**University of Illinois Extension Council**

**Minutes: November 27, 2023**

The regular meeting of the Henderson, Knox, McDonough, and Warren Counties Extension Council was held at the Warren County Extension Office on November 27, 2023 at 6:05 p.m. Attendees attended both in person and via the virtual option due to ongoing COVID protocol.

In attendance were council members: Sabrina Wilson, Danielle DeFenbaugh, Andrew Jowers, Gina Sanberg, Kim Brannon, Shelby Henning, Couqi Frau, Mary Mowen, Hayden Beard, Ross Vancil, Richard Musser, Kailey Foster, George Mangalaraj, Sabrina Wilson and Mike McGinnity

Extension Staff: Carrie McKillip, Shelby Carlson, Lisa Torrance, Tessa Hobbs-Curly, and Janice McCoy

The Extension Council Business meeting was called to order at 6:05 p.m. by Lisa Torrance.

There was no public comment.

Meeting minutes from the August Council meetings were reviewed. Hayden Beard made a motion to approve the minutes as presented and Couqi Frau seconded the motion. Motion passed.

Fiscal Reports through August 2023 were presented to the board. Hayden Beard made a motion to approve the fiscal reports and Danielle Defenbaugh seconded the motion. Motion passed.

Lisa Torrance shared staffing updates with the Council including interviews starting this week for the Henderson- Warren 4-H Coordinator position. There are 6 applicants! The Community Development position has extended the application time to Mid-January.

Extension Council members Kim and Sabrina discussed Welcome to the Real World event. Ross Vancil was elected the 4-H Youth Leadership Team Chair. Robotics competition is coming up on December 16th. Kaylee mentioned we need more volunteers from the extension council at the Freezing for Food event coming up.

Staffing reports were shared verbally as well as through the “5 Things” document and a programming calendar was also shared.

Old Business:

Extension offices will be closed December 22- January 1 to observe the holidays.

Next Council Meeting will be January 29, 2024

New Business:

Shelby Henning made a motion to add Lisa Torrance to all existing signature cards and was seconded by Danielle. Motion passed.

Hayden Beard made a motion to have Carrie McKillip instead of Carolyn McKillip in signing checks and was seconded by Shelby Henning. Motion passed

Shelby Henning made a motion to move 4 In and Out accounts to Clocktower Community Bank in Macomb. Seconded by Mike McGinnity. Motion passed.

Hayden Beard made a motion for Carolyn (Carrie) , Chris Enroth, Tessa Hobbs- Curly and Shelby Carlson added to all signature cards at Clocktower Community Bank in Macomb.

Danielle Defenbaugh made a motion to pay dues to Extension partners and seconded by Gina Sandberg. Motion passed

A motion to adjourn the meeting was made by Hayden Beard and seconded by Gina Sandberg . Motion passed. The meeting was adjourned at 7:03 p.m.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.