



**Livingston, McLean & Woodford
Extension Council Meeting
Unity Community Center
Tuesday, May 13, 2025 at 6:30 p.m.**

Glenn Harbin called the meeting to order at 6:35 PM.

No public comment requests were submitted.

Introductions: All Extension Council members and staff introduced themselves and stated what county they reside in.

Katie gave background information about Unity Community Center

- Housed the after school program run during the school year, the program is in partnership with Unit 5 and Town of Normal
- It is income-based, through receiving funds from HUD (Housing and Urban Development)
- The building is owned by McLean County Extension Foundation which was bought in 2022
- Part of the Food distribution for the Mid-West Food Bank
- A proposal was submitted to redo the library space, to the 100 Women for Good, which is a group of 100 Woment donating \$100.00 each for a good cause, funding from the 100 Women for Good and from the Local Foundation. The plan for the area is to make the space more community friendly for a variety of program activities.

Approval of New Council Members

- **New Member – 1st Term ending 12/31/2026, 2nd Term ending 12/31/2028**
 - 1 Vacant (M)
 - 2 Vacant (W)

There were no names for New Council Members as listed for McLean County and Woodford County for approvals. If members know of anyone to recruit for New Council Members, please refer them to Katie, she will reach out out to them directly.

Approval of March 11, 2025 Meeting Minutes

Amy Schlipf motion to approve, Jodi Upchurch seconded the motion and all members agreed.

Fiscal Reports and Funding Update

- FY25 Budget – no print outs, there are no changes to the budget, we are still one month behind on receiving the financials, March reconciliation was recently signed off; Aprils was just received and working on them.
- McLean County is still in a six figure deficit, close to \$200,000; expect to come out of the deficit; Met with the McLean County Board and a request was put in to increase the levy funding by \$100,000. Instead of getting \$300,000 as we did for FY26, it will be increased to \$400,000.
- Receives weekly updates and from Campus with regards to what's getting funding and grants that's available
- SNAP-Ed funds questions and answers were discussed
- discussions were held followed by questions and answers with regards to the budgets and funding and staffing.

<i>Council Members</i>	
<i>Mark Baran (W)</i>	A
<i>Avery Glacinski Y (W)</i>	P
<i>Tera Graves (L)</i>	A
<i>Glenn Harbin (M)</i>	P
<i>Grace Kaisner Y (L)</i>	P
<i>Mara Knobloch (L)</i>	P
<i>Madalyn Lane (L)</i>	P
<i>Debbie Ruff (L)</i>	A
<i>Amy Schlipf (L)</i>	P
<i>Ella Sommer Y (M)</i>	P
<i>Jodi Upchurch (W)</i>	P
<i>Jeff Woodard (M)</i>	A
VACANT	M
VACANT	W
VACANT	W
<i>Executive Committee</i>	
<i>Tera Graves, President</i>	
<i>Mark Baran, V. President</i>	
<i>Glenn Harbin, Secretary</i>	
<i>County Board Delegates</i>	
<i>Tera Graves</i>	
<i>Glenn Harbin</i>	
<i>Mark Baran</i>	
<i>Extension Staff</i>	
<i>Jinie Alexandre</i>	P
<i>Sara Attig</i>	P
<i>Katie Buckley</i>	P
<i>Alcha Corban</i>	P
<i>Staci Coussens</i>	P
<i>Nick Frillman</i>	A
<i>Brittnay Haag</i>	P
<i>Myla Munro</i>	P
<i>Jenna Smith</i>	P
<i>Darci Webber</i>	A
<i>Robin Etnyre</i>	P
<i>Jeffrey Walsh</i>	P
<i>Mike Sommer</i>	P



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Business Items

• **Staffing Update**

- Katie explained the hiring process for all hires – all hires have to go through a committee and the committee gets to decide whether or not to hire someone.
- There will be hires for part-time summer assistant positions – some will be paid through campus funds
 - 2 part-time garden assistant are the extra help
 - 1 4-H Extra Help for each County – McLean, Livingston and Woodford
- Mileage reimbursements rates were asked about – the staff is carpooling to programming and events
- There is a vacancy for a Unity Community Center – Extension Program Coordinator

- For Educator's - Plan of Work will now be limited

• **Civil Rights Compliance**

- Health Care Clinic looking to expand programing opportunities, they can bring their produced to Unity Community Center
- Giving Garden will also be bringing their produce to Unity Community Center

• **Program Advisory Committees: Breakout Session – Studio Teaches Activity**

Groups separated into groups to participate in a Studio Teaches Activities that was taught to the afterschool program for the youths. The activities consisted of a variety of cardboard and connectors projects to build.

Discussions were held after the activities to discussing what each team made and what it was like building together as a team.

Other Business Items

- A committee with county directors doing work with regards to councils. Not all units councils function the same some meet a 2x a year, virtually, by county They are trying to make it universal for all us to do it the same while following the xtension council law. They want to surveys councils, look out for an email from camus about feedbacks. Please fill out and submit.
- The County Fair starts July 16 to 27, 2025; 4-H Shows for Livingston is July 16 – 19; Woodford is July 21 to July 23 and McLean County is July 23-July 27. Members of Extension Council, if you are interested, please let Katie know.

FY25 Meeting Schedule

- September 9, 2025 – Livingston County Extension Office
- November 11, 2025 – McLean County Extension Office
- March 10, 2026 – El Paso, Monical's Pizza

Adjourn Meeting – Glenn Harbin adjourned 7:27pm

Glenn Harbin motioned for the meeting to adjourn at 7:27PM, Jodi Upchurch seconded the motion, all agreed, motion passed.

Respectfully submitted, Rajinie Alexandre – Recorder