



**Unit 9 – Grundy, Kankakee, and Will Counties**  
**Will County Office**  
**April 19, 2024**  
**Minutes**

- A. Call to Order- Meeting was called to Order by County Director Marilu Andon
- B. Minutes from January 23<sup>rd</sup>, 2024- Council members approved the minutes with corrections.
  - a. Alexandra Tyle-Annen, Marilu Andon, Sally Skoff, Dale Boleman, Herb Brooks, Lin Scharnhorst, and Brittney Muschetto were present.
- C. Financial Update- Financial reports were shared and discussed, and paper copies were provided to council members.
  - a. Discussion included increased funding from United Way and various donations that have been received.

**Staff Reports**

- A. Brittney Muschetto, Youth Development Educator
  - a. Presented what she has planned for the year and what she is working on.
- B. Renzo Ceme Vinces, Local Foods and Small Farms Educator
  - a. Shared what he has been working on and how he is reaching various communities in Unit 9

**Marketing and Communications/Program Updates**

- A. Discussed upcoming Community Round Tables, Dr. Kevin Carey's new position with State 4-H, the HB5792 House Bill that significantly increases funding for Extension, and how we are reaching out on social media.

**Strategic Planning**

- A. University of Illinois Extension is making changes to "Grand Challenges" and Extensions Missions and Values
  - a. Once this is public, it will be shared with the Extension Council

**Staffing Updates/Openings**

- A. Offer was made to Grundy County EPC
- B. In the interviewing process for Will County EPC
- C. Looking to hire a STEAM EPC
- D. The job listing is open for a Horticulture Educator

- E. Looking to hire a Consumer Education Educator
- F. Looking to hire a Renewable Energy EPC
- G. Job listing is open for Snap-Ed Community Worker in Will County
- H. Looking to hire Extra Help for Fair

### **Council Member Roster**

- A. Recruitment
  - a. Looking to have more community members join the Extension Council, specifically the local legislature.
- B. Yearly Meetings/Sub Committees
  - a. Discussed changing Extension Council meetings from Quarterly to Yearly
    - i. Sub-committees will meet quarterly and then report at yearly meetings.
    - ii. The educator will oversee the committees
- C. Youth Representation in Extension Council
  - a. 4-H Youth are interested in joining in process of the solidifying application process

### **Foundation/Civil Rights Reports**

- A. Nothing new was discussed.

### **Extension State Advisory Council (ESAC) Report**

- A. Johari was absent, and no report was given.
  - a. Marilu will share updates with council representatives when available.

**The next meeting will be July 16<sup>th</sup>, 2024, at Kankakee County Extension.**

### **Adjournment**

- A. Herb Brooks moved to adjourn the meeting.
- B. Dale Boleman seconded the movement.

*Minutes respectfully submitted by: Micaiah Owens, Office Support Assistant-Grundy County*