

This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council to be held Monday, September 28<sup>th</sup> at 6pm at the Warren County Extension Office, 1000 N Main St Monmouth, IL

### **Agenda**

1. Call to Order
  - Roll Call
2. Public Comment\*
3. Election of Officers
  - Chair, Vice Chair, Secretary, and Financial Reporter
  - Appointment of Committee Members – Mary Ann Severs will be our Buildings and Grounds representative
4. General
  - Approval of January Minutes
  - Fiscal Reports FY 2020– January thru June
  - Fiscal Reports FY 2021– July, August
  - FY 2021 Budget
  - Staffing Changes – Remote working options
  - Council Reports
  - Staff Reports
  - Announcements/Upcoming Programs
5. Old Business
  - What happened during WFH Period
6. New Business
  - The Role of an Extension Council Member
    - i. Online Open Meetings Act Training
  - Concurrence of the Holiday Schedule
    - i. Office will be close December 23<sup>rd</sup> at 4:30pm and reopen at 8am on January 4.
    - ii. Other Holiday: November 3, November 26-27, January 18, May 24, and July 2/5
  - Approval of Extension Council Meeting Dates
    - i. November 23, January 25, March 22, and May 24
  - Signature Card Approvals - Proposal
    - i. Henderson, Knox, McDonough and Warren In/Out Accounts
      1. Lisa, Tessa, Carrie, Chris and Shelby on all accounts
      2. We will add WH 4-H EPC when hired
7. Adjournment

The next meeting is scheduled for November 23<sup>rd</sup> in Warren County.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.