

University of Illinois Extension-Unit 10
Extension Advisory Council Meeting Minutes
Warren/Henderson Farm Bureau Auditorium

January 27, 2020 | 6:00 p.m.

In attendance: Shelby Carlson, Carrie McKillip, Lisa Torrance, Chris Enroth, Win Phippen, Krissy Conklen, Jasmine Padilla, Nancy Kucharz, Blake Rappenecker, Erica Smith, Jackie Sullivan, and Patrick King.

Carrie McKillip shared her staff update prior to the start of the meeting so she could attend a census planning meeting.

The meeting was called to order by Win Phippen at 6:12p.m.

There were no public comments.

Previous minutes: The minutes from the previous meeting held on November 25, 2019 were reviewed. There were no additions or corrections. Jasmine made a motion to approve the minutes as written. Blake seconded. The motion carried.

Financial Reports: The financial reports for November and December of 2019 were reviewed. Lisa noted that Federal Smith Lever dollars are not yet reflected and were expected to be applied in January and that County Board Match has been adjusted in percentage to the income received by county boards. Krissy made a motion to approve the financial reports as presented. Blake seconded. The motion carried.

Staffing changes: Lisa reviewed that April Ashton's retirement went into effect December 31, 2019. As of now, current staff will cover her SNAP-Ed programs. Lisa is discussing with administration how to best fill this position. There may be additional staffing changes coming along. Lisa will meet with administration to see how these changes may look.

Council Reports: Jackie reported on the work she and Lisa are doing with Tractor Town in Macomb. Several committees have been formed focusing on issues such as education and awareness and sustainability and environment. A mosaic tractor will be placed as well as efforts to raise awareness about agriculture safety and the impact of agriculture. Several stakeholders in the community are involved. Nancy reported the Eagle View has hired a new director, a Mr. Edward Murphy.

Staff reports: Carrie's staff report was given before the meeting and members were invited to review her information. Tessa's information was highlighted and commented on. Shelby, Chris, and Lisa shared the highlights of their updates. Reports were found in the packet. Lisa noted a program calendar would be forthcoming once updated.

Old Business: The civil rights review will be held May 18th. Lisa may ask council for more information in during the March meeting. During the December meeting, staff participated in active shooter training. It was very well received.

New Business: Shelby shared 4-H and Youth Development programming numbers for the unit and by county. Questions were raised about the lack of diversity in 4-H membership. Lisa and Shelby shared

their comments and invited further questions or ideas for continuous improvement. Suggestions made were to find the gatekeepers of hard to reach audiences, finding where these audiences are comfortable meeting, and providing information in Spanish and English.

The next meeting will be held at 6:00 p.m. on March 23, 2020 in the Warren/Henderson Farm Bureau Auditorium. Supper will be served at 5:30 p.m.

Blake made a motion to adjourn the meeting. Jackie seconded the motion. Motion carried.

Respectfully submitted,

Shelby Carlson