

# **I** ILLINOIS™

## Extension

## Unit 19 Council Meeting

January 14, 2021 from 12:00 to 1:00pm

Location: Zoom

- I. Jess called the meeting to order at 12:01PM
- II. Council Member Roll Call- Gerry Bertrand, Sean Breen, Jennifer Hendrickson, Jess Knearem, Sheldon Raber, Grant Wade, Dave McCabe, Chris Strohl, Gary Gergeni, Nancy Purdy, Gail Mason, Beth Williamson, Roy Clapp  
Also in attendance at the meeting: Pam Vaughan-Sturgeon
- III. Approval of December 3, 2020 Meeting Minutes- Jennifer Hendrickson makes motion to approve, motion seconded by Dave McCabe. Motion carries unanimously.
- IV. Welcome and Introductions
- V. Extension Updates: County Director, Pam Vaughan-Sturgeon
  - a. Fiscal
    - i. Budget Update- Budget is stable
      1. Trust Account- \$693,416.38
        - a. Question regarding the contributions from each county board. Each board contributes their own pre-determined amount.
        - b. Pam is very aware about keeping a balance of programs between counties
        - c. Some funds have been shifted to a Smith-Lever account (\$300,000)
          - i. This gives a fiscal benefit, a few salaries are covered in this account, covers office and educational supplies too.
        - ii. Budget oversight is given by the University to ensure liquidity in accounts
          1. Pam is continuing to learn about funding and will be working on the budgeting process. She will share more at upcoming meetings.
      2. Self-Supporting Account – \$55,140.67
    - b. Program Updates
      - i. Windsor is starting a food pantry
      - ii. Documents will be sent following this meeting regarding programming updates
        1. During months we do not have meetings, email correspondence will include more regular updates.
  - VI. Old Business
    - a. Needs Assessment: Community Survey Full Results
      - i. Danna began this process before she left. More data than can be processed in this meeting. Will look at more next meeting.
  - VII. New Business
    - a. Addition of Extension Council Members

- i. Looking for student representatives (would be voting members)
  - 1. Looking for 2 - they would serve a 1-year term
    - a. Typically, 4H students, but can be non-4H students

VIII. Other Items?

- a. One hour per meeting is difficult to communicate the wealth of information necessary. Pam is working on ideas for ways to keep in better touch. The requirement is 4 meetings per year.
- b. Suggestion to host other “sub-meetings” regarding specific topics so that questions can be addressed outside of the regular meeting.

IX. Adjournment- Sheldon Raber moves to adjourn meeting, Beth Williamson seconds, motion carries unanimously. Meeting adjourned at 1:12PM.

***Next Meeting: March 11, 2021 @ 12:00 pm – 1:00 pm – Location: TBD***