



2019-2020

## UNIT PLAN OF WORK

(TO IMPACT GRAND CHALLENGES/STATE PRIORITY ISSUES)

**PURPOSE:** *TO PROVIDE AN OVERVIEW OF STATE PRIORITY ISSUES THAT STAFF WITHIN THE UNIT PLAN TO IMPACT IN LOCALLY RELEVANT WAYS.*

**DEADLINE:** COUNTY DIRECTORS WILL POST THE UNIT PLAN OF WORK TO THEIR UNIT'S BOX FOLDER BY **NOVEMBER 1, 2019**

**PLEASE NAME THE FILE FOR YOUR PLAN USING THE FOLLOWING FORMAT:**

2019-2020 Unit Plan of Work\_Unit#  
e.g., 2019-2020 Unit Plan of Work\_Unit1

## Illinois Extension’s Grand Challenge Focus Areas and Related State Priority Issues

<p><b>(ECONOMY)</b></p> <ul style="list-style-type: none"> <li>• Workforce Preparedness/Advancement</li> <li>• Financial Wellbeing</li> <li>• Economic Vitality and Community Resiliency</li> </ul>	<p><b>(FOOD)</b></p> <ul style="list-style-type: none"> <li>• Food Access</li> <li>• Food Safety</li> <li>• Food Production</li> </ul>
<p><b>(COMMUNITY)</b></p> <ul style="list-style-type: none"> <li>• Community Involvement and Leadership</li> <li>• Community Connectedness</li> </ul>	<p><b>(HEALTH)</b></p> <ul style="list-style-type: none"> <li>• Chronic Disease Prevention and Management</li> <li>• Social and Emotional Health</li> <li>• Healthy and Safe Community Environments</li> </ul>
<p><b>(ENVIRONMENT)</b></p> <ul style="list-style-type: none"> <li>• Enhancing and Preserving Natural Resources</li> <li>• Engagement with Home and Community Landscapes and Environment</li> </ul>	

### Instructions:

- Complete **Table 1: Overview of State Priority Issues Targeted Across Unit**
- Complete **Table 2: Supplemental Issue-Focused Impact Plan** ONLY IF staff in your unit will be devoting *concentrated effort* toward a state priority issue THAT IS NOT INCLUDED in an educator’s issue-focused impact plan (e.g. due to a staffing vacancy or other unique circumstances)

**UNIT OVERVIEW**

Complete Table 1 below to provide an overview your unit’s overall state priority issue-focused impact plans. Be sure to include all state priority issues targeted in educator plans of work, SNAP-Ed strategic plan for your unit, 4-H Strategic Priorities (Direct Education goal), and (if applicable) the supplemental issue-focused impact plan(s) you have outlined in Table 2 below. Add more rows you need additional space to list the state priority issues targeted by staff within your unit.

<b>Table 1: Overview of State Priority Issues Targeted Across Unit</b>		
<b>Unit:</b>	<b>County Director:</b>	
<b>State priority issue targeted</b>	<b>What staff will be involved in addressing this priority issue for your unit? (indicate the role of the staff member – e.g. Educator, Extension Program Coordinator, Community Worker, County Director)</b>	<b>List the program area(s) that will be contributing to this priority issue</b>
Health: Chronic Disease and Management	Cheri Burcham-Educator, Family Life	Family Consumer Science-Family Life
Food: Food Safety	David Shiley- Educator, ANR	Ag and Natural Resources
Community: Community Involvement and Leadership	Kim Morrison-Educator, Youth Jenny Lee-EPC 4-H Angie Welker-EPC 4-H Yolanda Nation-EPC 4-H Jaylynn Maxey-EPC 4-H	Youth/4-H
Economy: Financial Wellbeing	Kim Morrison-Educator, Youth Jenny Lee-EPC 4-H Angie Welker-EPC 4-H Yolanda Nation-EPC 4-H Jaylynn Maxey-EPC 4-H	Youth/4-H



### SUPPLEMENTAL ISSUE-FOCUSED IMPACT PLAN (IF APPROPRIATE TO YOUR UNIT)

There are times when unit staff will target an issue with outreach that is not aligned with an educator's plan (often due to vacancies in staffing). If there are *concentrated efforts* that are NOT covered in one of your unit's educator plans but your unit staff will devote to address a state priority issue, complete **Table 2: Supplemental Issue-Focused Impact Plan**. Add more rows to Table 2 if you need additional space to outline the plan. Copy the table FOR EACH PRIORITY ISSUE if you expect to have *concentrated effort* devoted to more than one issue during the 2019-2020 Extension year. In Table 2, do not include issue-focused impact plans already outlined in an educator's plan of work submitted within your unit.

Examples of types of programs/outreach activities you might include.

- Educational outreach onsite and online (direct education)
- Digitally and/or print-released information (indirect activities)
- Consultation and expert assistance for decision support
- Applied research
- Engaging in partnerships and coalitions to reach a common goal

**Table 2: Supplemental Issue-Focused Impact Plan (if appropriate for your unit)**

**COMPLETE ONE TABLE PER STATE PRIORITY ISSUE YOU PLAN TO ADDRESS**

**Identify the state priority issue to be targeted (see [Illinois Extension’s Grand Challenge Focus Areas and Related State Priority Issues](#)):**

**Unit staff collaborating on/contributing to planned outreach addressing this issue:**

<p>What planned outreach will you conduct to intentionally address this priority issue? Specify the details e.g. name of programs, indirect intervention channel, focus of applied research, specific partnerships and/or coalitions you will engage with, etc.</p> <p>List each program or group of activities that are intended to target the <b>same audience(s) and outcome(s)</b> in a separate row.</p>	<p>Describe the audience(s) you will target with each planned outreach program or group of activities</p>	<p>What are the specific intended outcomes that will result from this planned outreach? Consider the following types of outcomes when listing the intended, specific outcomes of your planned outreach program or group of activities:</p> <ul style="list-style-type: none"> <li>• Increase awareness/knowledge in...</li> <li>• Increase positive attitudes towards...</li> <li>• Participants report intent to change/adopt...</li> <li>• Increase/decrease in behaviors/practices such as....</li> <li>• Changes in policies/environment such as....</li> </ul> <p>(also indicate with an asterisk * any outcomes <b>you plan to measure</b>)</p>