Shelby County Year-End 4-H Records

My 4-H Project Record (Green Sheet)

First year members need to only complete one project sheet for a project of their choice; however, more than one may be submitted.

Complete all fields at the top of the record. 4-H year is 2020-2021. Do not score yourself.

Name of Project – should be the specific project area that you are applying for the award. Visual arts – you can complete one green sheet for all visual arts that you were enrolled in such as visual arts fiber, visual arts heritage arts, etc.

1. List the 4-H project that was exhibited that relates to this project area for example: exhibited ¼ coffee cake, exhibited 3 chickens, etc.
2. List what was learned from the project – new skills learned, new knowledge. **This information needs to be very specific and detailed.** To receive the maximum points, you should list 4 items. Examples: Cooking 101 – how to measure liquid vs. dry ingredients, Livestock – parts of an animal
3. List additional activities that was participated in pertaining to this project. Other activities could include exhibiting at other fairs, researching/shopping for supplies, attending workshops, etc. SPIN Club participation could also be included in this section (Sew Fun, Spark Shooters, Shelby Shooters, Tailwaggers). ***DO NOT LIST ACTIVITIES THAT HAVE ALREADY BEEN INCLUDED ON THE ACTIVITIES RECORD (TAN SHEET).*** For example: if filling out your record for beef and you listed that you participated on the judging team on the Activity Sheet (tan sheet), you may not list judging under additional activities on the Project Record Sheet (green sheet).

The Illinois Member Record must be completed and will be reviewed in order to receive a score on the Project Record. Livestock records must be accompanied per specie in order to receive a score on the Project Sheet.

The 4-H member, parent and leader must all sign the form. If the leader's signature is missing, the record will not be graded. By signing the form, all 3 signatures are confirming that the member has completed their activities.

Livestock Records

For every livestock project record (green sheet), a livestock record needs to be completed for that specie. Example: if you are only turning in a project record for rabbits but exhibited other livestock projects, a livestock record for rabbits is the only livestock record to be completed.

Circle the species the record is being completed for. Each section needs to be filled out to the best of your knowledge. If the section doesn't apply to your project, then list N/A. Livestock records will not be scored for a point value, but will be evaluated for completeness and will have an impact on your Project Sheet.

Member and parents must sign the back of the form.

Illinois Member Record

The Illinois Member Record is a permanent record that will stay with the 4-H'er throughout their 4-H years. After records have been graded and the Achievement Program has been held, this record will be given back to the 4-H member. It should be kept in their 4-H folder for use in upcoming years.

Complete the information in its entirety.

I. Participation in the local 4-H Club or Group

a. Year: 2020-2021

b. Number of meetings that the club has held since you joined the group.

c. Number of meetings you attended.

d. List any club offices that you held.

e. List any committees that you participated on and put CH behind committees that you were the chairman.

II. 4-H Projects

a. Year: 2020-2021

b. Project: List the various projects that you completed, with one project in each column. In the area under the project, list the total size of your project such as "I raised 12 chickens" or " I made 5 cooking projects." See example on page 3

c. Exhibit – C (County) List the 4-H rating you received at the county fair such as A, B, C or Champion. Do not list actual placings received such as 1st, 2nd, etc. Those placings are for the junior fair.

d. Exhibit – S (State) List awards received at the state level such as Superior or Award of Excellence. Do not list placings received such as 1st, 2nd, etc. Those placings are for the state junior show.

III. Participation in 4-H Programs

a. List the year in the Year column: 2020-2021. List the **month** that you participated in the columns next to those activities you participated in. For example: if you attended the achievement program in November, you would put Nov in the County row.

- You may list other programs and workshops on the bottom of page 5 or attach additional paper.
- Public presentations is your club talk or demonstration.

IV. 4-H Leadership

a. List the year and the responsibilities that you performed. Also, you should list the number of members that you assisted.

Leadership in county, multi-county, regional or state programs:

b. List the year, the office held, committees worked on, and additional duties.

V. Community Activities: This page pertains to things done outside of 4-H.

a. List the year.

b. Memberships in groups – examples could be Girl Scouts, Boy Scouts, etc.

c. Office held or committees chaired in the groups listed in Membership in Groups/ Organizations

d. Other participation – Band, choir, sports teams

e. Honors/recognitions – Honor roll, Student of the Month, Player of the Month

VI. Appearances in Support of 4-H

a. List the year.

b. Topic – what was talked about.

c. Group – what group

d. Radio

e. TV

VII. Honors and Recognitions Received in 4-H

a. List the year first and then list trophies, special awards, grand champions, project medals, outstanding member awards, showmanship winners, clean barn winner, etc. that were received.

b. Do not include Jr. Fair placings such as 1st, 2nd, Best of Show, High Point, Reserve High Point, etc.

Junior Leaders Nomination Form

Any adult may nominate a worthy 4-H member for the Junior Leader award.

FY - Fill in the FY as of 2020-2021

Complete Name, Club and # of years.

4-H member needs to complete the remaining required fields.

The nominating adult needs to list specific responsibilities/activates that were completed to demonstrate why you should be recognized as Shelby County 4-H Junior Leader.

The 4-H'er, parent and nominating adult must sign the form for it to be considered.

1st and 2nd Year Members

First and Second Year members can complete the Outstanding 1st/2nd Year 4-H Member Award Form. Members need to put a checkmark on the lines that correspond to activities they have completed throughout the year. **Members, parents and leaders need to sign the form agreeing that all the activities have been completed.** First year members need to only submit one project sheet (green) but may do more than one.

Outstanding awards are given out at Achievement night in November.

Checklist for

Year-End Records

- ❒ My 4-H Activities (Tan sheet)
- ❒ My 4-H Project Record (Green sheet)
- ❒ Illinois Member Record
- ❒ Livestock Record if applicable
- ❒ Outstanding 1st & 2nd Year members if applicable. If you are a first or second year member, there are forms to complete for applying for the Outstanding 1st and 2nd year.
- ❒ Junior Leader Nomination Form if applicable. This form is to be completed by an adult who is nominating a 4-H member who has exhibited outstanding leadership skills in the county.
- ❒ The Illinois 4-H Experience Application is a state sponsored award and is another way for 4-H'ers to receive recognition for their hard work. This application is optional and forms can be picked up at the Extension office.

All forms must be signed by the 4-H member, parent and leader. Forms can be picked up at the Extension Office.

If you need assistance with your records, contact Yolanda.

Forms are due September 13, 2021.