## **Fair Entry Instructions**

Bringing a project to your 4-H Show this summer? Go to https://fairentry.com/Fair/SignIn/21131

or scan the QR code! -

Sign in with the email and password you used last year, use the password reset option, OR create a new account, if this is your first year in 4-H.



Click Begin Work on a New Invoice and select a 4-H'er from your list OR add a new Exhibitor.

	Re	egistration is curre	ently Open	Your Completed Invoices
		1/1/2025 - 7/15/2025		These invoices are no longe
	Your Current	Invoice		
	You do not hav	ve a current invoice.		
		Begin work on a new	invoice	
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Illinois Extension UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

## New? Start by creating an account!

2025 Illinois Training Reparation is current from Reparation is current from Reparation is current from Reparation is current from Reparation is current fro	ş Fair
View Public Results	FairEntry Exhibitor, Staff Sign-
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	Training Fair
Create a Fair With this account, you will be able to reg	Entry Account jster Exhibitors and Entries for this fair.
Email	
🕿 Confirm Email	
Create	Account

Enter your email, then fill out the next page with your account info.

Click on the green Begin an Invoice button and start by registering an Exhibitor (your 4-H'er).

First Name		
(Required)		
Last Name		
(Required)		
Birthdate		<b>m</b>
(Required)		
County		
(Required)		~
Grade		~
(Optional)		×

On the Personal Details page, fill in County and current grade, if they are missing. Hit continue and fill in a phone number in the home phone number line.

Confirm that the address listed is correct. This is important - it is where your premium check will be mailed!

9	Choose Departme	nt and Division			
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L	Sheep			Select 🤿	
L	Showmanship			Select 🥹	
L	Small Pets			Select 🧿	
L	Swine			Select 🥹	
			Cancel	Choose	

The last step is to review your projects. THIS STEP IS VERY IMPORTANT!! Please make sure they are correct as you will not be able to change them after the Fair Entry deadline. Continue through the payment part (there is no fee).

Then, finally, you will click the green submit button. After you hit submit, you may not be able to add projects OR additional children' until county Extension staff approve your submission.

			Grouch +
s	Payment		\$0.00
2 Contact Info	3 Address	4 Questions	5 Review
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Next, choose which project(s) your 4-H'er will bring to the 4-H Show. Select the correct project(s). You can only enter in classes that relate to what you entered on zsuites.

- General Projects is where most of your options can be found.
- You may be asked to enter information about animals, such as breed and EID/Scrapie Tag/Tattoo number.
- Your county may allow you to enter multiple projects/animals in the same Class at the same time. If so, you will need to change the quantity.
- You may need to select your 4-H Club here as well.

For additional 4-H'ers, repeat as many times as needed.

025 Illinois Training Fair					Grouch -
Exhibitors	Entries	$\rangle$	Payment		\$0.00
Review	ş	Payment Method			Confirm
One last step! Agree to the terms below and press submit.					
After you Submit				Payment	Total
Records will be locked to editing awaiting manager approval     Vour credit card will not be charged until a manager approves the records     if the manager does not approve all the records, the amount charged to the credit card may be less than			less than		No payment is necessary
the amount cited here.		, , , , , , , , , , , , , , , , , , , ,			Submit
Agree to Terms					
Fhank you for submitting your entries! If you have n inal submit page.	ore 4-H'ers to add entries fo	r, please do that BEF	ORE this		
county staff have any questions about your entrie isked to log back in to correct any errors.	s or notice any mistakes, the	y will reach out and yo	ou may be		

## Need help? Contact Brittany Smith at 217-465-8585 or bsmith16@illinois.edu

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