

ILLINOIS™

Extension

Unit 19 Council Meeting

December 3, 2020 from 12:00 to 1:00pm

Location: Zoom

- I. Call to Order by Chair, Jess Knearem
- II. Council Member Roll Call
- III. Approval of March 12, 2020 Meeting Minutes
- IV. Welcome and Introductions
- V. Ice Breaker – Cheri Burcham
- VI. Council Elections: Chair, Vice Chair, and Secretary
- VII. Extension Updates: County Director, Pam Vaughan-Sturgeon
 - a. Personnel
 - i. Master Gardner and Master Naturalist Program Coordinator – Jenny Lee
 - ii. Coles 4-H Extension Program Coordinator – Jessica Hays
 - iii. County Director – Pam Vaughan-Sturgeon
 - b. Fiscal
 - i. Budget Update
 1. Trust
 2. Self-Supporting
 - ii. Update Bank Signature Cards
 1. Remove Extension Program Coordinators- Jenny Lee, Jaylynn Schober, Yolanda Nation, Angie Welker
 2. Add County Director- Pam Vaughan-Sturgeon
 - c. COVID-19 Update
 - d. Program Updates
 - i. Family Life – Cheri Burcham
 - ii. 4-H & Youth Development – Kim Morrison
 - iii. Master Gardener & Master Naturalist – Jenny Lee
 - iv. SNAP-Ed – Mary Beth
- VIII. Old Business
- IX. New Business
 - a. Addition of Extension Council Members
 - b. Unit 19 - Plan of Work
- X. Other Items
- XI. Adjournment

Next Meeting: January 14, 2021 – Location: TBA