



Extension Specialist Family and Consumer Science

WETRANSFORM LIVES

Everything we do is designed to improve the quality of life of the people in the state of Illinois, across the nation, and around the world. We discover, develop, translate, and disseminate knowledge to address societal concerns and train the next generation of experts and leaders in a way that empowers them to expand the boundaries of science to higher levels of understanding and influence.

Be a part of our story. Through learning partnerships that extend knowledge and change lives, University of Illinois Extension provides educational programs aimed at making life better, healthier, safer, and more profitable for individuals and their communities. Illinois Extension has operated continuously for more than 100 years connecting the citizens of Illinois to their land-grant university by providing educational programming around the state. University of Illinois Extension is based in the College of ACES and works with all colleges and units of the University of Illinois at Urbana-Champaign.

The Extension Specialist, Family and Consumer Science serves as a regular, full-time, 12-month academic professional. This position has primary responsibility for leading, developing, and implementing educational programs supporting the mission of University of Illinois Extension while working with Extension Educators and statewide Extension personnel to identify topics, design, and implement innovative nutrition education programs that support Family Consumer Sciences. The Extension Specialist is part of the leadership team within the Family and Consumer Science program area of University of Illinois Extension.

One full time position is available.

Location: Urbana-Champaign Campus
(Remote work options may be possible)

Position Overview

Program/Instructional Development, Implementation, and Evaluation

- Assess the needs of communities across Illinois in a systematic and analytical manner to ensure effective program implementation.
- Develop innovative programming and instructional materials that address the needs of statewide family and consumer science programs.
- Collaborate with Extension faculty to translate research into program outputs
- Provide opportunities to integrate campus based research and teaching into Extension
- Identify and communicate new practices in community-based programming and train statewide Extension staff.
- Initiate educational delivery systems within relevant subject area expertise.
- Manage the digital education portfolio related to FCS core programming.
- Evaluate the effectiveness and impact of educational programs. Improve program impact and share results across the 27 Extension units in support of their reporting, program development and program marketing.

Application Due

February 1, 2023

Proposed Start Date

As soon as possible after the closing date

Salary

Commensurate with experience and qualifications

To Apply

Go To: <http://go.illinois.edu/1014763>

Log in to your account and upload a cover letter and resume, as well as the names and contact information of three professional references

More Information

Immigration sponsorship is not available for this position. The positions are full-time, benefits eligible, non-tenure academic professional positions appointed on a 12-month service basis. Generous vacation and sick leave. State Universities Retirement System. Group health, dental, vision and life insurance.

This is a security-sensitive position. Comprehensive background checks, including but not limited to a criminal conviction information check, and a review of the Registered Sex Offender list, will be conducted.

Organizational Leadership, Development

- Lead and implement key statewide projects within the Family and Consumer Science Team.
- Initiate and maintain relationships with key leaders and stakeholders across the state as well as other professionals working nationally in Extension.
- Allocate resources for key projects and oversee grant deliverables
- Seek resources and funding to support FCS programming
- Provide training and technical assistance for statewide staff on programmatic needs and decisions.
- Represent FCS on state and national task force and working groups.
- Contribute to the overall vision of FCS.

Research and Development

- Collect data that contributes to the research-based evidence of family and consumer science programs
- Write scientific publications that advance the field and represent the work of the Family and Consumer Science program
- Pursue professional development opportunities to enhance competency in subject matter area.
- Conduct literature reviews to stay abreast of the latest research related to current and emerging issues in the field.
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Other Information

- Comply with all University of Illinois Extension Affirmative Action/Equal Opportunity policies and guidelines in all aspects of Extension work; assists Unit staff with data collection for Affirmative Action, Gender, and Targeted reports.
- Perform other duties that contribute to University of Illinois Extension programming, as assigned.
- Local, regional and statewide travel required; personal transportation required.
- To perform the functions of this position, the employee will be required to perform work both within an office and outside in the communities that are served, and must have the capability to travel from one location to the other in a timely fashion. Employee is responsible for securing personal transportation. A valid driver's license is preferred. Some work will be required during evenings and/or weekends. When working, the employee may be exposed to a variety of environmental factors to include, but not limited to, hot or cold weather, exposure to noise and allergens, and uneven ground. In performing the functions of this position, the employee may be subjected to various mental and physical demands as well to include, but not limited to, independently traveling to and performing work at different locations, lifting and moving items that may occasionally weigh up to forty (40) pounds and frequently weigh up to twenty (20) pounds, and twisting, pushing and pulling movements. More detailed information regarding the functions of this position (including the physical, mental and environmental requirements of the position) may be obtained from Human Resources for the College of Agricultural, Consumer and Environmental Sciences (ACES) by contacting hr@aces.illinois.edu.

Administrative Relationship: The Extension Specialist, Family and Consumer Science is administratively responsible to the Assistant Dean, Family and Consumer Science.

Qualifications

Required:

The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Convictions are not a bar to employment. The University of Illinois System requires candidates selected for hire to disclose any documented finding of sexual misconduct or sexual harassment and to authorize inquiries to current and former employers regarding findings of sexual misconduct or sexual harassment. For more information, visit [Policy on Consideration of Sexual Misconduct in Prior Employment](#). The University of Illinois must also comply with applicable federal export control laws and regulations and, as such, reserves the right to employ restricted party screening procedures for applicants.

As a qualifying federal contractor, the University of Illinois System uses [E-Verify](#) to verify [employment eligibility](#).

The University of Illinois is an Equal Opportunity, Affirmative Action employer that recruits and hires qualified candidates without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, disability or veteran status. For more information, visit <http://go.illinois.edu/EEO>.

- Master's degree in family and consumer science, adult education, human development and family studies, human nutrition, community health, public health, or related field from an accredited institution of higher education. Candidates with a master's degree in progress may be considered for interviews, but degree must be completed by hire date.
- At least 5 years of relevant experience with community-based programs.
- Experience planning and delivering educational programs.
- Understanding and experience working with diverse audiences.
- Informal and formal teaching experience.
- Synchronous and asynchronous distance education skills and teaching experience

Preferred:

- PhD in related field

Knowledge, Skills, and Abilities:

- Knowledge of best practices in developing community partnerships. Strong oral and written communication skills. Evidence of strong interpersonal skills and teamwork as well as the ability to work independently. Ability to work flexible hours and be self-directing. Proven ability to build and maintain diverse networks. Understanding of land-grant University Extension and demonstrated ability to work effectively with the Extension system.

Application Procedure:

To apply, go to <https://go.illinois.edu/1014763>. Please upload a resume, cover letter, and the names and contact information for three professional references. Resume dates submitted must be in month/year format and employment history, at a minimum, should include all work dating back to the completion of your undergraduate degree. Positions that were less than full-time/100% must be noted as being part-time. Transcripts may be requested at a later date. To receive full consideration, all requested application materials must be submitted via the online system by **February 1, 2023**. Interviews may take place and offers may be made before this date, but all applications received by **February 1, 2023** will receive full consideration for an open position. **This position will remain open until filled.**

For further information about the position please contact search chair Trinity Allison at trinitya@illinois.edu. For technical assistance with the online application process, please email jobs@illinois.edu.

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