

Madison-Monroe-St. Clair Extension Council January 31, 2019 meeting minutes

Unit 22 Extension Council meeting was held on Thursday, January 31, 2018. The meeting was called to order at 6:36pm by Brian Mueller-Chairman.

Members Present: Brian Mueller, Raeleen Neary, Janella Neary, Amy Cope, David Amann, Gary L. Green, April Rottmann, Victoria Vogt, & Nancy Henss

Staff Members Present: Pam Jacobs

New member David Amann and introductions

The November minutes were reviewed. Gary Green made a motion to approve the minutes, seconded by Amy Cope. Motion accepted.

Business

Unit funding-Pam Jacobs

Pam reviewed the Trust account and other FY 19 items. There was a 76% match rate on the FY18 budget which is more than the planned 65%.

This is year two of the Smith-Lever Funds. These funds are spent on approved expenses and are charged to that account, \$75000+ to date

Madison County will pay \$50,000 in March to the Unit. Monroe County payment is expected in February.

Staffing Update

Military 4-H program: Lynn Weis retired, Michaela Stewart has been hired. She is part-time, 60%. They are working together to get Michaela acquainted and up to speed with the job duties. She is mostly getting trained on how the military handles 4-H programming. Ms. Stewart is 4-H alumni and worked as extra help in Perry County. She is currently working on her Masters at SIUE. She has experience with youth programming and foresees moving to a full-time position with Extension.

Commercial Ag Position- Pam J. reported that this position has been placed on hold. Extension is researching these positions as they are wanting some continuity across the state.

Marketing Position- Pam has researched some. Hiring a company would be for a short time frame and limited to project by project. Revisited the concept of hiring a college student to focus on marketing. That person could be considered Extra Help. Brian M asked if it would be long term, Pam answered one year. Amy C. asked if it could be seasonal, Pam answered that clerical help and some extra help are already seasonal. Pam explained that full-time staff is already busy with current programming. This individuals responsibilities would be social media, graphic arts and website development and would

work closely with Pam and staff. The mission would be to reach a larger audience in Madison and St. Clair counties.

David A. told us about a program SIUE has for marketing masters students. They are assigned a local company and create a profile for that company and give a presentation for credit. He was involved with this as one student was assigned for the company he works for. He was impressed with the value. Pam reported that current staff is very receptive to have an “intern”. David said he would research this and report back to Pam.

Programming Update

Janella N. gave a brief report on the 4-H Jr. Livestock camp she had recently attended.

Pam J. is working with the SUIE and Monroe Co. Economic Development Council on a USDA grant to provide more ag science programming into schools, teacher training and more. It is a three year grant at \$700,000. The initial schools for programming include Gibault, Cahokia and Edwardsville High School. There is an SIUE graduate student that will be working with Extension staff on current programs such as 4-H Science Clubs, 4-H Science Camp and much more.

Foundation Support

Pam J. highlighted the upcoming fundraising events sponsored by the local Ext. Foundations.

Other Discussion

Open meeting Act training. Here is the link:

http://foia.ilattorneygeneral.net/pdf/Open_Meeting_Act_Designees.pdf

Brian M. will be attending the State Advisory meeting on February 18 and will update the council at the next meeting.

Brian M ask for any suggestions and feedback on how these meetings are conducted. No comments.

Next meeting is **Thursday, March 28 at 6:30** at the Extension office in Collinsville.

Brian Thanked all for coming and sharing their thoughts and ideas.

April R. made a motion to adjourn and was seconded by Victoria V.