



**Cook County Extension Council Meeting**  
**Friday, March 8, 2019**  
**Extension Office**  
**8751 S. Greenwood Suites 112-122**  
**1:00pm**

- I. Welcome and Introductions
  - i. Complete Bios and email to secretary
- II. Minutes of Previous Meeting
- III. Old Business
  - a. Updates from Director Buffet
  - b. Actions Taken
- IV. New Business
  - a. Completion of Needs Assessments/Updates
  - b. Committee and Team Assignment Updates
    - i. Review spreadsheet and update meetings attended
    - ii. Report out(s)
      1. Standardized form for documentation meetings
  - c. Legislative Outreach
    - i. Legislative visits
      1. Two priority areas
        - a. Funding
          - i. Updates on legislators contacted – see spreadsheet
        - b. General Extension overview and services provided
          - i. Include that we meet with Educators and make sure the activities they are engaged in are meeting the needs of the community
      2. Develop plan of action/timeline for how and when we make contact with our elected officials and any necessary follow up
  - d. Nominating Committee
    - i. Review council membership needs
  - e. Program updates by educator(s)
  - f. Affirmative Action Inclusion Plan
- V. Announcements
- VI. Next Meeting Date
  - a. May 10, 2019
- VII. Adjournment