



Extension Council Unit 19 Meeting Thursday, June 2, 2022 Minutes

I. Call to Order

County Director Jessie McClusky called the meeting to order at 6:03 p.m. June 2, 2022 at the Mattoon Public Library.

II. Council Member Roll Call:

The following were in attendance Maria Moran, Gerry Bertrand, Tom Webb, Chris Strohl, Ben Bushue, Brenda Stone, Jim Sparks, Sean Breen (online), Gary Gergeni (Shelby County Board), Denise Corey (Coles County Board – online), Jenny Lee, Cheri Burcham, Meredith Probst, Kim Morrison, Jaylyn Schobur, and Jessie McClusky.

III. Approval of March 3, 2022 Meeting Minutes

The minutes were approved.

Chris Strohl moved to approve the minutes as presented, seconded by Tom Webb.

IV. Welcome and Introductions of New Members and Guests

Jessie McClusky suggested adding a space on the agenda for public comments for future meetings, Chris Strohl agreed with suggestion.

V. Extension Updates: County Director, Jessie McClusky

a. Fiscal

- a. Unit 19 passed internal fiscal audit in April.
- b. Error was corrected on Trust and Smith-Lever report for February and March.
- c. Unit 19 received 50% of County Board match funding for FY22.
- d. Jessie McClusky is in the budgeting process with each county for FY23.
- e. Gerry Bertrand moved to approve fiscal updates, seconded by Jim Sparks.
- f. Maria Moran moved to approve \$30,000 for FY23 financial agreement seconded by Gerry Bertrand.

b. Personnel

- a. Two open positions in the Coles County office: Office Support and SNAP-Ed Community Worker.
- b. Three new summer staff in Coles, Cumberland, and Shelby counties. Bios and photos in packet.

c. Facilities

- a. Doris Kelley Christopher Illinois Extension Center on Campus is in the planning process. Jenny Lee (Master Gardener/Naturalist Program Coordinator) is on the planning committee.
- b. Jessie McClusky provided an update on the Cumberland County Extension Building Association's livestock building and potential lease agreement (office space).

Coles | Cumberland | Douglas | Moultrie | Shelby Counties



Illinois Extension

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

- d. Educator Updates
 - a. Cheri Burcham, Family Life
 - i. Wits Wellness, Mental Health First Aid for those in the agriculture field, and handouts provided for future programs within the area.
 - b. Kim Morrison, 4-H Youth Development
 - i. New 4-H spin club in Coles County partnership with Douglas Hart Nature Center, farm tours, multiple workshops across the unit, business and professional etiquette meals, photography contest, and summer road show.
 - c. Meredith Probst, SNAP-Ed
 - i. Partners in Produce Auction, Blessing Box Little Food pantries, summer IL Junior Chef programs, food mobiles, ABC's of School Nutrition Training for school food service staff, and The Illinois Deer Donation Program.
 - d. Jenny Lee, Master Gardener/Naturalist
 - i. Spring into Gardening Conference, composting workshop, continuing education for Master Gardener/Naturalists, annual plant sale/fundraiser, Summer youth gardening programs, Illinois Archaeology presentation with Fred Christensen, Night Hike, and Geology hike.
- VI. Old Business
 - a. Online Open Meetings Act Training
 - Jessie McClusky thanked those who completed the training and encouraged those who had not to complete.
- VII. New Business
 - a. Council Member Recruitment ideas to increase Race, Ethnicity, and Gender diversity across council.
 - b. Jessie McClusky suggested a committee be formed to discuss, identify, and recruit new individuals. Jessie will take the lead to form the committee.
 - c. Members with terms ending:
 - i. Sean Breen-Mo-Do, Jess Knearem-Shelby, Chris Strohl-Coles, & Beth Williamson-Shelby
 - d. FY23 Meeting Schedule and Format was voiced to stay on Thursdays and meet quarterly.
- VIII. Other items
- IX. Adjournment
 - a. Maria Moran made the motion to adjourn the meeting, second Brenda Stone at 7:55 p.m.