

Unit 22 Extension Council Meeting Minutes

Tuesday, September 14th, 2021 (Virtual)

The meeting was called to order at 6:37 by Amy Cope

Members Present: Daniel Alexander, David Ammann, Wilbon Anthony, Wyatt Drewes,
Gary Green, Adam Mestemacher, Raeleen Neary, Emilie Nilges,
Jessica Shevlin

Youth Present: Keira Winterich

Staff Member Present: Amy Cope

The May 11th meeting minutes were reviewed by all. Gary G. made the motion to approve the minutes, seconded by Raeleen N.. Motion carried, a vote was taken, all ayes.

- Youth Report
 - Amy C. explained to the council what will be expected by the youth as they present what is happening with their clubs.
- Member Introductions
 - Each member that was present gave a brief background of themselves and how they are involved in this units territory.
- Extension Council
 - Amy C. discussed what the role of the Extension council is and presented a PowerPoint
 - Items covered included the University's 3 part mission, total units in Illinois, staff charts, and the 5 priorities of Extension.
 - Amy C. went over the Open Meeting Act and what is required to participate on this council.
- Programming Report
 - Amy C. provided many flyers for current and upcoming events.
 - Our packets included: Below the Canopy, Butterfly Festival, Continuing Education, Wondering While Wandering, Welcome to My Jungle, Madison County 4-H News, State Fair Results, Events Calendars, and Monroe/St. Clair/Madison County State Fair Participant Results.
- Financial
 - Amy C. explained the overall snapshot vs the Trust account handouts.
 - Overall handout shows all 11 accounts that money is run through where the Trust account is just one account. She explained that with the Trust account,

we have full say in how that is spent. The other 10 accounts dictate to us how the money can be spent.

- Amy C. is wanting to breakdown the Overall snapshot even further into counties.
 - Monroe County is the largest supporter of the Trust account giving \$175,000 per year. Madison County gives \$50,000 per year and St. Clair gives no dollars.
 - Discussion was had regarding how to get St. Clair County to give Extension money on a yearly basis
 - Amy C. explained what State Match is and that the State usually gives approximately 60% of what each unit is able to bring in locally. However, there are years that the State doesn't match at all. Amy C. is still hopeful that the State will provide 2021 monies.
 - Amy C. recommended that the unit keeps Amy Cope, Raeleen Neary, and Sarah Ruth as bank signatories for Monroe County and adds Kelly Brandt to that list.
 - Amy C. recommended that the unit keeps Amy Cope, Elizabeth Wahle, and Angie Abernathy as bank signatories for Madison and St. Clair County.
 - Adam M. made a motion, seconded by Wilbon A.. Motion carried, a vote was taken, all ayes.
- Facilities Report
 - Amy C. discussed the termination of the Collinsville lease due to the building being sold. They have moved out of the old space and into 1606 Eastport Plaza Dr. Suite 100. The space is more expensive, however it has 6,000 sq/ft and they currently have a 3 year lease. There are 18 employees working out of this office currently.
 - Amy C. will be looking for signage for this new space that she believes will cost approximately \$4,000.
 - Wilbon A. asked about the old signage on Route 15 and what can be done with that. Adam M. discussed helping Extension take the old signage down through a volunteer day.
 - Staffing
 - Many positions available including:
 - (4) EFNEP in ESL, (3) SNAP-ED Community Worker in Collinsville, (1) Office Support Associate in Collinsville, and (1) Marketing and Local Development position.
 - Amy C. discussed the Marketing and Local Development position. The position will focus on bringing in local dollars to the unit.
 - Raeleen N. asked about the qualifications of the SNAP ED position. Amy C. said it is an entry level/full time position paying \$13.38/hr with full benefits.
 - Local Development Committee
 - The Unit discussed how to continue to fund locally. Amy C. mentioned having City or County groups.

- Adam M. liked the idea of City groups keeping them smaller and more localized.
- Gary G. asked if Extension is mandated to provide services to all counties it represents. Amy C. thought that it was.
- Wilbon A. mentioned that St. Clair County pays taxes just like everyone else so they are entitled to extension services even if the County board isn't providing funds. Many agreed with Wilbon A. and a discussion was had around this topic.

Next meeting is scheduled for Tuesday, Dec 7th, 2021 at 6:30p.m.

Location: Zoom

Emilie N. made a motion to adjourn and was seconded by Gary G.. Motion carried, vote was taken, all ayes.

Meeting Adjourned: 8:10 p.m.