

University of Illinois Extension Council

Minutes: November 29, 2021

The regular meeting of the Henderson, Knox, McDonough, and Warren Counties Extension Council was held at the Warren County Extension Office on November 29, 2021 at 6pm. Attendees were given the option to attend virtually or in person due to ongoing COVID protocol.

Members in attendance were Angel Wright, Ben Olson, Ann Knowles, Karen Cole, Andrew Jowers, Jeannie Weber, Kishor Kapale, Blake Sullivan, Isabel Wohlstadter, Kelci Foss, Candace Miller-Fosmore. Guest Sal Garza also joined and well as Extension staff Lisa Torrance, Shelby Carlson, Chris Enroth, and Carrie McKillip.

There was no public comment.

August meeting minutes were presented. Angel Wright made a motion to approve the minutes as written. Jeannie Weber seconded the motion. Motion passed.

Fiscal reports were presented by Lisa Torrance. Gina long made a motion to approve the fiscal reports as presented. Blake Sullivan seconded the motion. Motion passed.

The FY 2021 audit was sent out via email for presentation to the council. No action was needed.

Lisa Torrance shared several staffing updates. Due to a personal issue, we have a vacant office support position. We have been given permission to list this job and hope to have it posted prior to winter break. We are additionally looking to fill some extra help vacancies. Lisa also shared that Jill Cook, 4-H EPC in Warren and Henderson will be taking maternity leave in March.

During council updates Sal shared that there will be a new Extension administration structure. Lisa was able to provide some more context.

Staff updates followed the 5 things documents provided by the educators as well as the document provided by Lisa. Jeannie Weber shared that United Way has virtual translators that could be utilized. They also have a new volunteer matching platform that she will send to Lisa. Lisa also shared that Extension has been working with Good Hope United Methodist Church is a new after school program to provide programming in multiple disciplines. Plans of Work will continue along the status quo this year as a new process will start in February that incorporates more community involvement and 3 year plans.

In old business, the open meetings act training is still not working.

In new business, the holiday schedule was presented. The Offices will be close December 23rd at 4pm and reopen at 8am on January 5th. Other holidays are January 17th, May 30, June 17, and July 4.

Members were invited to share what they would like to see at future council meetings. Jeannie Weber shared that Forefront has a new office in Monmouth and would like to partner with Extension in the future.

Lisa explained that annually, Extension Council becomes a part of Extension Partners as a business member which costs \$75 dollars. Extension Partners is the lobbying agent on behalf of Extension as staff are allowed to educate about Extension but not lobby. Kishor Kapale made a motion to approve the payment to join Extension Council. Kelci Foss seconded the motion. Motion Passed.

Karen Cole called for adjournment of the meeting. Andrew Jowers made a motion to adjourn the meeting. Gina Long seconded the motion. Meeting Adjourned.