

**University of Illinois Extension
DuPage-Kane-Kendall Unit Council
Sept. 27, 2018 St. Charles Office
Meeting Minutes**

Meeting Call to Order

Kristyn Briggs called the meeting to order at 6:46 p.m.

Council members present: Kristyn Briggs, Xen Briggs, Steven Gustis, Colleen Haas, Christina Heidrich, Julian Heidrich, Dave Klussendorf, Evelyn Moy, Madison Solomon, Tahiti Weaver, and Donna Williams.

Excused Council members: Jeff Bornemann, Crystal Cavey, David Pileski, and Steve Wolf.

Extension Staff in attendance: Sandra Davis, Richard Hentschel, Donna Nuger, Deanna Roby-Vorgias, and Laura Walker.

Financial Reports

Sandra Davis reported income and expenditures for July and August. She addressed Council member inquiries and announced that she will be retiring at the end of January 2019.

Written Staff Reports

Staff written reports were provided to Council members prior to the meeting as submitted from Richard Hentschel, SNAP- Education Team, Laura Barr, Rosie Ralston, and the Youth Development Team.

Old Business

Deanna Roby-Vorgias showed a video made by summer intern, Jenna Baker, who is studying Agriculture Education in the College of ACES at University of Illinois Champaign Urbana. All in attendance appreciated the opportunity to see the outcomes of her experience.

New Business

Election of new officers was held with the following results:

- Chairman – Crystal Cavey (Kristyn Briggs will remain as Chairman until Crystal is available). Evelyn Moy motioned to elect Crystal Cavey to be Chairman with Kristyn Briggs serving as Chair until Crystal is available. Christian Heidrich seconded the motion.
- Vice Chairman – Tahiti Weaver
Evelyn Moy motioned to elect Tahiti Weaver to be Vice Chairman. Tina Heidrich seconded the motion.
- Secretary – Madison Solomon
Tahiti Weaver motioned to elect Madison Solomon to be Secretary. Evelyn Moy seconded the motion.
- Financial Recorder:
 - DuPage – Steven Gustis
 - Kane – Colleen Haas
 - Kendall – Christina Heidrich
- Check Signatories:
 - DuPage – Sandra Davis, Deanna Roby-Vorgias, and Steven Gustis

- Kane – Sandra Davis, Deanna Roby-Vorgias, and Colleen Haas
- Kendall – Sandra Davis, Deanna Roby-Vorgias, and Christina Heidrich
- Kendall 4-H Federation – Sandra Davis, Kim Eisnaugle, and Alison Rott

Tahiti Weaver motioned to elect Financial Recorder and Check Signatories by county as indicated above. Julian Heidrich seconded the motion.

- Extension Board Members

The following people were appointed to serve on the Extension Board:

DuPage	<u>Two Females</u>	<u>Two Males</u>
	Kristyn Briggs	Xen Briggs
	Tahiti Weaver	Steven Gustis
Kane	Colleen Haas	Jeff Bornemann
	Evelyn Moy	Dave Klussendorf
Kendall	Christina Heidrich	Julian Heidrich
	Donna Williams	Steve Wolf

Affirmative Action and Open Meetings Act

Sandra Davis explained the Affirmative Action Open Meetings Act. She informed all Council members if they have not previously completed the training already, they would have 90 days to complete the training and send a copy of their certificate of completion to her for the file.

Future Meeting Dates

The next Council meeting will be on November 8, 2018 in DuPage County. Members will receive information for future meeting dates planned for April and June 2019. With Sandra's retirement announcement, there may be a need for an additional meeting this year.

Adjournment

There being no further business, the September Extension Council meeting adjourned at 7:58 p.m. Christina Heidrich motioned to adjourn the meeting. Xen Briggs seconded the motion.