



**Livingston, McLean & Woodford
Extension Council Meeting
March 8, 2022 Council Minutes
via Zoom**

Pam Meiner called the meeting to order at 6:31 p.m.

No public comment requests were submitted.

Approval of New Council Members

- **Youth Member** – term ending 8/31/2022
 - Michelle Stevenson (L)
- Julie Schumacher motioned to appoint youth council member Michelle Stevenson. The motion was seconded by Lisa Maynard and all approved. Motion carried.

Approval of November 2021 Meeting Minutes – The minutes were approved as submitted on a motion by Jenny Larkin and seconded by Mike Sommer. All in favor; Motion carries.

Fiscal Reports

- Income to through December 2021 for our unit is \$431,249.09. Expenses for the fiscal year are \$151,835.08. That leaves \$279,414.01 remaining.
 - A portion of the state matching money was received in February 2022, so that will show up in the fiscal report in our May meeting.
 - For expenses, you will notice that salaries reported are lower than previously, due to staffing shortages.
 - For travel, our budgeted amount was much lower, as travel had been put on hold during COVID. Now that staff is able to travel more, you will notice the travel expense increase. With the open positions and the salary line being lower, this shouldn't be an issue.
- The McLean County Extension Service Foundation will finalize the purchase of Unity Community Center this month. This will lower our lease amount by 35,000-40,000 per year.
- The Director of the University of Illinois Foundation notified our unit that Livingston 4-H and Family & Consumer Sciences had received a nice donation. Details of the amount and donor were not shared at this time with the County Director.
- Bobbie will be drafting the levy request letters to the county boards.
 - Livingston - \$149,217
 - Woodford - \$161,404
 - McLean – due to the recent reductions in funding from the McLean County Board, the suggestion was to ask for the same amount as the previous year, of \$300,000.
 - Bobbie and the Educators will be attending the County Board meeting on Thursday, March 10, 2022 to present about their programs and impact in McLean County.
 - It was agreed that the unit needs to have a stronger presence at the McLean County Board meetings.
 - Last month, Katie Buckley attended, and we had two recipients of awards from the County Board. 4-H member Dhruv Rebba received the 2022 4-H Youth in Action award for STEM. Volunteer and leader Linda Faye White was honored for being inducted into the 4-H Hall of Fame.

Council Members	
<i>Dylan Cook (M)</i>	A
<i>Katy Everett (W)</i>	P
<i>Tera Graves (L)</i>	A
<i>Jenny Larkin (L)</i>	P
<i>Plamedie Lubika (M)</i>	A
<i>Lisa Maynard (W)</i>	P
<i>Pam Meiner (L)</i>	P
<i>Debbie Ruff (L)</i>	A
<i>Jackie Schertz (W)</i>	A
<i>Rich Schroeder (M)</i>	P
<i>Julie Schumacher (M)</i>	P
<i>Mike Sommer (M)</i>	P
<i>Michelle Stevenson (L)</i>	A
<i>Jodi Upchurch (W)</i>	P
<i>Paul Wilkins (W)</i>	A
ESAC Delegate	
<i>Linda Faye White</i>	P
Executive Committee	
<i>Pam Meiner (L)</i>	
<i>Mike Sommer (M)</i>	
<i>Paul Wilkins (W)</i>	
County Board Delegates	
<i>Jenny Larkin (L)</i>	
<i>Rich Schroeder (M)</i>	
<i>Julie Schumacher (M)</i>	
<i>Paul Wilkins (W)</i>	
Extension Staff	
<i>Kelly Allsup</i>	P
<i>Katie Buckley</i>	P
<i>Alcha Corban</i>	P
<i>Staci Coussens</i>	P
<i>Erin Estes</i>	P
<i>Nick Frillman</i>	P
<i>Kayla Green</i>	P
<i>Brittnay Haag</i>	P
<i>Laura Holland</i>	P
<i>Bobbie Lewis-Sibley</i>	P
<i>Jenna Smith</i>	P
<i>Camaya Wallace Bechard</i>	P



- 4-H Clubs will be asked to invite their county representatives to come to their 4-H Club Meetings.

Business Items

Staffing Update

- 4-H STEAM Program Coordinator – Laura Holland transferred from Unity.
- SNAP-Ed Community Worker – Civil Service Exam was held last week, but no one showed. This will be reposted.
- Food Service Sanitation Laborer – This position closes on March 10, 2022.
- Unity Metro Educator – This was a failed search and was reposted until March 15, 2022.
- Unity Program Coordinator – Interviews will be held next week.
- Summer Extra Help positions:
 - Livingston 4-H Summer Assistant – Christina Pugh was hired.
 - McLean 4-H Summer Assistant – Interviews scheduled.
 - Woodford 4-H Summer Assistant – Elly Jones is returning from last year.
 - Extra Help Groundskeeper – Kate Sutter is returning from last year.
 - 2nd Extra Help Groundskeeper – Jessica Woodall was hired.
- Second Publicity and Promotion Program Coordinator – This position was recently vacated and will be posted soon.

Civil Rights Compliance

- Unit 12 has created a DEIA Committee, that includes Bobbie Lewis-Sibley, Jenna Smith, Liz Repplinger and Laura Holland.
 - Discussion during Navigating Differences Training prompted thought into the unit targeting specific audiences for 2022.
 - During staff meetings, the committee proposed some potential target audiences and the staff voted to focus on the Hispanic/Latino population in our area.
 - Staff will connect with local organizations to collaborate and provide programming. Any input from Council Members or contacts to share would be appreciated.
- The Parity Analysis for Livingston, McLean and Woodford was shared by email and displayed to discuss. Bobbie was able to share and describe the data to the council members.

Program Advisory Committees – TOPIC: Parity Analysis

- Each committee went into a different breakout room and brainstormed resources to reach the Hispanic populations in each county.
 - 4-H Youth Development: Tera Graves, Lisa Maynard, Jenny Larkin, Plamedie Lubika, Jackie Schertz, Michelle Stevenson, Alcha Corban, Laura Holland, Katie Buckley
 - Ag & Natural Resources: Dylan Cook, Katy Everett, Debbie Ruff, Rich Schroeder, Kelly Allsup, Brittney Haag, Nick Frillman
 - Family & Consumer Sciences: Pam Meiner, Julie Schumacher, Mike Sommer, Jodi Upchurch, Paul Wilkins, Jenna Smith, Camaya Wallace Bechard

Other Business Items - None

FY22 Meeting Schedule

- May 10, 2022 – at Unity Community Center

FY23 Meeting Schedule

- September 13, 2022



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- November 8, 2022 (Election Day)
- March 14, 2023
- May 9, 2023

The meeting adjourned at 7:23 p.m. on a motion by Lisa Maynard. The motion was seconded by Jenny Larkin and the motion unanimously passed.

Respectfully submitted, Erin Estes – Recorder