

**Unit 12 – Livingston-McLean-Woodford Unit Council Meeting  
 November 12, 2019 Council Minutes  
 Livingston Office – 1412 S. Locust St., Pontiac, IL**

Pam Meiner called the meeting to order at 6:30 p.m.

No public comment requests were submitted.

**Introductions:** All Extension Council members and staff introduced themselves and stated what county they reside in.

**Approval of September 2019 Meeting Minutes** – The minutes were approved as submitted on a motion by Dustin Smith and seconded by Paul Wilkins. Motion carries.

**Fiscal Reports**

- Alcha passed around the Unit 12 Expense Report, explaining that if members had any questions, to please contact Bobbie Lewis-Sibley.

**Business Items**

**Staffing Update**

- The Local Food Systems & Small Farms Educator position will be open for applicants soon. Interviews will be held in February.

**Civil Rights Compliance**

- Our last Civil Rights Audit was in 2017, and our staff always does a great job promoting programs to diverse audiences.
  - All staff are required to take Civil Rights Training, and those emails came out this week with information on completing it.

**Program Advisory Committees**

- TOPIC:** Instead of breaking into groups for a discussion topic, the 4-H Youth Development Educators discussed and demonstrated some of the STEAM kits available for checkout. They passed out copies of the STEAM Catalog and asked council members to share this information with anyone who might be interested. These kits are available in all three counties!
  - Kits described and available to try included:
    - Soy Beanie Babies
    - Ozobots
    - Makey Makey
    - 3D Pens
  - Hands-on activities sparked a lot of interest and questions from council members, and they were excited to share the information with local constituents.

**Meeting Schedule**

- FY20 Meeting Dates:
  - March 10, 2020 – McLean County Extension Office
  - May 12, 2020 – McLean County at Unity Community Center (tentative)

The meeting adjourned at 7:23 p.m. on a motion by Dustin Smith. Motion was seconded by Paul Wilkins and all agreed.

Respectfully submitted, Erin Estes – Recorder

<b><i>Council Members</i></b>	
<i>Shirley Blackburn (W)</i>	P
<i>Tom Creswell (M)</i>	P
<i>Jenny Larkin (L)</i>	P
<i>Libby Larkin (L)</i>	P
<i>John Marshall (M)</i>	P
<i>Ed McKibbin (M)</i>	A
<i>Pam Meiner (L)</i>	P
<i>Emily Schirer (W)</i>	A
<i>Julie Schumacher (M)</i>	A
<i>Dustin Smith (L)</i>	P
<i>Mike Sommer (M)</i>	P
<i>Paul Wilkins (W)</i>	P
VACANT	
VACANT	
VACANT	
<b><i>Executive Committee</i></b>	
<i>Tom Creswell (M)</i>	
<i>Pam Meiner (L)</i>	
<i>Paul Wilkins (W)</i>	
<b><i>County Board Delegates</i></b>	
<i>Tom Creswell (M)</i>	
<i>Pam Meiner (L)</i>	
<i>Shirley Blackburn (W)</i>	
<i>Mike Sommer (M)</i>	
<b><i>Extension Staff</i></b>	
<i>Kelly Allsup</i>	P
<i>Alcha Corban</i>	P
<i>Erin Estes</i>	P
<i>Brittney Haag</i>	P
<i>Bobbie Lewis-Sibley</i>	A
<i>Emily Saddler</i>	P
<i>Jenna Smith</i>	P
<i>Camaya Wallace Bechard</i>	P