

University of Illinois Extension – Bureau, LaSalle, Marshall, Putnam Unit
Multi-County Unit Council Meeting Minutes
March 29, 2022, 6:00 p.m.
At Extension Education Center & Community Teaching Kitchen
& Via Zoom

The March 29, 2022 meeting of the Bureau, LaSalle, Marshall, Putnam Extension Unit Council was called to order by Chairman Beth Acuncius. Beth welcomed everyone and introductions were made around the table and for those joining the meeting via Zoom.

Roll Call was taken.

Attendance:

Council Members in-person: Judy Wright, Francis Morse, Beth Acuncius, Lisa Palm, Doug Stockley, Steve Tuftie, Mary Ann Waits

Council Members Joining via Zoom: Monico Nunez

Staff present: Interim Extension County Director, Susan Glassman

Minutes for January 18, 2021:

- Francis Morse moved to accept the January 18, 2022 minutes as written. Beth Acuncius 2nd. Motion carried.

Treasurer's Report:

- Francis Morse presented the In and Out Account Reports and Banner Reports. The In and Out Account Reports for December, January, February were approved as presented. Motion to approve by Steve Tuftie and Mary Ann Waits 2nd. Motion carried.

Organizational Reports:

Finance:

- Interim Extension County Director, Susan Glassman shared that the fiscal crisis hit in July 2015 and continued through 2021. During that time, we did get match. Eventually all the match was restored. Because we did not have matching funds; the state extension provided funding from Smith Lever funds for every unit across the state. Through that support, we were able to cover most of our expenses and build a carryover fund for each of the counties. It has put us in a good position, it can change if we lose funding, or do not get match, or unforeseen situations. We use some carryover to meet operating expenses. That varies depending on each of the different budgets. She finished by saying that Unit 8 is receiving our matching funds; we are in good standing.

Addition to the Agenda: Bureau County United Way Annual Funding

- Susan Glassman shared that we would like to request grant funding from Bureau County United Way towards Bureau County Extension Service/ Extension Support Team. We partner with Bureau County United Way to deliver quality, targeted 4-H youth development services to Bureau County's youth and families. Funds support BC Extension Service/Extension Support Team. The financial help is critical to maintaining a strong 4-H program for Bureau County Youth and families. Many communities, agencies, schools and groups rely on our programs and services. Last year, Bureau County United Way awarded Extension with 4600.00. We are submitting a grant application and funding agreement this year for FY23. We will sign that we will also honor their blackout timeline. Motion to approve by Francis Morse and Lisa Palm 2nd . Motion carried.

Approval of FY2023 Proposed Budget: The FY23 proposed budget was presented and discussed. Susan had previously met with each council group to review the individual budgets and discuss revenues and expenditures. Each county approved the FY23 proposed budgets. (Bureau County Board, Fees & Salaries Committee meeting scheduled for April 7. Susan will contact LaSalle County Board to make annual program/budget/funding presentation for June meeting for FY23). Motion to approve by Judy Wright and Steve Tuftie 2nd . Motion carried.

Program Reports: Susan Glassman noted that program reports were delivered at each MCUC meeting last week. She shared updates from programs with highlights.

- 4-H & Youth Development Reports from 4-H Program Coordinators & Youth Development Educator, Beth Dellatori
- Illinois Nutrition Education/SNAP-Ed Program Report from Sherry Todas
- Education Center & Community Teaching Kitchen Report from Jani Kidd
- Ag in the Classroom Report from Beth Dellatori
- Nutrition & Wellness Education Report from Susan Glassman
- Agriculture & Agriculture Education Partnership with Illinois Valley Community College

Outreach Efforts: (Reported by Susan Glassman)

- Marshall County Mental Health Board Support; Receiving information from Family Life Educator, Karla Belzer, and the North Central Farm and Ranch Stress Assistance Center. Was offered to sit in on virtual classes.
- Rural Sociology Study, Sheffield, Illinois; update from Zac. They are working with Zac Kennedy, to build an action plan.
- Ottawa Local Food Campaign, Nutrition & Wellness; update from Susan. Working with farmers markets, and outreach to promote attendance.

- Local Government Education Webinars: monthly
- Learn at Home Online Education: all program areas
- Susan provided an Agriculture program update. In February, Assistant Deans and Program Leaders Dr. Travis Burke, Agriculture/Agribusiness and Dr. Shibu Kar, Natural Resources, Environment and Energy visited and met with IVCC and Daryle Wragge. Daryle is working with the IVCC Ag Department on planning the spring program and research plots.
- The Unit completed Pesticide Applicator Testing Sessions with the Illinois Department of Agriculture for private and commercial testing. Specific dates were shared in program handouts for each type of testing. Anhydrous Training completed at IVCC.
- 4-H Latino Program Grant: DePue Schools. Leader recruitment continues.
- SNAP-Ed Grant/Illinois Nutrition Education Programs to reach at-risk audiences including Extension Education Center & Community Teaching Kitchen. Summer programs are scheduled, including Illinois Junior Chef.
- New hire underway for Extra-Help Master Gardener/Master Naturalist/4-H Position

Marketing. No report

Old Business:

The Nominating Committee update was provided. Needed are the following: LaSalle County: 1 seat to be filled (Chris Dvorak returns); Bureau County: 4 open seats; Putnam County: 2 seats to be filled; Marshall County: 2 open seats. New member recommendations and re-appointments will be voted on at the June meeting.

New Business:

Extension Education Center & Community Teaching Kitchen. Susan shared that the new Landlord has sent lease termination effective July 31, 2022.

Council meeting Dates for the Year:

The upcoming meeting dates were set as follows:

- June 14, 6:00 p.m. Full Council Meeting. (this was changed from June 21, 2022) in-person at Illinois Valley Community College (vote on new members to join in fall)

Other Items/Announcements:

None.

Adjourn:

Francis Morse moved to adjourn the meeting and Steve Tuftie 2nd. The motion carried.

Respectfully submitted, Judy Wright