



## Unit 14 Extension Council

**March 7, 2024**

**Minutes**

**5:30 pm**

- Call to Order – Barb Casady called the meeting to order at 5:30 pm.  
Staff present: Kristin Huls, Shelby Crow, Amy Lefringhouse  
Council Members present: Nicole Schaffnit, Julia Cieslewicz, Stuart Korsmeyer, Brandy Kirby, Courtney Kirby (not enough members for a quorum)
- Council Member Welcome & Introductions – all members and staff present introduced themselves, including county/counties served and connection to Extension.
- Approval of Minutes – minutes were presented but vote to be held for May meeting.
- Financial Update – Shelby provided a financial update to members. She is currently working on leases for the Hancock, Schuyler, Pike and Adams county offices. Additionally, she will begin working on the FY25 budget to be submitted by June 15.
- Illinois Extension Updates
  - Program Updates
    - Kristin provided program updates for 4-H/Youth Development including a recap of the Youth Leadership Academy, Welcome to the Real World and Mindful Me. Staff are preparing for summer programming and 4-H fairs.
    - Amy provided program updates for NREE including the Your Land, Your Legacy series, Master Naturalist training and the chainsaw safety workshop. Amy will send a link to the Everyday Environment podcast that she facilitates.
  - Staff Updates – Shelby updated the council that she is working to fill the SNAP-Ed position in Hancock county. Once this has been filled, she will focus on the vacancy in Adams county.
- Civil Rights - Shelby asked council members what audiences and populations we weren't serving that they could help us build relationships. Council members discussed this – this will be a continuing conversation to utilize the expertise of council members in their counties. Names of contacts suggested to reach out to included Jerry Gille, someone from the Center for

Independent Living, Heath Richmond with RSVP and Mike Drew with the Senior Center.

- Vote on Officers – this will be tabled to the next meeting due to lack of quorum.
- Open Meetings Act Training -Shelby reminded council members that completing the Open Meetings Act Training is a requirement of council members. Many have completed this training for other boards, and it is only required once. If you have already completed it, please send the certificate to Shelby.
- Agenda Topic Suggestions for future meetings – Shelby asked council to suggest topics and speakers for future meeting to ensure the council members are finding value in this experience.
- Next meeting date and location - the next meeting was set for the JWCC Ag center in Perry. Shelby will send a reminder as the date get closer.
- Adjourn – the meeting adjourned at 7 pm.

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