

Extension Awards Navigation

Enrolling in the Extension Awards Course

From the Extension Excellence Awards link:

Click the link and you will be taken to either your Microsoft sign-in screen or the Extension Awards enrollment screen:



OR

Enroll in Extension Awards

You are enrolling in Extension Awards

[View Privacy Policy](#)



Once you are signed in, click on “Enroll in Course”.

Once enrolled, you can select “Go to the Course”

Enroll in Extension Awards

You are already enrolled in Extension Awards.

[Go to your Dashboard](#)

[Go to the Course](#)



If you already have a Canvas account and have enrolled in the course, from the Canvas Courses screen:

Click on “Extension Awards” to open the course.

Dashboard

Published Courses (2)



The course card features a header image with the University of Illinois logo and the text 'UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN'. Below the image, the course title 'Extension Awards' is displayed in bold, followed by the course ID 'citl_citl_open_235753' and the status 'OPEN'.

Extension Awards
citl_citl_open_235753
OPEN

Viewing Awards

Select the award category you would like to view awards under or select “Awards Info” for more information including the 2024 Extension Awards Manual.



All awards are listed in the Extension Awards course as “assignments”.

Campus awards are arranged in list format. Click on the award title to view the “assignment” and to find the nomination or application buttons.

Campus-Based Awards

Inclusive Excellence (Team or Individual)

Illinois Extension presents this award to staff whose efforts go above and beyond to support diversity, equity, inclusion, access, and belonging. This award honors the ongoing work that staff does to build equity in their programs and create opportunities to include diverse perspectives and voices in their community-engaged work. Recipients of this award have demonstrated inclusive excellence in different aspects of their work (e.g., collaborations, subject matter expertise, innovative programs, resources, etc.).

[Nominate/Apply](#)

Excellence in Innovation (Team or Individual)

Illinois Extension will recognize one Team or Individual staff member whose accomplishments demonstrate significant innovation in their work. This award is intended to recognize those efforts to innovate, adapt, try something new, and learn from the experience. Pilot projects or programs are acceptable. For this award, innovation is understood as a method or practice that creatively addresses an issue that improves results or adds to our knowledge or understanding of Extension work. Any Extension work is applicable.

[Nominate/Apply](#)

Individual Extension Excellence: AP (2 awards)

Illinois Extension will recognize individuals who go above and beyond in their job and show commitment to their teams through support, taking on new challenges, and taking initiative when necessary. Individual Excellence is also demonstrated with a personal commitment to professional development and continued learning to serve the organization better. Illinois Extension will recognize individuals who go above and beyond in their job and show commitment to their teams through support, taking on new challenges, and taking initiative when necessary.

[Nominate - 9 years or less](#)

[Nominate - 10+ years](#)


Field awards are arranged in accordion format.

Field-Based Awards

Inclusive Excellence (Team and Individual)	▲
Interdisciplinary Unit Team	▲
Interdisciplinary State Team	▲
Program Evaluation Excellence (Team or Individual)	▲
Team Excellence	▲
Technology Excellence (Team or Individual)	▲
Excellence in Innovation (Team or Individual)	▲
Excellence in Innovation Office Support (Team or Individual)	▲
Individual Extension Excellence (Two Awards): Academic Professional	▲
Individual Extension Excellence (Two Awards): Community Outreach Worker	▲
Individual Extension Excellence (Two Awards): Extension Program Coordinator	▲
Individual Extension Excellence (Two Awards): Office Support/Administrative Staff	▲
Promotional Excellence (Team or Individual)	▲

Click the triangle next to the award title to expand and view the “assignment”.

Field-Based Awards



Inclusive Excellence (Team and Individual)

Illinois Extension presents this award to staff whose efforts go above and beyond to support diversity, equity, inclusion, access, and belonging. This award honors the ongoing work that staff does to build equity in their programs and create opportunities to include diverse perspectives and voices in their community-engaged work. Recipients of this award have demonstrated inclusive excellence in different aspects of their work (e.g., collaborations, subject matter expertise, innovative programs, resources, etc.)

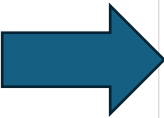
[Nominate/Apply - Individual](#)

[Nominate/Apply - Team](#)

Submitting Nominations/Applications

Click on the type of award to open the “assignment”.

Field-Based Awards



Inclusive Excellence (Team and Individual)

Illinois Extension presents this award to staff whose efforts go above and beyond to support diversity, equity, inclusion, access, and belonging. This award honors the ongoing work that staff does to build equity in their programs and create opportunities to include diverse perspectives and voices in their community-engaged work. Recipients of this award have demonstrated inclusive excellence in different aspects of their work (e.g., collaborations, subject matter expertise, innovative programs, resources, etc.)

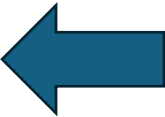
[Nominate/Apply - Individual](#)

[Nominate/Apply - Team](#)

To begin submission, click on “Start Assignment” at the top of the “assignment” page.

Inclusive Excellence Field (Individual)

[Start Assignment](#)



Due No Due Date **Points** 100 **Submitting** a text entry box or a file upload
Available until Sep 1 at 11:59pm

Application Process:

- Create a document explaining how this effort/individual meets the judging criteria. You have up to 300 words in each criteria category. See judging criteria above.
 - Example:
 - Introduction: 300 words or less.
 - Description: 300 words or less.
 - Impact: 300 words or less.
 - Teamwork (if applicable): 300 words or less.

- Include a title for the nomination. Example: “Extension teams brings a community grocery store to a food desert.” or “Always a team player and ready to help.”
- If you are including pictures or other supporting documents, combine everything into one PDF.
 - Supporting material is limited to five pieces and may include but is not limited to marketing material, web content, screenshots of social media, evaluation tools, and resources.
- At the bottom of the page, you will find a “File Upload” box where you can upload your nomination/application.
 - In the “File Upload” box, click “upload file” to upload your pdf.
 - See image below – In the comments box, the following information **MUST** be included:
 - Title of your submission
 - Name and email of nominator/applicant (you)
 - Name and email of the person you are nominating, if not yourself.
 - Names and emails of team members, if applicable
 - Name and email of your direct supervisor (unit director)

The screenshot shows a 'File Upload' form with three tabs: 'File Upload', 'Text Entry', and 'Office 365'. The 'File Upload' tab is active. The form contains the following elements:

- Text: "Upload a file, or choose a file you've already uploaded."
- Buttons: "Upload File" (with an upload icon), "Use Webcam" (with a webcam icon), "+ Add Another File", and "Click here to find a file you've already uploaded" (a link).
- Text area: "Comments..."
- Buttons: "Cancel" and "Submit Assignment" (highlighted in dark blue).

Three blue arrows point to specific parts of the form: one to the "Upload File" button, one to the "Comments..." text area, and one to the "Submit Assignment" button.

The following information **MUST** be included in the comments:

- Title of your submission
- Name and email of nominator/applicant (you)
- Name and email of the person you are nominating, if not yourself.
- Names and emails of team members, if applicable
- Name and email of your direct supervisor (unit director)

Click “Submit Assignment” to complete submission.

Navigating the Extension Awards Course

Click on “Home”, “Pages”, or “Assignments” to navigate back to the course main page.

☰ citl_citl_open_235753

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Home



Extension Awards



Campus-Based



Field-Based



Patricia J. Buchanan



Awards Info

The Extension Excellence Awards recognize exceptional performance.



☰ citl_citl_open_235753 > Pages > Field-Based Awards

📖 Immersive Reader

OPEN

Home

Field-Based Awards

- Inclusive Excellence (Team and Individual) ▲
- Interdisciplinary Unit Team ▲
- Interdisciplinary State Team ▲
- Program Evaluation Excellence (Team or Individual) ▲



citl_citl_open_235753 > Assignments > Program Evaluation Excellence (Tea...

OPEN

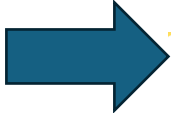
Home

Program Evaluation Excellence (Team or Individual)

Start Assignment

Due No Due Date Points 100 Submitting a text entry box or a file upload
Available until Sep 1 at 11:59pm

Click on the back arrow in your browser to navigate to the previous screen you were viewing.



canvas.illinois.edu/courses/46013/assignments/941553

Extension Sites Accessibility DEIA Independent Study



citl_citl_open_235753 > Assignments > Program Evaluation Excellence (Tea...

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Home

Program Evaluation Excellence (Team or Individual)

Start Assignment