Fair Entry Instructions

1. Start by going to fairentry.com
2. At the top of the page click find your fair and search for your county.
3. Next you will click sign in, with the email address and password you used last year, OR create a new account, if this is your first year in 4-H.

4. Click Begin Registration

5. Click Individual
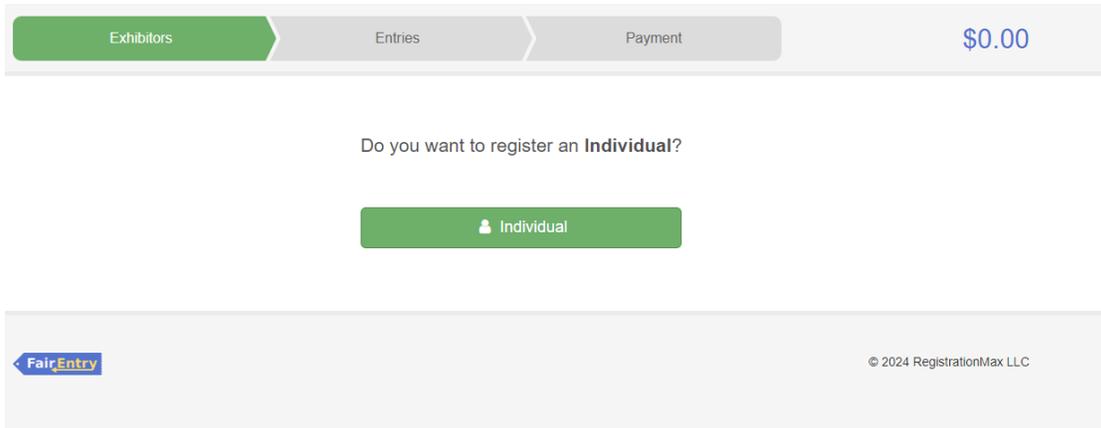
6. Next, choose which child you want to register projects for, OR create an Exhibitor from Scratch, if you need to add a child to your account.
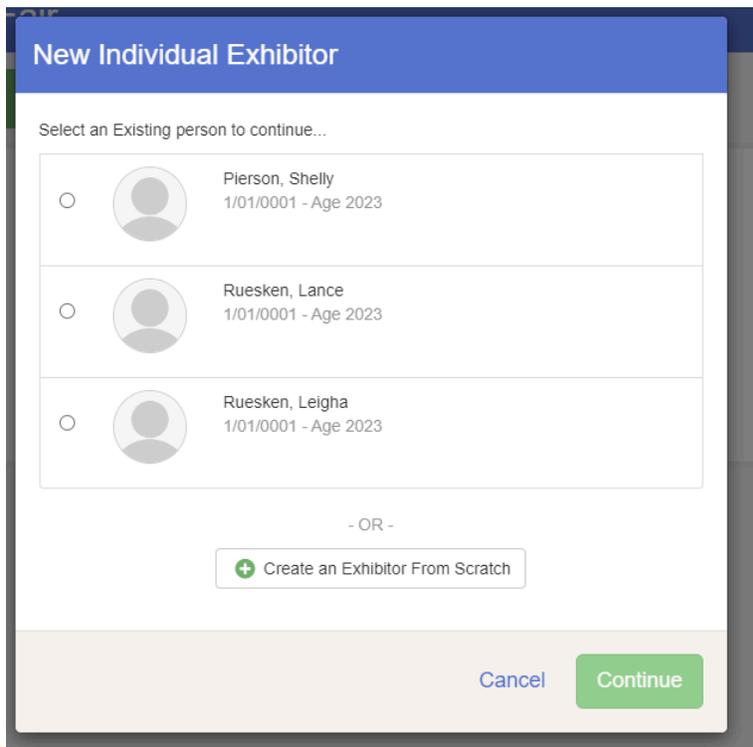
New Individual Exhibitor

Select an Existing person to continue...

○   Pierson, Shelly
1/01/0001 - Age 2023

○   Ruesken, Lance
1/01/0001 - Age 2023

○   Ruesken, Leigha
1/01/0001 - Age 2023

- OR -

⊕ Create an Exhibitor From Scratch

Cancel   Continue

7. Start on the Personal Details page and fill in County and current grade. Hit continue and fill in a phone number in the home phone number line.

8. Confirm that the address listed is correct. **This is important for when premium checks are issued.**

9. Next, hit the green Continue to Entries button

10. In the gray box with the youth's name, there will be a green button that says Add an Entry.
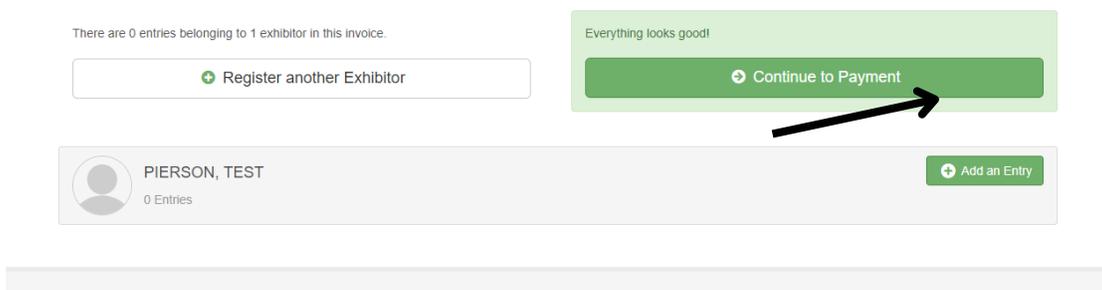
11. Next, you will choose which project(s) you will bring to the 4-H Show. So on the next screens you see please select the correct projects you plan to bring to the fair.
   - Your county may allow you to enter multiple projects/animalsin the same Class at the same time. If so, you will need to change the quantity button.

12. You may need to select your 4-H Club and then hit continue
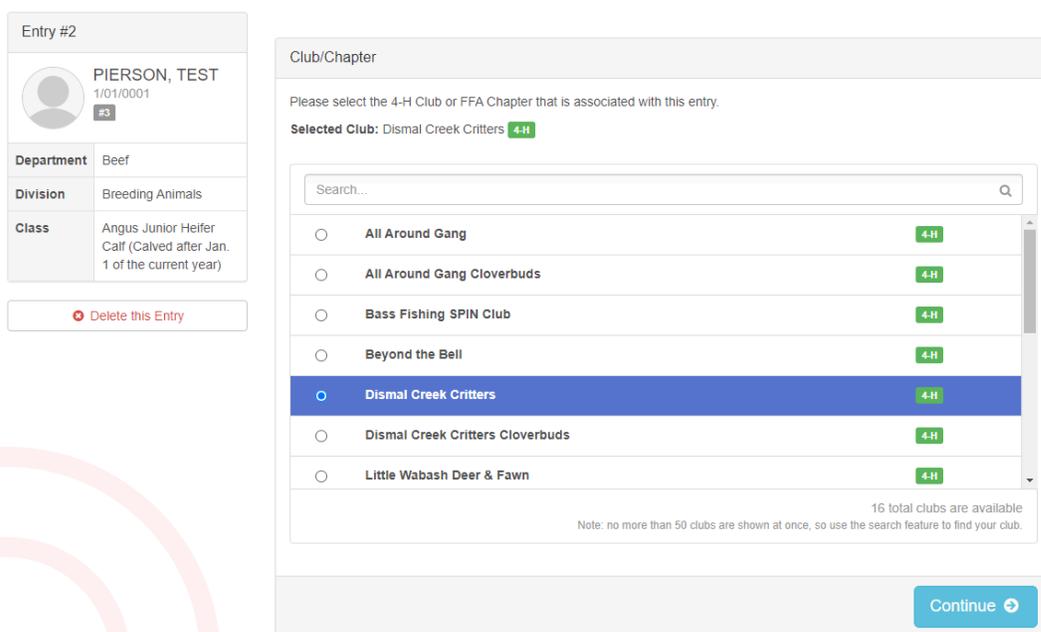
13. THIS STEP IS VERY IMPORTANT!!
- If you have another child that you need to enter in projects for please hit the register another exhibitor button. If you are adding another child you will repeat steps 7-12.
- If you forgot to add another project to your child's account please click add another entry.
- or if this is your last child to enter then you may click continue to payment.

If you hit continue to payment and you have not entered your other child or need to add more projects you will not be able to until county Extension staff approve the projects you already submitted.

Entry #2

PIERSON, TEST
1/01/0001
#3

Department	Beef
Division	Breeding Animals
Class	Angus Junior Heifer Calf (Calved after Jan. 1 of the current year)

What do you want to do next?

For TEST PIERSON:

⊕ Add another Entry

⊕ Register another Exhibitor

Everything looks good!

➔ Continue to Payment

14. The last step is to you review your projects. Please make sure they are correct as you will not be able to change them after the Fair Entry deadline. Continue through the payment part (there is no fee).

15. Then, finally, you will click the green submit button.

✓ Review — ✓ Payment Method — ③ Confirm

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

✓ Submit