

U of I Extension Dec. 2, 2021

6:30 – Business meeting begins

- I. Call to Order by Cheri Burcham
- II. Council Member Roll Call: Those in attendance were Jim Sparks, Chris Strohl, Ginger Voegel, Tammie Vickery, Ben Bushue, Brenda Stone, Gerry Bertrand, Kiley Vanderport, and Thomas Webb. Guests included County Board members Jessie Durbin and Nancy Purdy along with Extension staff Meredith Epley and Kim Morrison.
- III. Approval of September 16, 2021 Meeting Minutes
 1. Approved as written
- IV. Welcome and Introductions of New Members and Guests
- V. Extension Updates: Interim County Director, Cheri Burcham
 1. Fiscal
 - I. Printed reports distributed
 - II. Annual Budget Plan reviewed
 - III. Trust Report
 - I. 95% of funds has been received from county boards in Unit 19, with most funds in by the end of the fiscal year
 - II. CBM state match hoped for 65 cents on the \$1, but we are actually getting 86 cents on the \$1.
 - IV. Expenditures
 - I. Smith-Lever funds covered the office rental for 2022. This will allow more money to be used in the Unit 19 counties for services the extension provides.
 - II. There is a credit on general services due to those expenses being charged to Smith-Lever fund,
 - III. Snap-Ed runs on the 2021-2022 federal year. \$281,000 in the account covers 5 staff, benefits, secretarial support, directorial support, and part of leases. (It was explained that Snap-Ed is not to be confused with SNAP. Snap-Ed educates community members on how to prepare food, budget for food.)
 2. Personnel
 - I. Rob Stroud was hired as office support assistant. He started Nov. 30.
 - II. A new director is in the process of being hired.
 - III. Meredith Epley is the new Snap-Ed Educator.
 3. Facilities
 - I. The Cumberland County Building Association is proposing a new facility for the Extension office and a livestock arena. They are having a fund raiser.
- VI. Old Business
 1. The Open Meetings Act training online is still not running (all council members must complete the online training, and Cheri will send the link for the training when the state has it back up and running).
 2. Future meeting dates are March 3 and June 2.

VII. New Business

1. Civil Rights Discussion – Identifying under-served audiences and ways to reach them with programs: The 3-year civil rights review is due in 2022. The number of participants should reflect a percentage of the various populations.
 - I. Brainstorming Session
 1. Programs to include retired teachers’ organization, 4-H, special interest groups, clubs, Scouts, literacy grant at the library, churches, counseling centers, senior centers, TRIO, Ministerial Association, ERBA, LifeLinks, police departments, local governments, truancy officers, LLC alternative high school, ESL, ROE
 2. Cheri Burcham asked the group, as the eyes and ears of our communities to relate needs that are not being addressed.

VIII. Other items

1. The Coles Foundation Soup Supper Fundraiser will be Jan. 21 from 6-9 p.m. at the Moose Lodge in Charleston. Tickets are \$10.
2. The Snap-Ed report:
 - I. Partners in Produce Project resulted I nearly 63,000 pounds of produce distributed to 41 food pantries, summer feeding programs, and community meals.
 - II. The Blessing Box (little food pantries) is underway with a second Blessing Box being constructed.
 - III. A Food Mobile was scheduled in Windsor for Dec. 8, the 17th mobile pantry coordinated by Snap-Ed and supported by the Shelby County 4-H since the beginning of the pandemic.

IX. Adjournment

Minutes taken and submitted by Nancy Purdy.