

Unit 18 – Christian, Macoupin, Montgomery & Jersey Counties
Thursday, June 22, 2023
Business Meeting Agenda

Call to Order – Alicia Gullidge called the meeting to order at 7:02pm

Welcome and Introductions –

Those in attendance from Extension Council: Conner Ashlock, Connie Beck, Moe Bruns, Tiffany Blasa, Mark Dugger, Caleb Grover, Alicia Gullidge, Vicki Joiner, Venise McWard and Dennis Rahe. Staff in attendance: Andrew Holsinger, Lisa Peterson, Sara Marten, and Amanda Cole.

Minutes from past meetings

Review of the March 16, 2023, meeting minutes occurred. Conner motioned to approve as presented with spelling correction of Moe's last name, Venise seconded. All in favor. Motion carried.

Fiscal Report – FY23, March, April and May Trust and Revolving reports presented.

For the trust report ending March 31, 2023, income and expenses should be at 75%, and currently the unit is at 62% for both. What is missing is the state funds in the form of county board match. For the trust report ending April 30, 2023, income and expenses should be at 83%, and currently the unit is at 68% for both. Once again, the main income missing is the state funds. For the trust report ending May 31, 2023, income and expenses should be at 92%, and currently the unit is at 75% for both. Again, the main income missing is the state funds. The expenses are overall less due to some staff openings that occurred during the current fiscal year, and delayed start dates for new employees. Also, the rents were covered by grant funds for FY23. However, a reduction of those grant funds will occur in FY24.

In both March and April expenses have been exceeding income in the revolving account, this is in part to purchases made by the local master gardener groups for their projects that they have been saving up for. In May the income did exceed the expenses, however, overall for the fiscal year, expenses still exceed the income. Which results in the spend down of carryover in the account.

Old Business Items –

• Staffing Updates

-SNAP-Ed, Community Worker, Montgomery County

Starting July 1, 2023, the unit is eligible for three full time SNAP-Ed, Community Workers. Since one is already placed in both Christian and Macoupin Counties. The third position will be placed in Montgomery County. This is based on local need, number of eligible schools and potential partners for program delivery.

-EPC, 4-H, Christian County

Amanda Cunningham started on May 1, in this role. She is a native of central Illinois and is in

the process of moving her family to the Pana School District which is located in southern Christian County. She has FFA experience and is excited to be in this position.

.Other-Amanda Cole

Effective August 1, Amanda Cole will transition into a new role on campus. She has accepted the position of Assistant Director, Strategy, Planning and Implementation for Illinois Extension. She asked for a long transition period to spend a final summer in the unit. Sara Marten has accepted the interim County Director role for the unit, and applications are currently being accepted for a permanent replacement.

• Needs Assessment Follow-up

Follow-up from the March presentation occurred. The only change was to Workforce Preparedness/Advancement – it was decided that the unit will not track the number of candidates for upcoming local elections or positions left unfilled as a community change due to programming in this area.

• 2022 Unit 18 Impact Reports

Amanda shared the status of the distribution of the 200 impacts reports received in the unit.

• 2023 4-H Shows

Show dates and locations discussed. Extension Council members shared some concerns they had heard about the events that had already occurred this summer, and that they had referred concerned individuals to Amanda. Amanda thanked the council members and shared the internal communication plan, and the outcomes that could be shared back.

• FY24 Budget Update

Amanda presented the FY24 Budget for the unit. The unit is expecting \$1,059,514 in expenses. Venise motioned to place on file, Conner seconded. All in favor. Motion carried.

New Business Items –

• University of Illinois Extension Strategic Plan Activity

Sara Marten, is a member of the Strategic Plan Steering Committee. She led the Stop-Start-Continue active with the council members.

• New Extension Council Members

Amanda shared we are in need of two new members for Jersey and Christian Counties, up to four new members for Montgomery County, and that currently all five positions in Macoupin County are filled.

• Extension Board Meetings Schedule

As dates are set this summer for FY25 levy requests, Amanda will get the invites out.

Conner motion to accept the new business. Moe seconded. All in favor. Motion carried.

Staff Program Reports given.

**Next Meetings –
Thursday, October 19, Christian
Thursday, December 14 or 21, Montgomery**

Adjourn Meeting –Moe motioned to adjourn at 8:33 pm.

APPROVED 10/6/2023