This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council to be held Tuesday, August 30 2022 at 6pm at the Warren County Extension Office, 1000 N Main St Monmouth, IL and also via zoom

**Agenda**

1. Call to Order
	* Roll Call
2. Public Comment\*
3. Election of Officers
	* Chair, Vice Chair, Secretary, and Financial Reporter
	* Appointment of Committee Members –Ann Knowles will be our representative to the McDonough County Buildings and Grounds Committee.
4. General
	* Approval Minutes
	* Fiscal Reports FY 2022
	* Fiscal Reports FY 2023
	* FY 2023 Budget
	* Audit reports
	* Staffing
		1. McD and Knox offices are open 8-4 Monday through Friday
		2. Henderson is open 8-4 Monday and Friday
		3. Warren is open 8-4 Tuesday through Thursday
		4. Lisa Lincoln will retire August 31 and is being replaced by Tara Chenoweth who will be housed in the McD office
		5. Sharon Blair who previously served as extra help assumed the office support duties in Knox on August 8
		6. Bobby Allaman assumed the duties of 4-H EPC in HW on August 15th
		7. We currently have the following positions open – SNAP-Ed CW, Knox County 4-H EPC and Marketing EPC.
	* Council Reports
	* Staff Reports
	* Announcements/Upcoming Programs
5. Old Business
	* Still in need of one council member from Henderson County
	* Information you would like to know about Extension
6. New Business
	* The Role of an Extension Council Member
		1. Open Meetings Act Training
		2. Serve as our mouth and ears….let others know about the good work Extension does and let Extension know about issues in the community we might be able to address.
	* Concurrence of the Holiday Schedule
		1. Office will be close December 22nd at 4:00pm and reopen at 8am on January 3rd.
		2. Other Holidays: Sept 5, Nov 8, Nov 24-25, January 16, May 29, June 19 and July 4
	* Approval of Extension Council Meeting Dates
		1. November 28, January 30, March 27, and May 22
	* Signature Card Approvals – Proposal
		1. Henderson County – Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Carrie McKIllip and Bobby Allaman. Jill Cook should be removed.
		2. Knox County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, and Carrie McKIllip should be approved as signatures.
		3. McDonough County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, and Carrie McKIllip should be approved as signatures.
		4. Warren County - Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, and Carrie McKIllip should be approved as signatures.
7. Adjournment

The next meeting is scheduled for November 28th in Warren County.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.