

**University of Illinois Extension**  
**Fulton-Mason-Tazewell-Peoria Unit**  
Extension Council Meeting minutes  
October 7, 2019 12:00PM Pekin Office

**Members present**

Paul Gottenmoller, Maria Gottenmoller, Mark Gottenmoller, Catherine Gottenmoller, Steve Waterworth, Erika Eigenbrod, Megan Curless, Kim Dunnigan, Shundell Broomfield, Patty Wieggers, Holly Koch, and county director Earl Allen

**Call to order** was made by Kim Dunnigan at 12:06PM

**Approval of minutes** from 4/1/2019 meeting was tabled

**Election of officers**

Chair: Kim Dunnigan  
Vice-Chair: Steve Waterworth  
Secretary: Erika Eigenbrod  
Financial Reporter: Megan Curless

Motion to approve new officers was made by Shundell Broomfield  
2nd: Mark Gottenmoller  
All were in favor

**New Business**

**Appointment of County Extension board representatives** - the representatives from each county will serve as the County Extension board delegation for their county.

Motion made by Steve Waterworth  
2nd Erika Eigenbrod  
All were in favor

**Approval of signatories** for Fulton/Mason and Peoria/Tazewell

- Fulton/Mason – Earl Allen, Janis Blout, Christine Belless, Joli Pierson, Emily Schoenfelder, Skye Mibbs
- Peoria/Tazewell – Earl Allen, Margaret Cover, Judy Schmidt, Cathy Ludolph, Emily Schoenfelder, Katherine Girone, Anita Wilkinson

Motion made by Holly  
2nd Shundell Broomfield  
All were in favor

FY2019 Holiday office Closing

No longer needs approval but dates will be Dec. 24, 2019-Jan. 1st, 2020

**Fiscal update**

FY2020 is tracking normally

FY2019 State matching funds have not come through and the FY2020 matching funds will be in vouchers

Reserve balance is increasing again

FY2021 will be done in November

Levy request from Mason, Tazewell, Peoria and Fulton counties has stayed the same for the past 3 years. There is not a lot of room to grow this quickly.

### **Staffing update**

LaNeena Close (EFNEP instructor) retired in May - position has not been filled partially due to possible restructuring

Ag/Econ/Farm Management educator search will begin around March 2020.

**Civil Right update** – Earl reported on the unit's 3-yr civil rights review. Passed review with flying colors

**Open Meetings Act Training** - everyone should participate in the training and send in certificate of completion

**Programming update** was given by

Julie Dantone - Tazewell SNAP-Ed Community Worker

Skye Mibbs - Mason Snap-Ed Community Worker

Nicole Flowers-Kimmerle - Horticulture

### **Other business**

Approval of the Extension Council Meeting schedule will be the 1st Monday of February, April, October from 12:00-1:00PM in the Pekin Office

Dates are as follows

Monday, Feb. 3rd, 2020

Monday, Apr. 6th, 2020

Monday, Oct. 5th, 2020

An additional summer 2020 County extension Board meeting will be held in each county with date and time TBD

Motion made to approve meeting made by Patty

2nd Holly

All were in favor

Meeting was Adjourned at 1:04PM

Submitted by Erika Eigenbrod, Extension Council Secretary