This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council to be held Monday, September 28th at 6pm at the Warren County Extension Office, 1000 N Main St, Monmouth, IL

**Agenda**

1. **Call to Order**
   - Roll Call
2. **Public Comment***
3. **Election of Officers**
   - Chair, Vice Chair, Secretary, and Financial Reporter
   - Appointment of Committee Members – Mary Ann Severs will be our Buildings and Grounds representative
4. **General**
   - Approval of January Minutes
   - Fiscal Reports FY 2020 – January thru June
   - Fiscal Reports FY 2021 – July, August
   - FY 2021 Budget
   - Staffing Changes – Remote working options
   - Council Reports
   - Staff Reports
   - Announcements/Upcoming Programs
5. **Old Business**
   - What happened during WFH Period
6. **New Business**
   - The Role of an Extension Council Member
     - Online Open Meetings Act Training
   - Concurrence of the Holiday Schedule
     - Office will be close December 23rd at 4:30pm and reopen at 8am on January 4.
     - Other Holiday: November 3, November 26-27, January 18, May 24, and July 2/5
   - Approval of Extension Council Meeting Dates
     - November 23, January 25, March 22, and May 24
   - Signature Card Approvals - Proposal
     - Henderson, Knox, McDonough and Warren In/Out Accounts
       1. Lisa, Tessa, Carrie, Chris and Shelby on all accounts
       2. We will add WH 4-H EPC when hired
7. **Adjournment**

The next meeting is scheduled for November 23rd in Warren County.

*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.