

**Unit 14 Extension Council  
April 25, 2022  
Meeting Minutes**

- Call to Order – President Jan Terry called the meeting to order at 5:30 pm
- Council Member Introductions – council members present introduced themselves and stated the county they represented.  
Members present: Leah Adams, Laura Bergman, Julia Cieslewicz, Jake Foy, Andrea Hanson, Courtney Kirby, Brandy Kirby, Dan Stupavsky, Tan Terry
- Approval of Minutes – members were emailed and provided copies of meeting minutes. Dan motioned to approve the minutes. Laura seconded. All Approved. Motion Carried.
- Financial Report – Shelby Crow provided a budget update. Unit 14 has received all FY22 County Board Match payments from the State of Illinois. Shelby is currently working on the FY23 budget. Unit 14 is also moving forward with the SNAP-ED funded HEAT project, previously led by Akinwale Akingbule.
- Council Member recommendations – Shelby asked council members to brainstorm and suggest council members to replace the outgoing members in September.  
Recommendations included:  
Lisa Waters  
Jacob Karr  
Leah Kroencke

At least four new members will be added to Extension council for terms beginning in September 2022.

- Illinois Extension Updates
  - Program Update – Amy Lefringhouse and Katie Parker provided program updates for Natural Resources and Small Farms/Local Foods. Amy and Katie are piloting field trips per request. The first round of this pilot program will be held in May at Siloam Springs State Park. Amy and Katie will evaluate the efficacy and determine if they will offer this for the 2022-2023 school year.
  - Upcoming Unit Programs – 4-H staff are busy working on summer programs events and fair prep. Leah Erke has been conducting face-to-face trainings for the Illinois School Nutrition program to school food service staff.

- Staff Updates – we have several vacancies that Shelby is working to fill in the coming months. There are two SNAP-ED Community Worker positions – applicants will be interviewed by the end of May. The unit is seeking a program coordinator for Adams County Ag in the Classroom. Additionally, there will be two openings for unit educators before mid-summer. Shelby will send position announcements and asks that extension council members help promote through their networks to recruit highly qualified candidates.
- Civil Rights – the council members held a lengthy discussion regarding reaching new audiences through program marketing and outreach. The overall sentiment was that programming directly with or at schools was a great way to reach a wider variety of youth participants. Council members suggested conducting a youth survey through Teen Reach, Young Lives and area churches to collect feedback regarding programming youth find relevant and needed. Schools were also seen as a vehicle to reach parents to inform parents of upcoming youth opportunities. Youth member, Courtney Kirby provided insight to staff and members regarding reaching teen program participants.
- Other Business
- Next meeting date & location – Shelby will send information regarding the June meeting date to be held with staff and council members and their guests via email.
- Adjourn – at 7 pm Andrea motioned to adjourn. Jake seconded. All Approved. Motion Carried.