

ILLINOIS

Extension

COLLEGE OF AGRICULTURAL, CONSUMER & ENVIRONMENTAL SCIENCES



Visiting Extension Outreach Associate, Agriculture and Natural Resources

POSITION OVERVIEW

The Visiting Extension Outreach Associate, Agriculture and Natural Resources serves as a full time academic professional directly reporting to the Water Quality Outreach Specialist, Agriculture and Natural Resources. The candidate will work closely with the Water Quality Specialist to ensure nutrient loss reduction strategy and stormwater/green infrastructure standards are met.

The Visiting Outreach Associate's primary responsibilities are to develop, deliver, and evaluate of educational programs related to the Illinois Nutrient Loss Reduction Strategy and stormwater/green infrastructure programs supporting the mission of the University of Illinois Extension.

One full time position is available.

Location: Champaign-Urbana Campus

This is a security-sensitive position. Comprehensive background checks, including but not limited to a criminal conviction information check, a CANTS check, and a review of the Registered Sex Offender list, will be conducted.

RESPONSIBILITIES

Program Planning, Delivery, and Evaluation

- Develop and implement a nutrient and stormwater education strategies for implementation in the state.
- Develop and deliver presentations on nutrient loss and the statewide strategy to partners and stakeholders, including agricultural, commodity, municipal, and NGOs groups.
- Facilitate communication, meeting, and outreach strategies under the guidance of Illinois NLRs partners.
- Work with regional and state partners to identify needs, develop outreach products, and implement programs in metro and rural areas.
- Monitor the overall project timeline and track project successes through evaluation
- Evaluate and conduct data analysis and prepare data summaries and visualizations to show impacts.
- Manage the professional, educational social media for projects.
- Using evaluation and analysis, document and compose a progress report every two years.

Scholarship

- Establish professional relationships and participate in campus-based partnerships that tie academic programs and research to complement Extension programming by partnering with Extension Specialists and/or faculty members on research projects as appropriate within the initiatives.
- Be an active member within a professional society(s) to keep abreast of changes within your discipline. Continually seek professional development opportunities to enhance competency in subject matter areas.
- Use research and evaluation findings to create innovative programs and make changes to existing programs in order to improve quality.
- Share principles of evidence-based best practice with peers.
- Identify funding opportunities for the Nutrient Loss Reduction Strategy and Stormwater/Green Infrastructure, both public and private to meet project goals. Prepare and offer assistance preparing competitive grant proposals to fund the project.

APPLICATION DUE

February 10, 2020

PROPOSED START DATE

As soon as possible after the closing date

SALARY

Commensurate with experience and qualifications

TO APPLY

Go To:

<http://go.illinois.edu/127179>

Log in to your account and upload a cover letter and resume, as well as the names and contact information of three professional references.

MORE INFORMATION

The position is a temporary, full-time, benefits-eligible, non-tenured academic professional position. This position may become non-visiting at a later time dependent upon funding and/or programmatic needs. Generous vacation and sick leave. State Universities Retirement System. Group health, dental, vision and life insurance.

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Organizational Requirements

- Perform other duties that contribute to the mission of University of Illinois Extension programming, as assigned.
- Comply with all University of Illinois Extension Affirmative Action/Equal Opportunity policies and guidelines in all aspects of Extension work; assist unit staff with data collection for Affirmative Action, Gender, and Targeted reports as needed.
- Local, regional, statewide, and (limited) interstate travel required.
- To perform the functions of this position, the employee will be required to perform work both within an office and outside in the communities that are served, and must have the capability to travel from one location to the other in a timely fashion. Employee is responsible for securing personal transportation. A valid driver's license is preferred. Some work will be required during evenings and/or weekends. When working, the employee may be exposed to a variety of environmental factors to include, but not limited to, hot or cold weather, exposure to noise and allergens, and uneven ground. In performing the functions of this position, the employee may be subjected to various mental and physical demands as well to include, but not limited to, independently traveling to and performing work at different locations, lifting and moving items that may occasionally weigh up to forty (40) pounds and frequently weigh up to twenty (20) pounds, and twisting, pushing and pulling movements. More detailed information regarding the functions of this position (including the physical, mental and environmental requirements of the position) may be obtained from Human Resources for the College of Agricultural, Consumer and Environmental Sciences (ACES) by contacting hr@aces.illinois.edu.

Administrative and Programmatic Relationship: The Visiting Extension Outreach Associate, Agriculture and Natural Resources is administratively and programmatically responsible to the Water Quality Outreach Specialist, Agriculture and Natural Resources.

QUALIFICATIONS

Required: B.S. required in landscape architecture, environmental science or a related technical discipline. Candidates with a Bachelor's degree in progress may be considered for interviews, but degree must be completed by hire date. Experience managing professional social media accounts.

Preferred: B.S. in landscape architecture, horticulture, environmental science or a related technical discipline and at least 1.5 years' experience working with the Nutrient Loss Reduction Strategy (Illinois NLRs) and design/build experience with green infrastructure. Grant writing experience.

Knowledge, Skills, and Abilities: Knowledge of the Illinois Nutrient Loss Reduction Strategy (Illinois NLRs), agricultural practices, best management practices, stormwater, green infrastructure, or water quality issues in Illinois. Excellent written and oral communications skills, including demonstrated presentation skills. Strong interpersonal skills and organizational skills. Ability to prioritize a heavy and varied workload, deliver results on a timeline, and provide regular reports of activities/achievements, as requested. Familiarity with urban stormwater stakeholders in the state and proficiency with entire Adobe Suite preferred.

APPLICATION PROCEDURE

To apply, go to <http://go.illinois.edu/127179>. Log in to your account and upload a cover letter and resume, as well as the names and contact information of three professional references. Resume dates must be in month/year format and employment history, at a minimum, should include all work dating back to the completion of your undergraduate degree. Positions that were less than full-time/100% must be noted as being part-time. Transcripts may be requested at a later date. To receive full consideration, all requested application materials must be submitted via the online system by the close date of **February 10, 2020**.

The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer.

As a qualifying federal contractor, the University of Illinois System uses [E-Verify](#) to verify [employment eligibility](#).

The University of Illinois is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans, and individuals with disabilities are encouraged to apply. For more information, visit go.illinois.edu/EEO.

For further information about the position please contact Search Chair, Lisa Merrifield at lmorrisn@illinois.edu. For Technical assistance with the application process, please email jobs@illinois.edu.