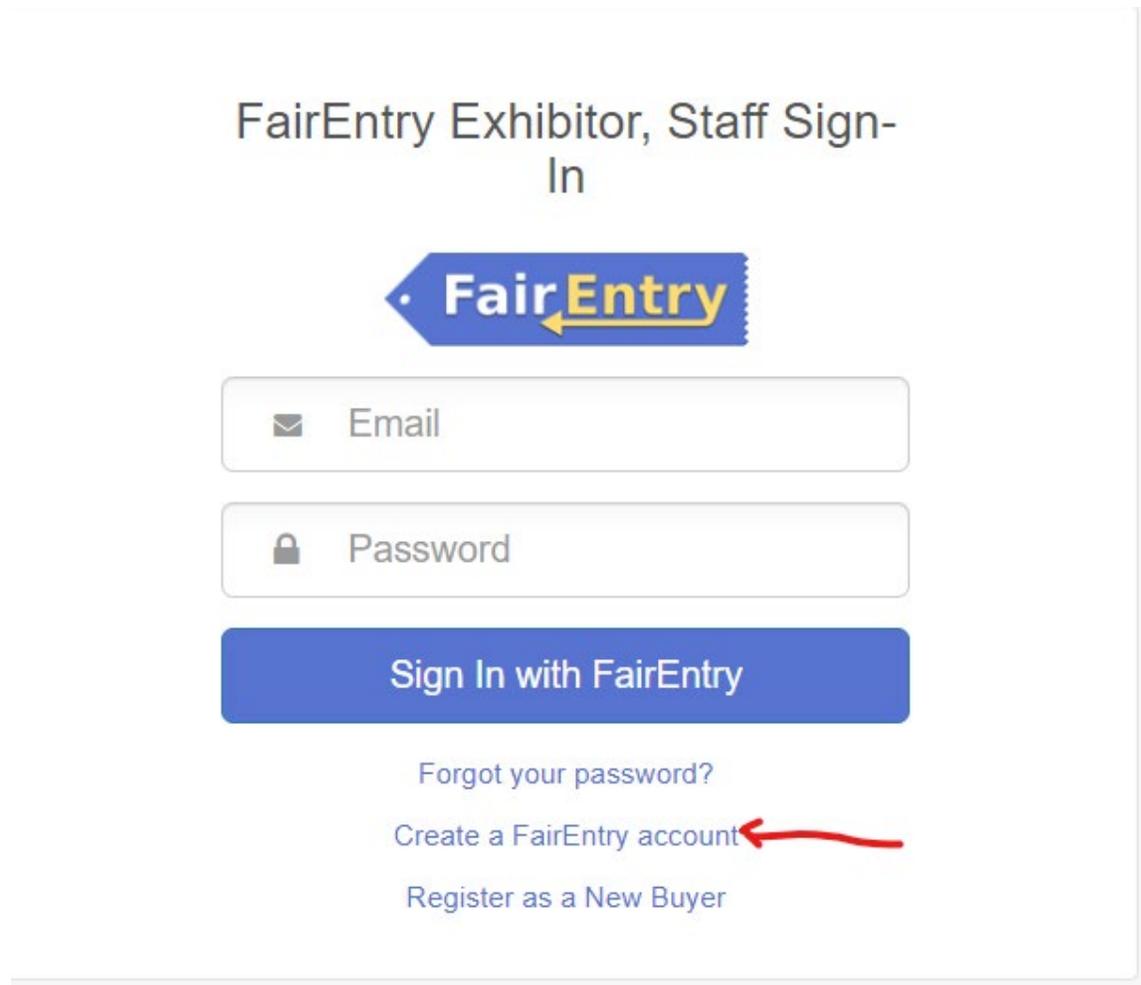


## New Family Log-in to Fair Entry - 2024

***These instructions are for families who have never logged into Fair Entry prior to 2024. This will primarily be used by new 4-H families.***

Navigate to the desired fair, either using the link provided by the county staff or finding the fair at Fairentry.com. <https://go.illinois.edu/24Shelby4Hfair>

Choose to Create a Fair Entry account.



FairEntry Exhibitor, Staff Sign-In

**FairEntry**

Email

Password

Sign In with FairEntry

[Forgot your password?](#)

[Create a FairEntry account](#)

[Register as a New Buyer](#)

Enter the email address you intend to use for the account. You will enter it twice.

[← Back](#)

## 2023 Illinois Training Fair

### Create a FairEntry Account

With this account, you will be able to register Exhibitors and Entries for this fair.

|  |
|--|
| <input type="text" value="Email"/>         |
| <input type="text" value="Confirm Email"/> |

[Create Account](#)

Complete the account information and create a password for the account.

[← Back](#)

## 2023 Illinois Training Fair

### Account Creation

To continue with registration for this fair, please provide the following details.

|                         |  |
|-------------------------|--|
| <b>Email</b>            | <input type="text" value="dkttt5@gmail.com"/><br><a href="#">change</a>  |
| <b>Account Name</b>     | <input type="text"/><br>Example: Your last name  |
| <b>Phone Number</b>     | <input type="text"/><br>Format: ###-###-#### or #####  |
| <b>Password</b>         | <input type="text"/> <ul style="list-style-type: none"><li>• 8 characters minimum</li><li>• at least 1 digit</li><li>• at least 1 capital letter or symbol</li></ul> |
| <b>Confirm Password</b> | <input type="text"/>   |

[Create Account](#)

Once you are logged in, you will be able to add individuals. **Only add those individuals who will be registering to exhibit projects at the fair.**



# Welcome!

We noticed you haven't yet registered for the fair.

[Go To Dashboard](#)

[Begin Registration](#)

Exhibitors

Entries

Payment

\$0.00

Do you want to register an **Individual**?

[Individual](#)

Click on Begin Registration.

Extension Portal Time Sheet Entry Listen to Country... Fair Entry 4-H Publications 4HOnline Pre

The form is titled "New Individual Exhibitor" and contains the following fields:

- First Name** (Required): Text input field.
- Last Name** (Required): Text input field.
- Birthdate** (Required): Date picker field.
- County** (Required): Dropdown menu.
- Grade** (Optional): Dropdown menu.

At the bottom of the form are two buttons: "Cancel" and "Continue".

Enter required information, click *Continue*.



NewHorn, Exhibitor1

11/29/2010 • Grade: 7

#4

Delete this Exhibitor



Personal Details



Contact Info



Address



Questions



Review

### Contact Info

**Home Phone Number**  
(Required)

Format: ###-###-#### or #####

**Email Address**  
(Optional)

Format: name@website.com

**Cell Phone Number**  
(Optional)

Format: ###-###-#### or #####

Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.

**Cell Phone Carrier**  
(Optional)

The form is incomplete. Please complete the form.

Continue



NewHorn, Exhibitor1

11/29/2010 • Grade: 7

#4

Delete this Exhibitor



Personal Details



Contact Info



Address



Questions



Review

### Address

The exhibitor's address is very important!

If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.

**Address**  
(Required)

**Address continued**  
(Optional)

**City**  
(Required)

**State**  
(Required)

**Postal Code**  
(Required)

Continue

Exhibitors

Entries

Payment

\$0.00



NewHorn, Exhibitor1  
11/29/2010 • Grade: 7

#4

Delete this Exhibitor



Personal Details



Contact Info



Address



Questions



Review

Questions

There are no questions to answer.

Continue

Exhibitors

Entries

Payment

\$0.00



NewHorn, Exhibitor1  
11/29/2010 • Grade: 7

#4

Delete this Exhibitor



Personal Details



Contact Info



Address



Questions



Review

Please review the exhibitor registration.

Continue to Entries

Personal Details

Edit

First Name Exhibitor1

Last Name NewHorn

Birthdate 11/29/2010

Gender

Contact Info

Edit

Email

Home Phone 217-333-0826

Cell Phone

Cell Phone Carrier

Address

Edit

809 Broadway  
Mattoon, IL  
61938

Additional Questions

There are no questions or answers.

Exhibitors > Entries > Payment \$0.00

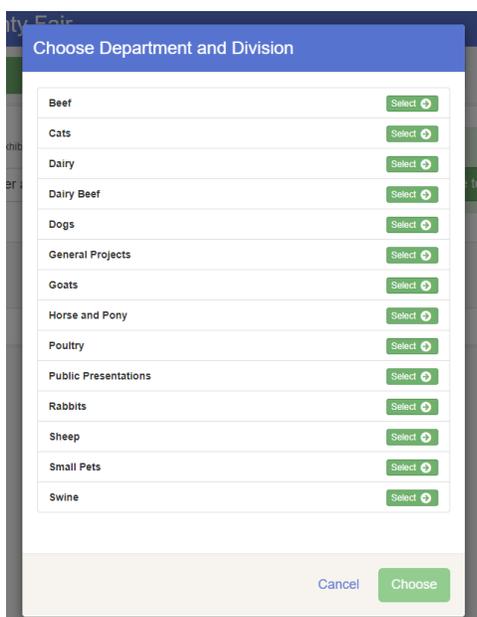
There are 0 entries belonging to 1 exhibitor in this invoice.

Everything looks good!

[+ Register another Exhibitor](#) [→ Continue to Payment](#)

 NewHorn, Exhibitor1 [+ Add an Entry](#)  
0 Entries

Click on Add an Entry.



| Choose Department and Division |        |
|--------------------------------|--------|
| Beef                           | Select |
| Cats                           | Select |
| Dairy                          | Select |
| Dairy Beef                     | Select |
| Dogs                           | Select |
| General Projects               | Select |
| Goats                          | Select |
| Horse and Pony                 | Select |
| Poultry                        | Select |
| Public Presentations           | Select |
| Rabbits                        | Select |
| Sheep                          | Select |
| Small Pets                     | Select |
| Swine                          | Select |

[Cancel](#) [Choose](#)

Choose *Department and Division*, follow screen prompts.

**4-H members may only add fair entries for projects that they selected in ZSuites as of May 1!**

**NOTE – There is only one project allow per class!**

Select class, then *Continue*.

2024 Shelby County Fair Nation ▾

Exhibitors > **Entries** > Payment \$0.00

### Create One or More Entries

|                       |  |                        |
|-----------------------|--|------------------------|
| Exhibitor             | Delaney Test 2 <span style="font-size: small;">Individual</span> | <a href="#">Change</a> |
| Department / Division | General Projects / Aerospace                                     | <a href="#">Change</a> |

Make your Club and Class selections to continue. [Continue](#)

**Club** [Change](#)

Silver Spurs 4-H

When entering into an Open Class, your club selection will be treated as No Club (Open).

Animal(s)

This Division does not allow animals.

**Class or Classes**

50130: Model Rocketry Quantity: 1 ▾

50131: Aerospace Display

[Fair Entry](#) © 2024 RegistrationMax LLC

At this point, it will prompt you to select your *4-H Club*. Select 4-H Club. Hit Continue.

Extension Portal | Time Sheet Entry | Listen to Country... | Fair Entry | 4-H Publications | 4HOnline | Premi

### Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 1 entries will be created with the following information:

|            |   |
|------------|---|
| Department | General Projects  |
| Division   | Aerospace   |
| Club       | Silver Spurs <span style="font-size: small; color: green;">4-H</span> |
| Animal(s)  | No Animals  |

Entry Classes

1. 50130: Model Rocketry

[Cancel](#) [Create Entries](#)

Review your selection. If correct, hit *Create Entries*. If not correct, select cancel.

2024 Shelby County Fair Nation ▾

\$0.00

Exhibitors > **Entries** > Payment

There is 1 entry belonging to 1 exhibitor in this invoice.

Everything looks good!

---

Test 2, Delaney

1 Entry

|    |   |  |                                     |
|----|---|--|-------------------------------------|
| #8 | <b>Department</b> General Projects<br><b>Division</b> Aerospace<br><b>Class</b> 50130: Model Rocketry | <b>Allow Public Viewing:</b> Yes<br><small>In-Person</small> | <input type="button" value="Edit"/> |
|----|---|--|-------------------------------------|

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At this screen, you can select to *Add an Entry* and continue through the process again. If you are done, click *Continue to Payment*.

Click *Continue* on the next screen.

Payment method – click *Continue*.

2024 Shelby County Fair Nation ▾

\$0.00

Exhibitors > Entries > **Payment**

Review — Payment Method — 3 Confirm

**One last step!**  
Agree to the terms below and press submit.

|  |  |
|--|--|
| <b>After you Submit</b> <ul style="list-style-type: none"> <li>Records will be locked to editing awaiting manager approval</li> <li>Your credit card will not be charged until a manager approves the records</li> <li>If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.</li> </ul> | <b>Payment Total</b><br>No payment is necessary<br><input type="button" value="Submit"/> |
|--|--|

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This screen is very important! You must click on *Submit*.

If you decide to add additional entries, the family will click on the *Dashboard* or if you have logged out, you will need to log-in to Fair Entry.

Home - Canva | Unit 19 Website | Extension Portal | Time Sheet Entry | Listen to Country... | Fair Entry | 4-H Publications | 4HOnline | Premium Books - Pr... | Website Manager L...

## 2024 Shelby County Fair

Nation ▾

Registration is currently **Open**

3/1/2024 - 6/3/2024 [details](#)

Your Current Invoice

You do not have a current invoice.

[Begin work on a new invoice](#)

Your Completed Invoices

These invoices are no longer editable by you.

|             |                        |                      |
|-------------|------------------------|----------------------|
| #1774504    | \$0.00                 | <a href="#">View</a> |
| <b>Paid</b> | 1 Exhibitor<br>1 Entry |                      |
| #1774506    | \$0.00                 | <a href="#">View</a> |
| <b>Paid</b> | 1 Exhibitor<br>1 Entry |                      |

Your Approved Records

These are all the records that have been approved by fair management (across all your invoices):

- 2 Exhibitors
- 2 Entries

[View in Detail](#)

[Fair Entry](#) | © 2024 RegistrationMax LLC

Select *Begin work on a New Invoice*. Follow screen prompts to add additional entries.

If you need to add an additional exhibitor, select the *Register an Exhibitor* button and follow screen prompts.