

Extension Council Unit 19 meeting

March 3, 2022, Minutes

- I. Call to Order:

County Director Jessie McClusky called the meeting to order at 6 p.m. March 3, 2022, at the Mattoon Public Library.
- II. Council Member Roll Call:

The following were in attendance: Gerry Bertrand, Sean Breen, Cheri Burcham, Gary Gergeni (Shelby County Board Rep), Gail Mason (Coles County Board Rep), Jessie McClusky, Nancy Purdy (Coles County Board Rep), Jim Sparks, Brenda Stone, Tammy Vickery, Ginger Voegel, and Tom Webb.
- III. Approval of the December 2, 2021, minutes:

The minutes were approved with one change: The December 2, 2022, date on the heading of the minutes was corrected to read "December 2, 2021".

Gail Mason moved to approve the minutes as amended, seconded by Tom Webb.
- IV. Welcome and Introductions of New Members and Guests
Cheri Burcham introduced Jessie McClusky, the new county director.
- V. Extension Updates by County Director Jessie McClusky:
 - a. Fiscal:
 1. A motion was made by Gerry Bertrand, seconded by Tom Webb to add Jessie McClusky to all Unit 19 bank signature cards.
 - b. Personnel:
 1. Jessie is visiting the Unit 19 Extension offices and attending county board meetings to meet members and staff and to introduce herself. She also met with the Coles County Fair Board.
 2. Jessie is reviewing the annual plan of work.
 3. The Civil Rights review for Unit 19 is due this year.
 4. The budget is being worked on.
 - c. Facilities:
 1. The Cumberland County Extension Office has been given the opportunity to move office locations by the Cumberland County Building Association. The location has larger office space, the possibility of multi-use room onsite, and livestock arena for 4-H fairs and other community events. Jessie is having an initial tour of the site on 3/4/22.
 - d. Educator Updates:
 1. Discussion included programs on mental health and first aid, SNAP Ed, Little Food Pantries. Jessie provided handouts to further detail what these programs are providing in our area.

2. Unit 19 needs a Spin Club leader for Robotics and Rockets.
3. Cheri Burcham reported on programs such as Family Life, Take Charge of Health, Diabetes, and Resiliency. More than 2,000 people participated in 96 remote and in-person programs.
4. Unit 19's Cheri Burcham received an award as a team member. It was a second place national winner for Excellence in Multi State Collaboration given by National Extension Association of Family and Consumer Sciences – for Illinois and Ohio State University Extension on the unit's collaboration on the Your Thoughts Matter program.
5. The entire staff will participate in a "fun" team retreat on March 23.
6. The March newsletter will include information on the Deer Donation Program that will benefit local food pantries.

VI. Old Business:

The Open Meetings Act training is online. Jessie will follow-up with completion date and instructions.

VII. New Business:

None

VIII. Other Items:

IX. Adjournment:

Jim Sparks made the motion to adjourn the meeting, seconded by Ginger Voegel.