

University of Illinois Extension
DuPage-Kane-Kendall Unit Council
June 26, 2019 ~ Kendall Co., Yorkville Office
Meeting Minutes

Meeting Called to Order

Kristyn Briggs called the meeting to order at 6:47 p.m.

Council members present: Steven Gustis, Colleen Haas, Donna Williams, Steve Wolf, Tahiti Weaver, Dave Klussendorf, Kristyn Briggs, and Christina Heidrich.

Excused Council Members: Jeff Bornemann, Crystal Cavey, David Pileski, Xen Briggs, Julian Heidrich, and Evelyn Moy.

Extension Staff in attendance: Deanna Roby-Vorgias and Nayaab Sattar.

Sept. Minutes

Dave Klussendorf motioned to approve the minutes from the last meeting and Steve Wolf seconded the motion. Minutes from the April 18, 2019, meeting were approved.

Financial Reports

Deanna Roby-Vorgias shared and explained the Unit Trust Account reports for April and May.

Staff Reports

Written staff reports were shared with members via email prior to the meeting. The new paperless system is working well and is saving time and money. Questions about the staff reports were taken. We also reviewed the current format of the reports. Council members indicated they would like to see key metrics from program areas along with reach and impact. The day-to-day activities are not necessary. They also preferred having them in one document to review prior to the meeting. Deanna will work with Rosie on a new format for future staff reports.

Old Business

State Fiscal Audit - The April Fiscal Audit went well. There were some recommendations and staff will be working to implement them. The state team did mention they would be back again to do a follow up visit.

Civil Rights Compliance Review - The Civil Rights Compliance Review was held in May. It also went well. Nothing major to report. Staff will review the report for the state team that conducted the review. Deanna will prepare a report back to the state team. It is due in August.

Staffing Updates - Deanna has been busy with staff replacements. Karen Davis started April 20 and is the new Horticulture Program Coordinator in DuPage. Amy Henschen is our new 4-H Youth Development Educator and she will start on July 8. We also hope to have a 4-H Program Coordinator starting in July for DuPage County. We have been given the go ahead to hire additional SNAP Ed staff in DuPage. The process has been started for those hirings.

Council Nominations 2019/20 - Council nominations for the new program are ongoing. Below is a list of who has agreed to serve thus far:

DuPage- Cheryl McGarrity
Kane- Wayne Gehrke, Mazher Ahmed
Kendall- Laura Reppy, Jerimy Weatherly
Kendall (youth)- Emily/Sydney Reppy

If you have suggestions or know someone who would be interested, please let Deanna know.

New Business

FY20 Budget - Deanna shared the FY20 Budget. Things look good provided all of our grantor agreements are paid and county board funding is received. We will be using a small amount from our carryover.

Chancellor/Provost Visit to Unit on September 6 - Our Unit will be hosting the University of Illinois Chancellor and/or Provost on September 6. DuPage County will host the visit. Plans are underway and site visits are being confirmed. All council members are invited to participate in this event.

Fall Meeting – Our first meeting for next year's Council will be held in September or October. A Doodle poll will be used to select the best date for most.

Adjournment

Dave Klussendorf motioned to adjourn the meeting and Steve Wolf seconded the motion. The meeting was adjourned at 7:35 p.m.