



Extension Educator, Family and Consumer Science Food Safety

WE TRANSFORM LIVES

Everything we do is designed to improve the quality of life of the people in the state of Illinois, across the nation, and around the world. We discover, develop, translate, and disseminate knowledge to address societal concerns and train the next generation of experts and leaders in a way that empowers them to expand the boundaries of science to higher levels of understanding and influence.

Be a part of our story. Through learning partnerships that extend knowledge and change lives, University of Illinois Extension provides educational programs aimed at making life better, healthier, safer, and more profitable for individuals and their communities. Illinois Extension has operated continuously for more than 100 years connecting the citizens of Illinois to their land-grant university by providing educational programming around the state. University of Illinois Extension is based in the College of ACES and works with all colleges and units of the University of Illinois at Urbana-Champaign.

The Extension Educator serves as a regular, full time, 12 month academic professional with primary responsibility for the development, delivery, and evaluation of educational programs supporting the mission of the University of Illinois Extension. Extension Educators support one of the four core Extension program areas and within that program area may focus on one or more of the following interdisciplinary initiatives: Community, Environment, Economy, Food, and Health. Programmatic objectives of Extension Educators will be consistent with national and statewide initiatives considered of significant importance to residents of the state of Illinois.

Extension Educators will be expected to deliver research-based educational programs and to work within team settings that may consist of other Extension Educators, community professionals, and faculty within and outside of the College of ACES. The establishment of professional networks as well as the development of relationships with key stakeholder groups is vital to the success of Extension Educators. Extension Educators will be expected to deliver educational programs not only within their assigned multi-county unit, but as requested, to clientele within other units.

The Extension Educator, Family and Consumer Science (Food Safety) will work with multi-disciplinary teams in Extension and address food safety issues within diverse settings to support statewide food safety initiatives. This position's primary roles will include providing technical expertise to help farms and food manufacturers comply with the Food Safety Modernization Act (FSMA), Produce Safety and Preventive Controls rules (PSR and PC), and other federal and state and local food safety regulations. Close collaboration with Local Food Systems/Small Farms, Horticulture, and Family and Consumer Science Extension Educators is required. The Extension Educator also will be expected to build networks among diverse groups within Illinois who have interests in food safety aspects of production and dissemination of local food products that can be used to improve the diets of underserved audiences. The Extension Educator is expected to provide research-based information and educational programs for growers, community members, schools, decision-makers, and other stakeholders and clientele involved in food safety aspects of local food.

One full time position is available.

Location: Urbana-Champaign Campus
(Remote work options may be possible)

Additional positions may become available in other locations

Application Due

February 10, 2023

Position will remain open until filled

Proposed Start Date

As soon as possible after the closing date

Salary

Commensurate with experience and qualifications

To Apply

Go To: <http://go.illinois.edu/1014998>

Upload a resume, cover letter, and the names and contact information for three professional references.

More Information

Immigration sponsorship is not available for the position. This position is a full-time, benefits-eligible, non-tenure academic professional position appointed on a 12-month service basis. Generous vacation and sick leave. State Universities Retirement System. Group health, dental, vision and life insurance.

This is a security-sensitive position. Comprehensive background checks, including but not limited to a criminal conviction information check, and a review of the Registered Sex Offender list, will be conducted.

Program Development, Delivery and Evaluation

- Provide program leadership, interpret and integrate information, teach in the field of designated expertise, maintain the competencies to develop and deliver educational programming, and assist clients with the appropriate resource bases.
- Assess the needs of local clientele in a systematic and analytical manner. This will include networking and collaborating with community organizations and other relevant groups.
- Within the designated area(s) of specialization, develop innovative curricula and programs to address local needs as well as to mesh with the broader state and national interdisciplinary initiatives.
- Deliver high impact programs to diverse audiences utilizing a selection of innovative delivery mechanisms to optimize reach and effectiveness, by teaming with additional Extension employees and volunteers who assist with program management functions and teaching roles when appropriate.
- Guide program expansion and program quality processes by teaching and providing training and support to employees or volunteers who teach and work within the program area.
- Support voluntary educational delivery systems with relevant subject matter expertise.
- Evaluate the impact of program initiatives in a planned and statistically relevant fashion. Evaluation plans should focus not only on short-term impacts but also on long-term changes in clientele practices.
- Develop effective and contemporary approaches to communicate with clientele. This may include constantly evolving electronic technologies (e.g. twitter, Facebook, blogs, e-learning, etc.).
- Comply with all reporting deadlines and requirements (e.g. plans of work, activity and impact reporting, etc.)

Organizational Leadership and Development

- Market and represent Extension's interests to external partners and stakeholders in areas related to expertise.
- Compete for internal and external resources to enhance the development of innovative educational programs with potential for high impact. Includes strategic use of available funds to increase program quality and impact.
- Cooperate fully with the County Director to achieve budget goals, address staffing needs, fulfill relevant grant initiatives, report impacts, and carry out all other items relevant to the operation.
- Develop professional collaborations with the County Director, other Educators and Extension Council Members.
- Assist with and support the total University of Illinois Extension program.
- Accept statewide responsibilities as recommended by the Program Leader and approved by the County Director.
- Serve as an effective team member and volunteer for leadership roles as appropriate.
- Lead unit team under the direction and in consultation with the County Director.
- Perform other duties that contribute to the mission of University of Illinois Extension programming, as assigned.

Scholarship

- Establish professional relationships and participate in campus-based partnerships that tie academic programs and research to complement Extension programming by partnering with Extension Specialists and/or faculty members on research projects as appropriate within the initiatives.
- Be an active member within a professional society(s) to keep abreast of changes within your discipline.

The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Convictions are not a bar to employment. The University of Illinois System requires candidates selected for hire to disclose any documented finding of sexual misconduct or sexual harassment and to authorize inquiries to current and former employers regarding findings of sexual misconduct or sexual harassment. For more information, visit [Policy on Consideration of Sexual Misconduct](#) in Prior Employment. The University of Illinois must also comply with applicable federal export control laws and regulations and, as such, reserves the right to employ restricted party screening procedures for applicants.

As a qualifying federal contractor, the University of Illinois System uses [E-Verify](#) to verify [employment eligibility](#).

The University of Illinois is an Equal Opportunity, Affirmative Action employer that recruits and hires qualified candidates without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, disability or veteran status. For more information, visit <http://go.illinois.edu/EEO>.

- Continually seek professional development opportunities to enhance competency in subject matter area.
- Use research and evaluation findings to create innovative programs and make changes to existing programs in order to improve quality.
- Share principles of evidence-based best practice with peers.

Other Information

- Comply with all University of Illinois Extension Affirmative Action/Equal Opportunity policies and guidelines in all aspects of Extension work; assists Unit staff with data collection for Affirmative Action, Gender, and Targeted reports.
- Local, regional and (limited) statewide travel required; personal transportation required.
- To perform the functions of this position, the employee will be required to perform work both within an office and outside in the communities that are served, and must have the capability to travel from one location to the other in a timely fashion. Employee is responsible for securing personal transportation. A valid driver's license is preferred. Some work will be required during evenings and/or weekends. When working, the employee may be exposed to a variety of environmental factors to include, but not limited to, hot or cold weather, exposure to noise and allergens, and uneven ground. In performing the functions of this position, the employee may be subjected to various mental and physical demands as well to include, but not limited to, independently traveling to and performing work at different locations, lifting and moving items that may occasionally weigh up to forty (40) pounds and frequently weigh up to twenty (20) pounds, and twisting, pushing and pulling movements. More detailed information regarding the functions of this position (including the physical, mental and environmental requirements of the position) may be obtained from Human Resources for the College of Agricultural, Consumer and Environmental Sciences (ACES) by contacting hr@aces.illinois.edu.

Administrative Relationship: The Extension Educator is administratively responsible to the County Director.

Programmatic Relationship: The Extension Educator is programmatically responsible to the Program Leader(s) for the delivery of programs that mesh with identified national and state priorities.

Qualifications

Required:

- Master's degree related to subject matter emphasis from an accredited institution of higher education. Examples of relevant fields could include, but are not limited to, food sciences, food safety, microbiology, public health, agronomy, and animal science. Candidates with a master's degree in progress may be considered for interviews, but degree must be completed by hire date.
- Teaching experience in informal or formal settings.

Preferred:

- Experience teaching food safety courses.
- PSA-PSR trainer/lead trainer and/or a preventive control qualified individual (PCQI), GAP trainer, HACCP trainer certified.

Knowledge, Skills, and Abilities:

- Strong oral and written communication skills. Evidence of strong interpersonal skills and ability to work within a team environment. Demonstrated ability to build and maintain diverse networks. Ability to organize, manage, and conduct educational activities for adult audiences is preferred. Knowledge and experience in program planning, promotion, and resource development.

Application Procedure:

To apply, go to <https://go.illinois.edu/1014998>. Please upload a resume, cover letter, and the names and contact information for three professional references. Resume dates submitted must be in month/year format and employment history, at a minimum, should include all work dating back to the completion of your undergraduate degree. Positions that were less than full-time/100% must be noted as being part-time. Transcripts may be requested at a later date. To receive full consideration, all requested application materials should be submitted via the online system by **February 10, 2023. Position will remain open until filled.**

For further information about the positions please contact Search Chair, Brenda Derrick at derrickb@illinois.edu. For questions regarding the application process, please contact 217-333-2137.

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