This is your call for the regular meeting of University of Illinois Extension – Unit #10 Council serving Henderson, Knox, McDonough and Warren counties to be held Monday, August 26, 2024 at 6pm at the Warren County Extension Office, 1000 N Main St Monmouth, IL and also via zoom

**Agenda**

1. Call to Order
	* Roll Call
2. Public Comment\*
3. Reminders of the change in appointment calendar. New members will join us in January
4. Election of Officers
	* Chair, Vice Chair, Secretary, and Financial Reporter
	* Appointment of Committee Members
		1. Buildings and Grounds
5. General
	* Approval Minutes May
	* End of Year Fiscal Reports FY 2024 May and June and FY 2025 July
	* FY 2025 Budget
	* Staffing
		1. We had 2 fabulous summer 4-H extra help employees – Anna Curley and Hayden Beard.
		2. Maggie Torrance has been filling in for marketing while our full time employee is still off for medical issues.
		3. Working on other possible options – NREE/4-H Youth Dev/FCS
	* Council Reports
	* Staff Reports
	* Announcements/Upcoming Programs
6. Old Business
	* Open Meetings Act Training
	* CR Review May 23 – Response Due Oct 2
	* Still working through Strategic Planning for Extension – Public Notification end of September
	* State Extension Building on Campus still delayed – 2027?
	* HB5792 did not come to fruition – overall ask will be larger this year
7. New Business
	* Concurrence of the Holiday Schedule 24-25
		1. Office will be close Sept 2, Nov 28 and 29, Dec 24,25, 26,27, 30 and 31, Jan 1 and 20, May 26 and June 19
		2. There is a possibility staff may choose to use leave time and the office(s) will be closed Dec 23, Jan 2-3 and June 20
	* Approval of Extension Council Meeting Dates
		1. November 25 (Monday before Thanksgiving), January 27, March 24/31, and May 19 or June 2?
	* New council member suggestions
	* Signature Card Approvals – We only have one account in the unit now so the following need to be approved for the account at Morton Community Bank

Shelby Carlson, Chris Enroth, Tessa Hobbs-Curley, Lisa Torrance and Carrie McKIllip until her retirement at which time she will be removed.

1. Adjournment

The next meeting is scheduled for November 25th in Warren County.

\*Those interested in speaking to the Extension Council under Public Comments must contact Lisa Torrance 24 hours prior to the meeting for details regarding their presentation.