

**Unit 22 Extension Council Meeting Minute**  
**Monday, June 8, 2020 (Virtual)**

The meeting was called to order at 6:36pm by Brian Mueller – Chairman.

Members Present: Wilbon Anthony, Claire Dorsey (Youth), Rosemary Dorsey, Gary Green, Nancy Henss, Justin Knobloch, Amy Kolweier, Adam Mestemacher, Brian Mueller, Raeleen Neary, April Rottmann, and Kayla Thessing

Staff Member Present: Amy Cope

The February meeting minutes were reviewed by all. Gary G. made the motion to approve the minutes, seconded by Rayleen N. Motion carried, a vote was taken, all ayes.

Reports:

- Extension State Advisory Committee – Brain M. attended on February 17, 2020.
  - He reported the Director's Update
    - Positions for the Assistant Dean and Program Leader Agriculture and Agribusiness (ABB) and Assistant Dean Natural Resources Environment and Energy (NREE) have been posted.
    - Search is underway for the Director of Energy Education Council based out of Springfield.
  - Financial Update
    - There has been a large gap between what has been asked for and what has been received by the state. In 2018, ½ CCI and ½ Youth money was received. In 2019, 0 CCI was received. In 2019, ½ CBM received and no CCI or Youth was received.
    - Because of a lack of funding, 50-60 positions have not been filled in the last 5 years.
  - The next meeting will be held October 12, 2020
- Programming Update
  - 4-H Teen Council Member report
    - Claire reported on the effects of Covid-19 regarding group meetings. Brain M. asked how the virtual meetings have been going. Claire responded saying attendance has been really good and that they have stayed busy with online bingo, scavenger hunts, and notes to first responders.
- Staffing Report
  - Amy C. reported that Grace Margherio was hired to fill in the Small Farms/Local Farms position. Grace will be working out of the JJK Facility and has already begun making contacts in the area.

- Two SNAP Ed Educators will be receiving offers soon to add to the already eight positions in the area. These two new positions will be funded by a state grant.
- Facilities Report
  - Amy C. reported that the Collinsville office was in need of more space. They signed a lease agreement in the current building across the hall for an additional 500-550 sq/ft space. Amy C. felt they made a favorable arrangement with the building managers and were able to pay a lower cost than what the previous tenants were paying. 75% of the Collinsville office is funded by the SNAP grant.
  - Grace Margherio has been allowed to start programming because the JJK is considered “essential” due to their childcare classification.
  - The Waterloo office has moved across the hall and while everyone has been working from home, the County Maintenance employees have helped in the move. Amy C. says they are close to getting it setup the way they want.
  - All employees are still working remotely. Amy C. feels the communication has been maintained across the staff and they have been doing an excellent job addressing Covid-19 and discussing the current protests.
- Financial Report
  - Amy C. walked the council members through the FY20 budget as of 4/30/20.
    - The income stream is very healthy for what has been budgeted for.
    - Amy C. would like to adjust how the budget is presented in the future due to the difference in money coming from the Trust and Smith-Lever.
  - Campus is considering paying out \$75,000 in future money once Smith-Lever ends.
  - Justin K. asked how much of the Smith-Lever dollars have been spent to date. Amy C. said there was \$118,000 Smith-Lever dollars left to spend.
  - Brian M. asked if there will be an issue to spend the remaining money. Amy C. felt there would be no issues regarding spending the remaining money.
  - Wilbon A. asked why there would be no further Smith-Lever money. Amy C. discussed how the money flows through Campus and it is up to them to divide that money out how they see fit.
  - Three Budget scenarios we discussed by Amy C.
    - The first scenario was there would be no County match
      - In this budget, roughly \$265K would be spent from the Trust that has a carryover of \$1.8M.
    - The second scenario was there would be a 60% County match
      - In this budget, roughly \$105K would be spent from the Trust that has a carryover of \$1.8M.
    - The third scenario was No Smith-Lever money
  - Amy C. discussed the “Days to Zero” regarding the \$1.8M carryover and informed the council it sits at 3-4 years. In comparison to other Units, this is REALLY GOOD, which however may hurt the Unit in receiving funds in the future.

- Further discussion was had regarding decreases in expecting revenues, State level budgets, Scott Air Force programming, travel costs being minimized because of Covid-19, and a Angie's salary no longer being 50% paid for by the State.
- Amy C. has not received numbers back from the district, however she needs signatures from the council to be able to turn in the budget before the council's next meeting.
  - Brian M. called for a motion to approve the budget if it's within +/- 5% pending the district numbers.
    - Wilbon A. made the motion to approve the budget with the +/- 5% stipulation, seconded by Rosemary D. Motion carried, a vote was taken, all ayes.
- 2019 Impact Report
  - Campus has a new pamphlet out. Brain M. asked for an electronic copy to be emailed to the council.
  - Amy C. discussed the "Quarterly Connection." She would like to make it more County specific in the future.
- Covid-19
  - Due to Covid-19, all employees have been working remotely.
  - No in person programming will happen until July 31<sup>st</sup>.
  - Master Gardener may begin on July 6<sup>th</sup> with limited group sizes.
  - 4-H is trying hard to stay connected using a variety of activities online including: science camps, DNA testing, teaching life skills, and youth cooking classes.
- Fairs/Shows/Exhibits
  - Most auctions/shows have been cancelled and are turning to online options. Some shows are using short 1 minute videos to still judge animals.
  - Discussion was had regarding release forms for the youth in videos and if it would be possible to make these videos public to keep people engaged.

#### Business:

- Brain M. reviewed the list of 4-year term members that the council/member will need to find a replacement for. These members include: Nancy Henss, Justin Knobloch, Nichole Rinderer, and Victoria Vogt. Brian M. and other council members thanked them for their service.
- Brian M. reviewed the list of 2-year term members and asked them if they would be returning for another two years. These members include: David Ammann, Gary Green, Raeleen Neary, April Rothmann, Kayla Thessing, and Dan Tiedemann. Gary G. is thinking about returning. Raeleen, April, and Kayla all agreed to continue their service. David and Dan were not on the call and will be contacted by Amy C.

- Foundation Support and Fundraising
  - Many fundraising efforts have been canceled therefore leading to a decrease in money coming in.
  - Brian M. asked for the council members to receive the List of Foundation members from Amy C.

#### New Business

- Discussion about the councils first Zoom meeting
  - Many council members liked the possibility of rotating between Zoom meetings and in person meetings in the future.
  - Wilbon A. discussed the possibility of having a social hour in the future to get to know the council members better.

Next meeting is Monday, September 14, 2020 at 6:30pm.

Brian M. thanked all for their time and thoughts.

Rayleen N. made a motion to adjourn and was seconded by Justin K. Motion carried, vote was taken, all ayes.