

**University of Illinois Extension – Bureau, La Salle, Marshall, and Putnam
Unit Council Meeting Minutes
June 15, 2021, 5:00 p.m.
Zoom Meeting**

The June 15, 2021 meeting of the Bureau, LaSalle, Marshall, Putnam Extension Unit Council was called to order by Chairman Chris Dvorak.

Chris welcomed everyone.

Roll Call was taken.

Attendance:

Council Members:

Judy Wright, Chris Dvorak, Douglas Stockley, Mike Kasap

Staff present: County Director, Jill Guynn, Youth Development Educator, Beth Dellatori, Office Support Specialist, Stacie Mertes, Nutrition & Wellness Educator, Susan Glassman and Russ Higgins, Extension Commercial Agriculture Educator.

Minutes for March 30, 2021:

- Doug moved to accept the March 30 minutes as written. Mike 2nd. Motion carried.

Treasurer's Report:

- Jill presented the In and Out Account Reports and Banner Reports. The In and Out Account Reports were approved as presented. Motion to approve by Mike and second by Doug. Motion carried.

Organizational Reports

Finance:

Jill gave a State funding update. One-half of the FY20 County Board Match was received to date. The State Extension is waiting for the FY21 funding for the current fiscal year. Extension is included in the new State of Illinois budget at the same levels. The FY22 budget annual funder changes were discussed. Lost revenues due to fundraiser cancellations for Extension, and partners that provide annual funding to Extension, were shared as resulting from the COVID-19 Pandemic. The Marshall-Putnam Ag in the Classroom Grant application was discussed and approved for FY22.

Program:

Jill noted the program reports that were sent by mail:

- 4-H & Youth Development Reports from 4-H Program Coordinators & Youth Development Educator, Beth Dellatori
- Illinois Nutrition Education/SNAP-Ed Program Report from Sherry Todas
- Education Center & Community Teaching Kitchen Report from Jani Kidd
- Master Gardener/Master Naturalist Report from Meg Overocker
- Ag in the Classroom Report from Samantha Smoode
- Nutrition & Wellness Education Report from Susan Glassman

A program update was provided by Russ Higgins regarding commercial agriculture education and joint projects. He discussed cover crops, corn and soybean research and demonstration plots that

were planted at the IVCC farm. He highlighted the ag education partnership between University of Illinois Extension and the IVCC Ag Department.

Youth Development Educator, Beth Dellatori, shared new 4-H programming and the plans for in-person summer 4-H fairs. They will continue to adapt as needed to meet the required COVID-19 safety requirements. Beth also covered the Ag in the Classroom programming in Marshall-Putnam counties.

Susan Glassman, Nutrition & Wellness Educator, highlighted statistics from IDPH and risk factors that our programming helped to address, Abriendo Caminos Family Cooking Night, new partnerships we have developed and new relationships resulting from some of our programming.

Outreach Efforts: (Reported by Jill Guynn)

Jill reviewed outreach programming for the Unit. This also demonstrates our civil rights compliance for reaching out to target audiences.

-4-H Latino Program Grant: DePue Schools: will be offered again.

- New partnership requests came from Marseilles Elementary School, and Fieldcrest Community Unit School District for Toluca and Wenona schools. The 21st Century Grant requires a community partner. If they are each awarded the grant, we will provide healthy nutrition and active lifestyle education and 4-H hands-on learning projects including STEM.

-SNAP-Ed Grant/Illinois Nutrition Education Programs continue to reach at-risk audiences/update provided.

-Extension Education Center & Community Teaching Kitchen Update: new partnership with Youth Service Bureau for educational programs with homeless youth and the transitional living program. This serves ages 16 to 21 years old.

-SNAP-Ed Community Worker, LaSalle County, for Extension Education Center & Community Teaching Kitchen was hired on April 19: Tonya Fitzpatrick.

Marketing:

In-person 4-H show schedules were reviewed by Beth for each county show. She is sharing the finalized flyers and event listings and links with everyone as well:

- Bureau County 4-H Show: July 15, 16, 17, 2021 at the Bureau County Fairgrounds in Princeton
- LaSalle County 4-H Show: July 8, 9, 10, 11, 2021 at the LaSalle County Fairgrounds in Ottawa
- Marshall-Putnam 4-H Show: July 19, 20, 21, 22, 2021 at the Marshall-Putnam Fairgrounds in Henry

Old Business:

Chris presented the Nominating Committee update and recommendations for new appointments as follows:

LaSalle County: Elmer Walter, Douglas Stockley, Mary Ann Waits, Steve Tuftie

Bureau County: Francis Morse, Monico Nunez, Hugo Heredia

Mike made a motion to accept. Second by Doug. Motion carried.

Putnam County, working on 1 new member; Marshall County, working on 1 new member.

Re-appointments to a 2 year term: Alicia Lopez and Carla Schaer

Mike made a motion to accept. Second by Doug. Motion carried.

New Business:

Chris and Jill recognized outgoing council members for their years of excellent service. They were thanked for their many contributions. Members included: Chris Dvorak, LaSalle County, Mike Kasap, LaSalle County and Brandy Sandberg, Putnam County. Framed certificates will be provided to the members. Chris presented Jill with a plaque recognizing her many years of service as an Extension County Director and thanking her for her leadership.

The next meeting date was discussed and will either be on October 19 or October 26, 2021. Jill will send a notice to all with the final date. It will be held at the Extension Education Center & Community Teaching Kitchen in LaSalle. We plan to meet in person at 6:00 p.m. (If needed a Zoom meeting is the back-up plan for 5:00 p.m.)

Other Items/Announcements:

None.

Mike Kasap moved to adjourn the meeting and Doug Stockley 2nd. The motion carried.
Meeting adjourned at 6:05 p.m.

Respectfully submitted,
Judy Wright