



Fair Entry Instructions



1. Start by going to fairentry.com
2. At the top of the page click **Find Your Fair**
3. Search **Wabash County, IL**
4. Next you will click **Create a Fair Entry account**

2023 Wabash County Fair

Registration is currently **Open**

Registration dates: 4/3/2018 - 6/5/2023
Exceptions may apply [View Details](#)

WABASH COUNTY 4-H I Illinois Extension

Welcome to the registration site for the 4-H shows at the Wabash County Fair! You should have received instructions for completing your registration in the mail.

We are counting on you, our 4-H members and families, as well as our staff and volunteers, to help make this fair season a safe and successful one!

If you have any questions regarding the registration process or encounter any problems, please call us at (618)262-5725.

You can also stop in at the Extension office at 738 N. Market St., Mt. Carmel.

We look forward to seeing you at the fair!

FairEntry Exhibitor, Staff Sign-In

FairEntry

Email

Password

Sign In with FairEntry

[Forgot your password?](#)

[Create a FairEntry account](#)

5. Creating new account - Enter your email address in the following boxes.

[Back](#)

2023 Wabash County Fair

WABASH COUNTY 4-H I Illinois Extension

Create a FairEntry Account

With this account, you will be able to register Exhibitors and Entries for this fair.


Email

Confirm Email

Create Account


6. Then fill out the information that is presented on the next screen. For your account name please use your families last name like you did with your zsuites household.

2023 Wabash County Fair




Account Creation

To continue with registration for this fair, please provide the following details.

Email 
[change](#)

Account Name
Example: Your last name

Phone Number
Format: ###-###-#### or #####

Password 

- 8 characters minimum
- at least 1 digit
- at least 1 capital letter or symbol

Confirm Password

[Create Account](#)

7. Once you hit create account you will get a screen like below. Please click begin registration.

Welcome!

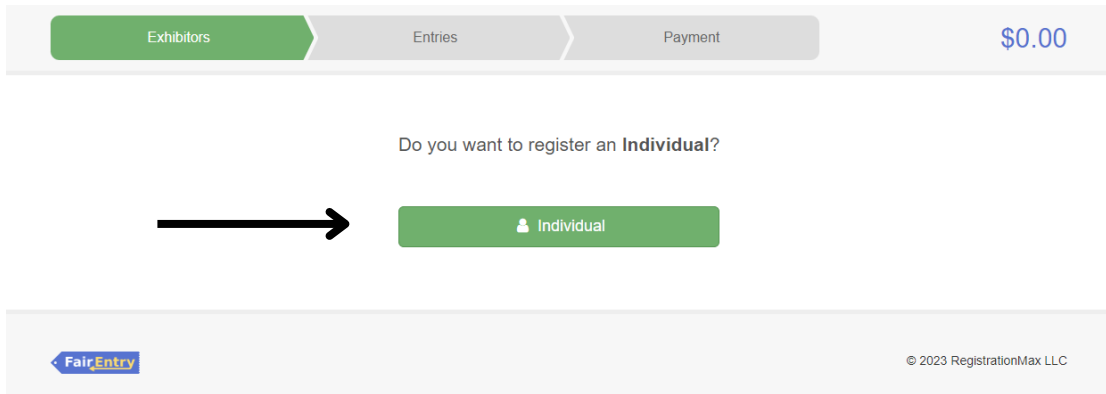
We noticed you haven't yet registered for the fair.

[Go To Dashboard](#)

[Begin Registration](#) 



8. Next click the green individual button



9. Fill in your first child's first and last name.

The screenshot shows a modal window titled 'New Individual Exhibitor'. It contains two text input fields: 'First Name (Required)' with the value 'TEST' and 'Last Name (Required)' with the value 'PIERSON'. At the bottom right of the modal, there are two buttons: 'Cancel' and 'Continue'.

10. You must fill out the home phone number part. Please just put your cell phone number there.

The screenshot shows a registration profile for 'PIERSON, TEST' with ID '12/31/0000' and a '#3' badge. A 'Delete this Exhibitor' button is visible. A progress bar at the top indicates five steps: 'Personal Details' (checked), 'Contact Info' (active), 'Address', 'Questions', and 'Review'. The 'Contact Info' form is open, showing the following fields:

- Home Phone Number (Required):** 618-662-3124. Format: ###-###-#### or #####
- Email Address (Optional):** Empty. Format: name@website.com
- Cell Phone Number (Optional):** Empty. Format: ###-###-#### or #####. Note: Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.
- Cell Phone Carrier (Optional):** Empty dropdown menu.

A 'Continue' button is at the bottom right.

11. Next fill out the address portion and hit continue. This part is important because it will ensure premium checks are mailed to the right address after fair.

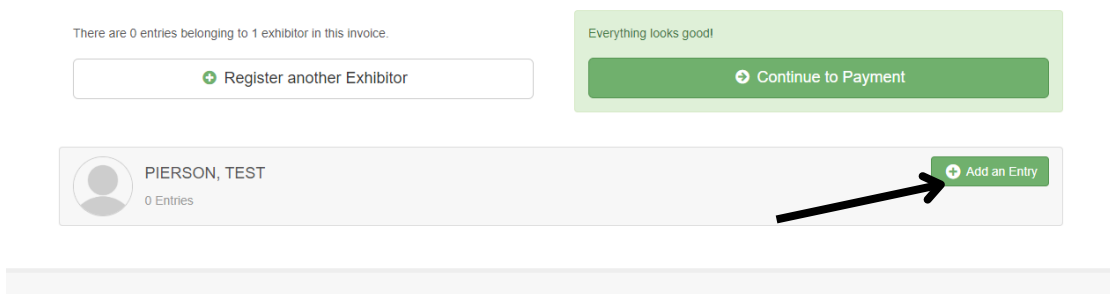
The screenshot shows a registration form for 'PIERSON, TEST' (ID: 12/31/0000). A progress bar at the top indicates five steps: Personal Details, Contact Info, Address (current), Questions, and Review. A red button labeled 'Delete this Exhibitor' is visible. The 'Address' section contains a blue warning box: 'The exhibitor's address is very important! If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.' Below this, the form fields are: Address (Required) with value '223 W Railroad St.', Address continued (Optional) which is empty, City (Required) with value 'Flora', State (Required) with a dropdown menu set to 'Illinois', and Postal Code (Required) with value '62839'. A green 'Continue' button with a right arrow is at the bottom right.

12. Then you will see a question page. If there are no questions there it means that the county admin didn't need any extra questions answered. You may hit the green continue button.

13. As long as everything on the review page looks okay then you will hit the green continue to entries button.

The screenshot shows the 'Review' step of the registration process for 'PIERSON, TEST' (ID: 12/31/0000). The progress bar shows all five steps completed. A green banner at the top says 'Please review the exhibitor registration.' and features a green 'Continue to Entries' button with a right arrow, which is pointed to by a black arrow. Below the banner are three summary cards: 'Personal Details' (First Name: TEST, Last Name: PIERSON, Gender: [empty]), 'Address' (223 W Railroad St., Flora, IL, 62839), and 'Contact Info' (Email: [empty], Home Phone: 618-662-3124, Cell Phone: [empty], Cell Phone Carrier: [empty]). Each card has an 'Edit' button. At the bottom, an 'Additional Questions' section states 'There are no questions or answers.'

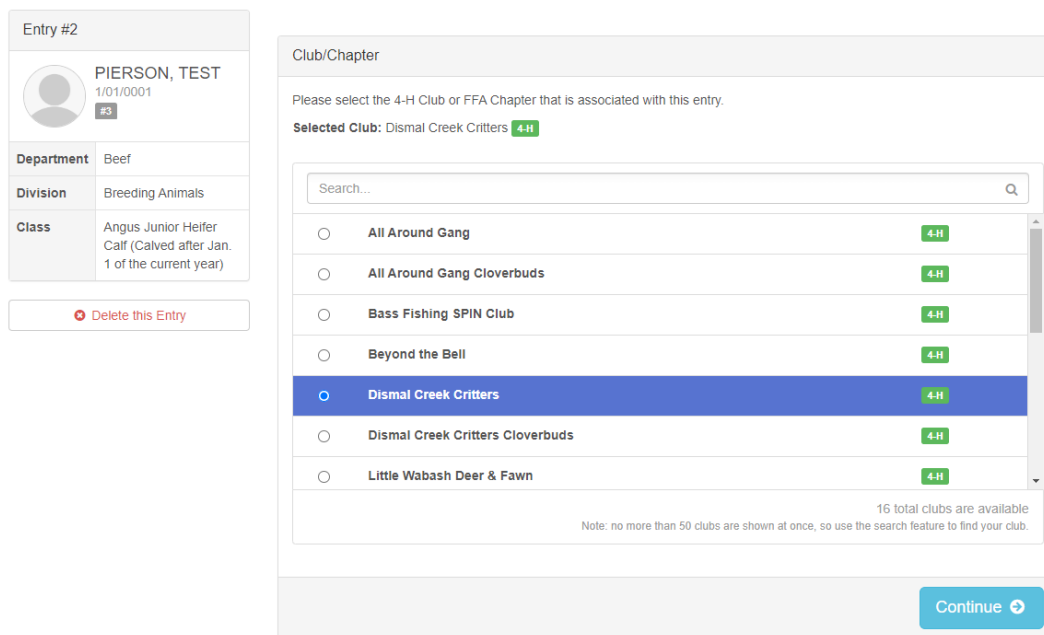
14. Next to the youth's name to the right there will be a green button that says add entry. Please click on that.



15. Next is where you will choose which project you will be bringing to the fair. So on the next screens you see please select the correct projects you plan to bring to the fair.

- For livestock if you have more than 1 animal that falls into that class then you will need to change the quantity button to the right to 2.

16. For the next part you will select your correct 4-H Club and then hit continue



17. THIS STEP IS VERY IMPORTANT!!

- If you have another child that you need to enter in projects for please hit the register another exhibitor button. If you are adding another child you will repeat steps 9-17.
- If you forgot to add another project to your child's account please click add another entry.
- or if this is your last child to enter then you may click continue to payment.

If you hit continue to payment and you have not entered your other child or need to add more projects you will not be able to until the extension staff approve the projects you already submitted.

Entry #2	
	PIERSON, TEST 1/01/0001 #3
Department	Beef
Division	Breeding Animals
Class	Angus Junior Heifer Calf (Calved after Jan. 1 of the current year)

What do you want to do next?

For TEST PIERSON:

Everything looks good!

18. The last step will have you review your projects. Please make sure they are correct as you will not be able to change them after the Fair Entry deadline (**June 5th**). Continue through the payment part (there is no fee we just can't remove this step). Then lastly you will click the green submit button.



One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary