

Fair Entry Instructions

1. Start by going to fairent.com
2. At the top of the page click find your fair and search for your county.
3. Next you will click sign in, with the email address and password you used last year, OR create a new account, if this is your first year in 4-H.



2024 Clay County Fair

Registration is currently **Open**

Registration dates: 5/1/2018 - 6/3/2024
Exceptions may apply [View Details](#)

Welcome to Fair Entry! The Clay County 4-H Fair will be held on July 19-26. Please remember the deadline to register for 4-H classes is JUNE 3, 2024!

The 2024 fair schedule can be found on the back page of the Handbook. Fair entry instructions were provided via email and postal mail. We have also posted these items to our website at <https://extension.illinois.edu/ceff/4-h-clay-county> under the Fair & Shows tab. Please use your Clay County 4-H Handbook to help you understand the project requirements for each project area.

If you need further assistance, you may contact our office at 618-662-3124 or email Megan Pierson at mperson@illinois.edu with any questions you may have.

Anyone needing reasonable accommodations should contact the Clay County Extension Office.

FairEntry Exhibitor, Staff Sign-In

FairEntry

Email

Password

Sign In with FairEntry

[Forgot your password?](#)
[Create a FairEntry account](#)
[Register as a New Buyer](#)

4. Click Begin Registration



Welcome!

We noticed you haven't yet registered for the fair.

[Go To Dashboard](#)

[Begin Registration](#)



Illinois Extension
UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

COLLEGE OF AGRICULTURAL, CONSUMER & ENVIRONMENTAL SCIENCES University of Illinois | U.S. Department of Agriculture | Local Extension Councils Cooperating University of Illinois Extension provides equal opportunities in programs and employment.

5. Click Individual

Exhibitors

Entries

Payment

\$0.00

Do you want to register an **Individual**?

Individual

FairEntry

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6. Next, choose which child you want to register projects for, OR create an Exhibitor from Scratch, if you need to add a child to your account.

New Individual Exhibitor

Select an Existing person to continue...

☐

Pierson, Shelly
1/01/0001 - Age 2023

☐

Ruesken, Lance
1/01/0001 - Age 2023

☐

Ruesken, Leigha
1/01/0001 - Age 2023

- OR -

+

Create an Exhibitor From Scratch

Cancel

Continue

7. Start on the Personal Details page and fill in County and current grade. Hit continue and fill in a phone number in the home phone number line.

2024 Clay County Fair

Pierson

Exhibitors

Entries

Payment

\$0.00

Pierson, Shelly

12/31/0000

#4

Delete this Exhibitor

1

2

3

4

5

Personal Details

Contact Info

Address

Questions

Review

Contact Info

Home Phone Number

(Required)

Format: ###-###-#### or #####

Email Address

(Optional)

Format: name@website.com

Cell Phone Number

(Optional)

Format: ###-###-#### or #####

Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.

Cell Phone Carrier

(Optional)

The form is incomplete. Please complete the form.

Continue

8. Confirm that the address listed is correct. This is important for when premium checks are issued.

9. Next, hit the green Continue to Entries button

Pierson, Shelly

12/31/0000

#4

Delete this Exhibitor

1

2

3

4

5

Personal Details

Contact Info

Address

Questions

Review

Please review the exhibitor registration.

Continue to Entries

Personal Details

First Name

Shelly

Edit

Contact Info

Email

Edit

10. In the gray box with the youth's name, there will be a green button that says Add an Entry.

The screenshot shows a registration interface. At the top, a message states "There are 0 entries belonging to 1 exhibitor in this invoice." Below this is a button labeled "Register another Exhibitor". To the right, a green box displays "Everything looks good!" and a "Continue to Payment" button, which is pointed to by a black arrow. Below these elements is a gray box for the exhibitor "PIERSON, TEST", showing "0 Entries" and a green "Add an Entry" button. A horizontal gray bar is visible at the bottom of the section.

11. Next, you will choose which project(s) you will bring to the 4-H Show. So on the next screens you see please select the correct projects you plan to bring to the fair.

- Your county may allow you to enter multiple projects/animals in the same Class at the same time. If so, you will need to change the quantity button.

12. You may need to select your 4-H Club and then hit continue


The screenshot displays the "Club/Chapter" selection screen. On the left, a sidebar for "Entry #2" shows the exhibitor "PIERSON, TEST" (ID: 1/01/0001, #3) and the entry details: Department: Beef, Division: Breeding Animals, and Class: Angus Junior Heifer Calf (Calved after Jan. 1 of the current year). A "Delete this Entry" button is at the bottom of the sidebar. The main area is titled "Club/Chapter" and instructs the user to "Please select the 4-H Club or FFA Chapter that is associated with this entry." It shows the "Selected Club: Dismal Creek Critters" with a green 4-H icon. Below is a search bar and a list of clubs, each with a radio button and a green 4-H icon. The "Dismal Creek Critters" club is selected and highlighted in blue. The list includes: All Around Gang, All Around Gang Cloverbuds, Bass Fishing SPIN Club, Beyond the Bell, Dismal Creek Critters, Dismal Creek Critters Cloverbuds, and Little Wabash Deer & Fawn. A note at the bottom states "16 total clubs are available" and "Note: no more than 50 clubs are shown at once, so use the search feature to find your club." A "Continue" button is at the bottom right.

13. THIS STEP IS VERY IMPORTANT!!

- If you have another child that you need to enter in projects for please hit the register another exhibitor button. If you are adding another child you will repeat steps 7-12.
- If you forgot to add another project to your child's account please click add another entry.
- or if this is your last child to enter then you may click continue to payment.

If you hit continue to payment and you have not entered your other child or need to add more projects you will not be able to until county Extension staff approve the projects you already submitted.

Entry #2



PIERSON, TEST
1/01/0001
#3

Department

Beef

Division

Breeding Animals

Class

Angus Junior Heifer
Calf (Calved after Jan.
1 of the current year)

What do you want to do next?

For TEST PIERSON:

+ Add another Entry

+ Register another Exhibitor

Everything looks good!

+ Continue to Payment

14. The last step is to you review your projects. Please make sure they are correct as you will not be able to change them after the Fair Entry deadline. Continue through the payment part (there is no fee).

15. Then, finally, you will click the green submit button.

✓

Review

✓

Payment Method

3

Confirm

One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

✓ Submit