

This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council to be held Monday, November 29, 2021 at 6pm at the Warren County Extension Office, 1000 N Main St Monmouth, IL and also via zoom

### **Agenda**

1. Call to Order
  - Roll Call
2. Public Comment\*
3. General
  - Approval of August Minutes
  - Fiscal Reports FY 2022– August to October
  - FY 2021 Audits
  - Staffing
    - i. Due to personal issues we have an office support position that will not be returning to our offices in the near future. Due to other impending retirements we have been given permission to fill this position and will begin a search in December.
    - ii. Looking for some additional extra help
    - iii. Looking for Summer Extra Help – usually former 4-H youth.
  - Council Reports
  - Staff Reports
  - Announcements/Upcoming Programs
4. Old Business
  - Open Meetings Act Training still not working.
5. New Business
  - Concurrence of the Holiday Schedule - **Updates**
    - i. Office will be close December 23<sup>rd</sup> at 4:30pm and reopen at 8am on January.
    - ii. Other Holidays: January 17, May 30, June 17 and July 4
  - Items/Activities/Information you would like to see at a council meeting.
  - Approval of Extension Partners Membership Fee payment.
6. Adjournment

The next meeting is scheduled for January 31, 2022 Warren County.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.