Family Instructions to Enroll in Multi Entry Exhibits

Go to the website: https://fairentry.com/Fair/SignIn/18055
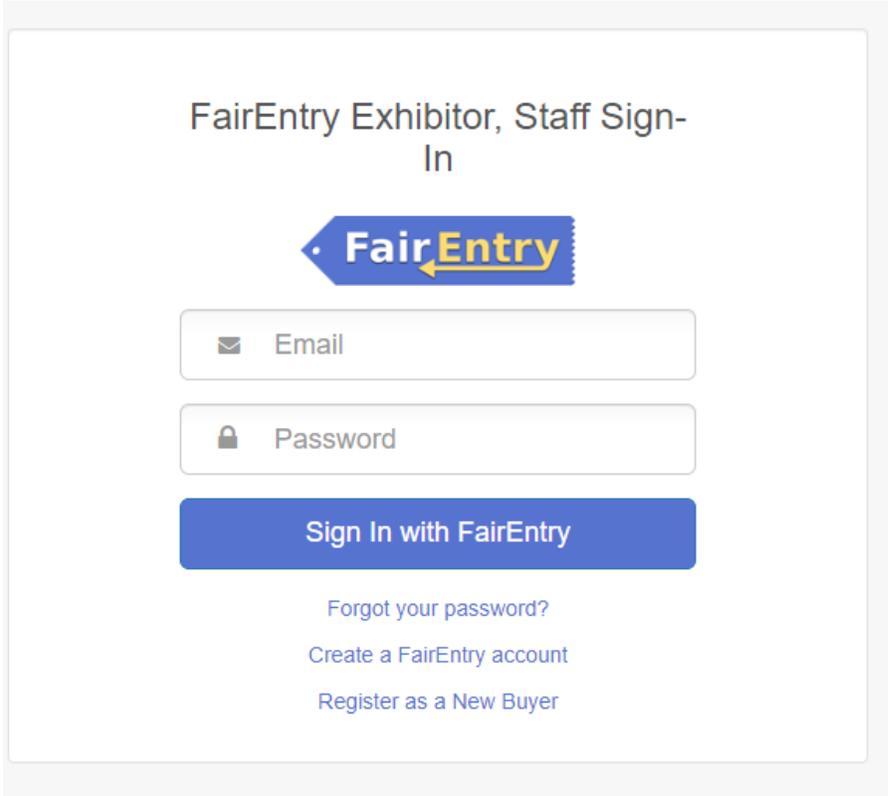
1. Click "Create a FairEntry account" if you have never created an account before.
2. Once you have entered email, then click create account.
3. Fill out information to create an account.

4. If you get the prompt, choose to register as an Individual.

5. Put in exhibitor's information. Click continue.

Exhibitors | Entries | Payment | $0.00

Do you want to register an **Individual**?

▲ Individual

FairEntry © 2018 RegistrationMax LLC

New Individual Exhibitor

First Name
(Required)

Last Name
(Required)

Birthdate
(Required)

Grade
(Optional)

Cancel | Continue

6. Complete all of exhibitor's information. There will be 3 short pages to complete. Click "continue" to go to the next page of information to fill out.

7. Review all information. If any information is incorrect, click "edit" on the box to correct it. Click "Continue to Entries".

8. If you need to register another exhibitor click "Register another Exhibitor". If not, click "add entry" on the exhibitor's name.

9. Select the appropriate Department. Then you will see a list of Divisions within that Department.

Starting an Entry

Department General Projects	Change

ℹ Select a Division to continue

Aerospace   Not Available

This exhibitor may not enter into this Division because:

> a membership to one of the following 4HOnline Projects is required:
  - Aerospace - Aerospace 2
  - Aerospace - Aerospace 3
  - Aerospace - Aerospace 4
  - Aerospace - Clover Challenge

Animal Science	Select ➡
Child Development	Select ➡
Citizenship	Select ➡

10. Select the desired Division. Confirm that you selected the desired Division.

11. Select one or more classes. After selecting the classes, click on Continue.

Choose Department and Division

Department	General Projects	Change
Division	Foods and Nutrition	Change

Cancel   **Choose**

Make your Club and Class selections to continue.

Club [Change]

Military Club 4-H
(Primary Club)

ⓘ When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Division does not allow animals.

Class or Classes

▾ 50200: 4-H Cooking 101

☐ Marshmallow Treats

☐ Cookies

☐ 50201: 4-H Cooking 201

☐ 50202: 4-H Cooking 301

☐ 50203: 4-H Cooking 401

☐ 50204: Food Science 1 - 4

☐ 50208: Food Preservation

☐ 50210: Food Ready4Life Challenge

12. Review the selections for the division and click on Create Entries. This will add the entries for this division.

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 2 entries will be created with the following information:

Department	2018 Illinois Training Fair
Division	General Projects
Club	Military Club 4-H
Animal(s)	No Animals

Entry Classes

1. 50201: 4-H Cooking 201
2. 50200: 4-H Cooking 101 / Marshmallow Treats

Cancel   **Create Entries**

13. If there are any questions that need to be answered for the classes, you will see a light blue box indicating Incomplete items. Click on the box to complete any questions.

14. Answer any questions that come up. The class for the entry needing additional information will show on the left. Click Continue.

15. If you wish to add another Entry, choose either Add another Entry, or Add another Entry in this Division. Add another entry would allow you to choose another entry in any division. Add another entry in this division would allow you to add another entry in the same division, for example Food and Nutrition.

16. If you are done adding entries for all individuals, click Continue to Payment. Follow any instructions regarding Payment. In Illinois, exhibits usually do not require a registration Fee, so the Invoice will be $0.

Exhibitors ⟩ Entries ⟩ Payment

① Review   ② Payment Method   ③ Confirm

Invoice   Summary | Detail

Individual Exhibitor: Test for Authorizations Horn $0.00

Total: $0.00

Continue ➡

17. Choose to Submit your entries.
After you have submitted your entries, you should receive an email from FairEntry.

FairEntry no-reply@fairentry.com via sendgrid.net
to me ▾

FairEntry

Flexible fair registration for counties and states

Thanks for registering with 2018 Illinois Training Fair

We received your registration on

February 22, 2018 at 10:18:27 AM 0 Time

Invoice #: 252475
Exhibitors: 1
Entries: 2
Total Fees: $0.00

Individual Exhibitor: Child 1 Horn

Entry #10: 2018 Illinois Training Fair / General Projects / Aerospace / 50130: Model Rocketry / Level 2

Entry #9: 2018 Illinois Training Fair / General Projects / Aerospace / 50131: Aerospace Display