



FAQ 4-H Project Book Orders

2023-2024

What are project books?

In 4-H, members learn about topics that interest them. These are referred to as “4-H projects.” That could be anything from learning how to cook, build a robot, or care for the environment. One of the most important aspects of 4-H project work is that the 4-H member decides what they want to learn and do as they explore their project. This allows the project to be self-paced and gives children the necessary skills for setting and working toward their goals.

4-H makes learning fun! Various projects are offered through 4-H, so members can pick the ones that most interest them. 4-H projects help members to learn by doing. Projects offer hands-on ways to learn about a topic of interest.

Example: Your 4-Her has enrolled in the Veterinary Science Project. You would order the veterinary science project book 1, 2, or 3.

Are 4-H project books required?

All general projects entered in the General Projects Day or Home and Family Show must be accompanied by the correct project book.

Can Cloverbuds order project books?

No, Cloverbuds work on projects as a group. They will receive a Cloverbud activity book from their club leader.

How much are project books?

Each 4-H Member gets five Project books free of charge. Any project books after five will have a book charge of the amount of the project book.

How do I pay for my extra project books?

By check or cash in the Extension Office. All checks are payable to “Illinois Extension” and must have “4-H members name & project book” written in the memo line.

(Example: Landon-Project Books)



How do I choose my project book level?

There are three levels within a project area. Some projects may have more. Each 4-H member can work at the level that fits their skill level. The recommendation is to begin with level one.

Some projects have several levels. As members master the work at a beginning level, they are encouraged to advance to higher levels. Our Project Selection guide is available for viewing below and our Resource & Curriculum Guide.

When do I move to the next project level?

4-H project books are designed for each member to work independently. If your 4-H member feels ready to move up to the next project level, I would encourage you to speak to your club leader about their thoughts and move them to the next level if it's fitting!

Do I have to move to the next level?

No, 4-H members can stay in the same project level for several years; however, if a member has been in a project area for several years and has mastered the level. I encourage them to move to the next level.

What do I need to do before selecting my project books?

1. Pick out what project(s) you want to work on this year.
 - a. Resources
 - Project Guide: <https://go.illinois.edu/4HProjectSelectionGuide>
 - IL 4-H Website: <https://4h.extension.illinois.edu/ways-participate/projects>
 - Spark Sheets: <https://go.illinois.edu/4hsparksheets>
2. Enrolled in ZSuite: <https://4h.extension.illinois.edu/participate/zsuite-enrollment-info>
3. Add your projects to your project list on ZSuite.

What is ZSuite?

Youth who wish to participate in 4-H and adults serving as volunteers must enroll in the 4-H program through ZSuite. Youth must be enrolled in ZSuite and have their enrollment fee paid to receive project books. In addition, youth must be enrolled in ZSuite to receive the link for ordering project books.

To learn more about ZSuite and to Enroll go to <https://go.illinois.edu/ZSuiteHelp>



Why did I not receive the project book order email?

The email and links are sent out to youth and leaders who are enrolled in ZSuite. See the “What is ZSuite” section above.

How do I order project books?

Select your project books by going to <https://go.illinois.edu/ProjectBookOrder1> . If your 4-H member needs to be enrolled on ZSuite, and club dues paid to pick up your books.

Project Book Form Due Date:

- 1st Order Deadline: November 30, 2023
- 2nd Order Emailed Out: January 19, 2024

2nd Order Deadline: February 19, 2024

Will there be a second project book order?

Yes! See dates above.

How do I know when my Project Books are ready to be picked up?

You will receive an email once your project books are ready with pick up options and information.

Where do I pick up my project books?

Once you have received an email that your books are ready for pick up, you can pick them up at the Coles County Extension Office at [809 Broadway Ave. Mattoon](#). The drop box will be available, or you can arrange a pickup with Jess at the 4-H Center. Contact Jess at JNHays@illinois.edu

Who do I contact if I have questions?

Contact the Coles County Extension Office at 217-345-7034 or Email Jessica Hays at JNHays@illinois.edu



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