

Unit 22 Extension Council meeting was held on February 10, 2020. Brian Mueller - Chairman, called the meeting to order at 6:47 pm.

Members present: Raeleen Neary, Janella, Rosemary Dorsey, Claire Dorsey, Gary Green, Justin Knobloch, David Ammann, Adam Mestemacher, Amy Kolweier, Brian Mueller, April Rottmann, Wilbon Anthony.

Staff Present: Amy Cope, Pam Jacobs (Retired)

Amy was welcomed.

Roll was taken. Meeting time was discussed. It was the consensus to keep it in the evening.

No additions or corrections were made to the previous meeting minutes. Gary G. made a motion to accept the minutes. Amy K. seconded. A vote was taken, all ayes.

Reports:

Extension State Advisory Committee: No new reports. Brian will attend the next meeting on 2-17-2020.

Staffing Report: Amy Cope supplied an organizational chart in members' folders. It described all the positions in the U of I Extension Unit 22, starting with the Regional Director.

Facilities Report:

The *Collinsville office* is looking into office space options. They are talking with the current property manager, while considering cost, about the options of renting more space in the same building, or renovating the current space they are renting. There is about 750 square feet of additional space opening up. Looking forward to the end of this summer, they will be needing more space than their current space.

EFNEP: The move is going well.

JJK Facility: There is in-office space for a new hire.

Monroe County: They are awaiting current renovation completion to move across the hall into an additional 1,500 square foot space. Office furniture is being purchased. The cost of the new space is an additional \$8,200, decreasing the cost per square foot. February 18th, 2020, is the County Board Meeting when they seek final moving approval.

Programming Report:

4-H Teen Council Members: Claire (Madison County 4-H) and Janella (Monroe County 4-H) gave their reports on the 4-H happenings in their respective counties.

2019 Impact Report: The U of I Campus wants an Annual Report/Summary Booklet that highlights efforts and impacts in our Unit 22 Community. They want to have a link to use to send to potential fund raisers.

Civil Rights inclusion opportunities: Every three years, there is a compliance check focusing on diversity and demographics. This must be completed by May 29th, 2020.

YQCA Training: This training must now be done annually for those 4-H members showing livestock. The online cost is \$12.00 per person each year. The Face-to-Face (in person) training is \$3.00 per person each year.

The following training sessions have been set up:

March 19th, 2020: Madison County

March 31st, 2020: Monroe County

April 25th, 2020: in Mascoutah

This training must be completed by May 1st, 2020.

Unit Financial Report:

- The Unit continues to use Smith-Lever dollars before any trust money on whatever expenses that can go under Smith-Lever funding. (Civil Service Salaries are paid from Smith-Lever. Academic Salaries are paid from Trust.) \$234,000 Smith-Lever dollars have been spent to date.
- Monroe County board gave \$12,000 above the agreed upon amount. They also agreed to give \$175,000 next year as well.
- State Match \$: there is a continued push for the IL Department of Agriculture to release old funds owed to the Unit. This is a statewide issue.
- U of I approved the FY2021 budget.
- Staff continue to pursue grants to meet the needs of these 3 counties.

Business:

County Director Report: Remember to complete the Open Meeting Act Training online and email the certificate to Amy Cope.

New Council Member: Amy Kolweier - replacing Amy Cope. Motion made by Rosemary. Seconded by Wilbon. Vote taken, all ayes. Approved.

Bank Signature Approvals:

In & Out Accounts for Waterloo and Collinsville. Remove Pam Jacobs and add Amy Cope. Motion made by Amy K. Seconded by Raeleen N. Vote taken, all ayes. Approved.

Foundation Updates: Madison County brought in about \$3,000 from the trivia night & silent auction.

St. Clair fundraiser (Taste of the Area) was cancelled because restaurants weren't participating. In the past, this brought in between \$2,000 to \$3,000.

St. Clair will hold a Family Trivia Night on February 22, 2020.

Direct mail campaigns have brought in \$10,000 to \$11,000 in Madison County, and \$4,000 to \$6,000 in St. Clair County.

Monroe County had a successful Harvest Night, bringing in \$26,000 to \$27,000. They are looking forward to the process of planning their next Harvest Night.

Council Meeting Schedule: The next meeting is set for April 20th, 2020 at 6:45pm. Pencil in the following meeting for June 8th, 2020 at 6:45pm.

Brian M asked Amy C what help and support she wants from us. She would like us to bring her community feedback, work on getting people on the County Foundation Boards, and bring fundraising ideas.

A Motion to Adjourn was made by Gary. Seconded by David. Vote take, all ayes.