



**Livingston, McLean & Woodford
Extension Council Meeting
Unity Community Center
Tuesday, May 14, 2024 at 6:30 p.m.**

Jeff Woodard called the meeting to order at 6:30 PM.

No public comment requests were submitted.

Introductions: All Extension Council members and staff introduced themselves and stated what county they reside in.

Approval of New Council Members

- **Youth Representatives – Term ending 8/31/2024**
 - 1 Vacant (W)
- **New Members – 1st Term ending 8/31/2025, 2nd Term ending 8/31/2027**
 - 1 Vacant (M)

Katie talked about the vacancies and how we can moved forward with filling them.

Katie talked briefly about conversations at the County Directors Meeting, that Council has changed and evolved since the law was originally written; discussions was held about navigating the changes in our environment and filling the vacancies that are still open.

The person who serves for McLean County doesn't have to have a strong connection with Extension. Although we'd like someone who supports it, we're looking at people we can partner with, for example: local library, other community organizations, or volunteers who would be interested in joining Extension Council.

Jeff Woodard asked how would this work for the Youth Representative ending in August.

Katie suggested we can reappoint for one additional one year term for the Youth vacancy. Katie asked Grace Kaisner if she would be interested in serving a second one year term, Grace Kaisner said Yes.

Paul Wilkins motion to approve Grace Kaisner for the Youth Representative – Term ending 8/31/24, Glenn Harbin second the montion and all members agreed.

Approval of March 12, 2024 Meeting Minutes

Glenn Harbin motion to approve, Mark Baran seconded the motion and all members agreed.

Fiscal Reports and Funding Update

- FY 24
- FY25 Budjet

Council Members	
<i>Dylan Cook (M)</i>	A
<i>Tera Graves (L)</i>	A
<i>Lisa Maynard (W)</i>	A
<i>Debbie Ruff (L)</i>	A
<i>Amy Schlipf (L)</i>	P
<i>Jodi Upchurch (W)</i>	P
<i>Alana Whitfield (M)</i>	A
<i>Paul Wilkins (W)</i>	P
<i>Jeff Woodard (M)</i>	P
<i>Mark Baran (W)</i>	P
<i>Mara Knobloch (L)</i>	P
<i>Glenn Harbin (M)</i>	P
<i>VACANT (M)</i>	
<i>VACANT Y (W)</i>	
<i>Grace Kaisner Y (L)</i>	P
Executive Committee	
<i>Paul Wilkins, President</i>	
<i>Tera Graves, V. President</i>	
<i>Glenn Harbin, Secretary</i>	
County Board Delegates	
<i>Glenn Harbin</i>	
<i>Jeff Woodard</i>	
<i>Paul Wilkins</i>	
Extension Staff	
<i>Jinie Alexandre</i>	P
<i>Sara Attig</i>	A
<i>Katie Buckley</i>	P
<i>Alcha Corban</i>	P
<i>Staci Coussens</i>	P
<i>Nick Frillman</i>	P
<i>Brittnay Haag</i>	P
<i>Myla Munro</i>	A
<i>Jeffrey Pegram</i>	A
<i>Jenna Smith</i>	P
<i>Ashley Stockmaster</i>	P
<i>Jeffrey Walsh</i>	P
<i>Darci Webber</i>	P



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The Fiscal Reports were passed around to all Council Members to review and ask questions or comments.

Times are running a little hard.

- Running on 10% funding in McLean, 50% funding in Woodford, 100% funding in Livingston County
- We are in a deficit on and off since November.
- Fiscal year ends June 30, 2024, we're doing okay in Woodford and Livingston County. Funding for McLean is about done.
- When July comes, we'll request for County Board funding and get the State matched.
- Looking ahead, McLean County voted this year to fund us 100% in FY26 – which is good news and very supportive.

Woodford County seems to be okay with what we have, they've asked for funding documents and we'll send it to them by the end of the fiscal year.

Livingston and Woodford County had requested a program called Reversing the Exodus, it has not been scheduled yet, more information to come on that for both those counties.

Business Items

Staffing Update

Vacancy filled:

- Natural Resources Energy Environment Program Coordinator –(NREE PC) - Alison Meanor

Interns: 8 summer help positions

- SNAP-Ed - 1
- ANR - 1

McLean Summer Assistance – 2 for the 4-H Show

- Livingston – 1 for the 4-H Show
- Woodford – 1 for the 4-H Show
- Gardener Assistant – 2 to help here and the Refuge Forest

Livingston – 1 Extra Help PC - Molly Kipfer

Still to fill vacancies:

- ANR EPC position (MG volunteer coordinator)
- Livingston County 4-H EPC
- McLean 4-H EPC – is still in Illinois HR, not sure when it will be posted – the focus for the position will be on the 4-H Show

Positions are out on social media, please share and reach out to Katie if you know of anyone who is interested in the positions.

Katie gave background information about Unity Community Center

- Unity building is own by Mclean County Extension Foundation which was bought in 2022
- Housed an Afterschool Program for Unit 5, which is income based
- Part of the Food distribution for the Mid-West Food Bank

The goal for the future of Unity is to make it more of a community hub for the the people to get access to the workforce training, which may lead to another Educator in the Unit.

If anyone would like a tour or have any questions, please see Katie afterwards.



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- **Civil Rights Compliance**

We are looking for new audiences in all three counties, if anyone sees any new potential for partners or new ideas let us know. For example, Chestnut Health System, Cindy Alcazar is doing a program for the Hispanic community. We're always looking for new ways to reach a variety of audiences.

- Jeff Woodard mentioned Arc Center in Normal. Jenna Smith agreed, the Arc Center would be a great audience.
- Amy Schlipf mentioned the Food Pantry. Staci Coussens agreed and asked Amy to send the contact information over to her.

- **Program Advisory Committees - Topic: "SNAP-Ed Project"**

Staci Coussens, Extension Educator for SNAP-Ed - gave a Presentation about SNAP-Ed, it's history, the States guidelines, funding, eligibility, staff training, and SNAP-Ed programs and projects.

Detailed discussions was held about SNAP-Ed Programs and Projects for the community.

Other Business Items

- None

FY25 Meeting Schedule (Tentative)

- September 10, 2024
- November 12, 2024
- March 11, 2025
- May 13, 2025

Adjourn Meeting – Jeff Woodard adjourned 7:36pm

Amy Schlipf motioned for the meeting to adjourn at 7:36PM, Paul Wilkins seconded the motion, all agreed, motion passed.

Respectfully submitted, Rajinie Alexandre – Recorder