

**University of Illinois Extension
Minutes- August 30, 2021**

The regular meeting of the Henderson, Knox, McDonough and Warren Counties Extension Council Meeting for Unit10 was held at the Warren County Extension Office. Attendees were given the option to attend in person or online.

Members in attendance were Kishor Kapale, Rev Andrew Jowers, Whitney Clear, Shelby Henning, Jeannie Weber, Angel Wright, Blake Rappenecker, Blake Sullivan, Devone Eurales, Karen Cole, Ben Olson, Patrick King, Isabel Wohlstadter, and Nancy Kucharz Guest : Kelsi Foss
Staff: Chris Enroth, Tessa Hobbs-Curley, Carrie McKillip, Shelby Carlson and Lisa Torrance

A slate of officers was gathered Karen Cole – Chair, Angel Wright Vice Chair, Patrick King- Secretary and Blake Sullivan – Financial Reporter. A motion was made by Nancy Kucharz to accept the slate, a second was made by Kapale Kishor. The motion passed

Devon made a motion to accept the March minutes. Isabel seconded and the motion passed. There were no official minutes from the May meeting as there was no quorum.

March, April, May, June and July fiscal reports were discussed. Devone made a motion to approve the minutes. Nancy K seconded the motion and the motion passed.

The FY 2022 budget was distributed to the council members. Questions were addressed by Lisa.

Lisa gave an update on staffing. Offices are back open but there are some staff working a hybrid schedule. At staff request all offices are open 8-4 with staff taking 30 minute lunches. McD and Knox are open 5 days a week. Henderson is open on Monday and Friday and Warren is open Tuesday, Wednesday and Thursday.

Devone reported that it was great to see Extension presence at the NAACP picnic in Galesburg.

Staff members gave updates to their programming efforts. Staff are beginning to do a mix of virtual and face to face programming.

Lisa gave council members time to ask any questions or voice concerns about how Extension has navigated the last 17 months. All were very happy with what we had been able to accomplish.

Lisa reminded council members that their biggest responsibility is to be the eyes and ears of Extension in our community. We also need council members to spread the word of what we are doing.

The OMA training site is currently down, Lisa will update when it is back up and running so that those that need to take it can do so.

The offices will be closed the following dates – Sept 6, Nov 25-26, Dec 24-Jan 3, Jan 17, May 30, June 17 and July 4

Remaining council meeting dates are Nov 29, Jan 31, March 28 and May 23

A motion was made by Shelby Henning and seconded by Isabel Wohlstadter to accept the following as the unit's official authorized signatures for our local in/out accounts. The motion passed

- Henderson County – Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Carrie McKillip, Lisa Torrance and Jill Cook should be approved as signatures. McCala Miller should be removed.
- Knox County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Carrie McKillip and Lisa Torrance should be approved as signatures.
- McDonough County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Carrie McKillip and Lisa Torrance should be approved as signatures.
- Warren County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Carrie McKillip and Lisa Torrance should be approved as signatures.

A motion was made by Nancy and seconded by Shelby Henning to adjourn the meeting. The motion passed

The next meeting is scheduled for November 29, 2021 in Warren County.