

University of Illinois Extension – Unit 18  
Extension Council Minutes  
Christian County Extension Office  
October, 17 2019

Call to Order:

The meeting was called to order at 12:12 pm.

Those in attendance from Extension Council: Veryl Reiher, Terry Trader, Ann Bandy, Gwen Podeschi, Dr. Jerome Eplin, Roberta Gorden, Elisabeth Jimenez Bandy, and Greg Behme. Extension Staff in attendance: Amanda Cole, Lisa Peterson, and Sara Isenberg.

Welcome and Introductions

As we had several new members, Amanda held a small introductory activity so that members could introduce themselves.

It was then determined that Veryl Reiher as the senior member would serve at chair until elections later in the meeting.

Due to there being several new members, “Extension Council Orientation” was moved forward out of New Business Items per Amanda Cole. She led the navigation of the New Member binders.

Minutes, March 2019 and June 2019: Gwen made the motion to accept the March minutes as presented. Terry Trader seconded. All in favor. Motion passed. Ann made the motion to accept the June minutes as presented. Greg Behme seconded. All in favor. Motion passed.

Fiscal Report: FY19 Year-End Trust & Revolving Reports and FY20, July & August Trust & Revolving Reports were presented.

Amanda explained the reports to council. Veryl called for a motion to file as presented. Ann Bandy motioned to file as presented. Elisabeth Bandy seconded. All in favor. File as presented.

Staffing Updates:

Amanda Cole provided the following staffing updates since the June meeting:

- Christian County, SNAP-Ed, Community Worker was hired, Katie Micenheimer, with her first at the end of July.
- Montgomery County, SNAP-Ed, Community Worker was hired, Megan Wolff accepted the position, and will start at the end of October.
- Extra-Help, Janitor, Christian County have had some applications, and if search unsuccessful, it will reopen and continue the search.
- Christian County, 4H, Program Coordinator, became vacant September 1, 2019, and will open in the near future. The post will be shared with council members to help recruit.

Underserved Audiences.

Amanda asked and implored the Council to think about ideas for underserved audiences. Suggestions were put forward in reaching both minority underserved communities and economically disadvantaged underserved communities. Ideas to reach out to prominent members of the community with history of dealing with these communities, as well as working with community garden recipients and participants.

The Shadow Home, The Oasis and other women's shelters were suggested. Discussion about reaching residents living in "food deserts" as well.

Extension Council Election of Officers 2019-2020:

Veryl Reiher volunteered to be Chair.

Council nominated Jack Stork to be Vice Chair.

Council nominated Cheryl Canavan to be treasurer.

Council was unable to nominate or volunteer a secretary, this will be discussed again in December.

Veryl called for a vote on the presented slate. Elisabeth Bandy made the motion to accept the slate and Gwen Podeschi seconded. All in favor. Motion passed.

Extension Council – Open Meetings Act Training:

Amanda led the slideshow explaining the Open Meetings Act. Members were offered the link to review the slideshow on their own time, in case the show went too fast.

Also it was confirmed the following council members are registered recipients of the Open Meetings Act training due to their elected or appointed position on another board in their community.

- Veryl Reiher, Macoupin County Board Member
- Connie Beck, Montgomery County Board Member
- Terry Trader, Hillsboro Library District
- Roberta Gorden, Township Trustee
- Jack Stork, Township Trustee

Community Partners Awards:

Applications were passed out in draft form. It was suggested that applications be processed by county, not as a unit. Suggestions for awards would be a certificate or plaque. This program will be piloted during 2020.

Review Meeting Schedule for 2019-2020:

Thursday Dec 19 in Hillsboro is the next meeting. Amanda asked if they wanted to go to a restaurant or be catered in. Terry suggested the country club. It is between the country club or The Ariston. This will be a noon meeting.

Thursday Mar 19 in Jerseyville. This will be held at the office, with a meal. This is a night-time meeting.

Thursday June 18 in Macoupin. This will be held at the office, with a meal. This is a noon meeting.

Holiday Schedule – Closure Approval:

The Extension office will be closed Dec 24<sup>th</sup> and reopen Jan 2<sup>nd</sup>.

Signatures on Unit 18 In/Out Checking Account – Update:

Currently, those that can sign are Amanda Cole, Andrew Holsinger, Sara Marten, and Lisa Peterson.

Veryl called for a motion. Ann motion to retain the following signatures on the Unit 18 In/Out checking account at CNB-Bank, Amanda Cole, Andrew Holsinger, Sara Marten and Lisa Peterson. Jerome seconded the motion. All in favor. Motion passed.

Meeting adjourned for an Apple presentation by Lisa Peterson at 1:40p

**APPROVED June 25, 2020.**