

Unit 26 Extension Council Meeting

September 17, 2018, 6:00 p.m., Franklin County Extension Office

MINUTES

MEMBERS PRESENT –Ron Ferguson, Don Harsey, Beverly Harsey, Michaela Stewart, Greg Jones, Amber Anderson, Rick Avery, Rick Whitecotton, Ruie Whitecotton. Staff members: Lynn Heins, Susan Sloop, Sara Marten, Marc Lamczyk, Jennifer Newbury

CALL TO ORDER – Rick Avery called the meeting of the Unit 26 Council to order at 6:05 p.m.

MINUTES – The council reviewed the minutes from the May, 2018 meeting. Ron Ferguson made a motion to approve the minutes as presented. Don seconded. All were in favor; the motion carried.

FINANCIAL REPORT – Lynn Heins presented the year-to-date FY19 financial report and the year-end FY18 report. Ron Ferguson made a motion to accept the financial reports as presented. Rick W. seconded. All were in favor; the motion carried. Lynn Heins provided a staffing and budget update. The unit is almost fully staffed with the exception of the Horticulture Educator position. The interview process has ended and Austin Little accepted the position. Austin will begin work January 2.

NEW BUSINESS

- Welcome and introductions – Each staff member and council member provided introductions.
- Engaging a diverse council – Lynn Heins explained that the council is always seeking and recruiting diverse community members to most effectively reach under-represented audiences in the five county unit.
- Council orientation – Lynn Heins delivered a council orientation presentation where new and existing members learned about the history and mission of University of Illinois Extension and the charge/purpose of the Extension Council.
- Officer nominations and elections – Rick Avery proposed the following slate of officers: Chair, Ron Ferguson; Vice Chair, Rick Whitecotton; Secretary, Brenda Jones. Don made a motion to accept this slate of officers for the 2018/2019 Extension Council year. Amber seconded. All were in favor; the motion carried.
- Open meetings act training – Lynn showed the council how and where to access the open meetings act training via the Secretary of State website. Council members should complete the training within 90 days of assuming position on the council.
- Update in/out check signatories – The council voted to approve the following as check signors in each county. Rick Avery made the motion to accept the slate of signors outlined below. Rick Whitecotton seconded. All were in favor; the motion carried.
 - Franklin in/out signors – Lynn Heins, Gay Bowlin, Ian Perkins, Cindy Bauman, Marc Lamczyk (retain Gay Bowlin)
 - Jackson in/out signors – Lynn Heins, Brenda Jones, Jessica Grammer, Maggie Rose
 - Perry in/out signors – Lynn Heins, Rhonda Shubert, Josh Gross
 - Randolph in/out signors – Lynn Heins, Susan Sloop, Brandi Swisher, Greg Jones (Remove Eddie Kerkhover, add Greg Jones)
 - Williamson in/out signors – Lynn Heins, Rick Avery, Susan Sloop, Toni Kay Wright

STAFF REPORTS

- Verbal Reports:
 - Franklin County Extension Staff and Unit 26 Educators provided verbal staff reports.

- Written Reports – The council reviewed the written reports.

In closing, outgoing Chair Rick Avery thanked the staff and Extension Council. He encouraged the staff to wear nametags as new members are getting to know them.

FY19 MEETING SCHEDULE

November 19 at 6 p.m. in Jackson County

January 14 at 6 p.m. in Perry County

March 18 at 6 p.m. in Randolph County

May 20 at 6 p.m. in Williamson County

ADJOURNMENT

- The meeting was adjourned at 7:50 p.m.

Unit 26 Extension Council Meeting Minutes

Date: November 19, 2018

Time: 6:00 p.m.

Type: Regular Scheduled

Location: Jackson County Extension Office

Extension Council members present: Rick Avery, Brenda Jones, Greg Jones, Amber Anderson, Ruie Whitecotton, Rick Whitecotton, Ron Ferguson

Extension Staff members present: Lynn Heins, Nathan Johanning, Susan Sloop, Toni Kay Wright, Sara Marten, Maggie Ray, Alisha Eggers, Jance Curry Witzman.

The meeting of the Unit 26 Extension Council was called to order at 6:05 p.m. by Ron Ferguson.

Minutes: The minutes of the September, 2018 Extension Council meeting were reviewed. Greg Jones made a motion to approve the minutes as presented. Amber Anderson seconded. Motion carried and the minutes stand approved.

Financial Report: A written report dated 10/31/18 was presented to the council. Lynn gave a review of the report and reported that everyone seems optimistic about the state actually providing their match this year. The financial report will be filed as reported.

Old Business: None

New Business: Lynn walked the group through a powerpoint that assisted in producing information for the needs assessment. Keeping in mind the goal of extension is trying to improve lives in the community the group focused on food and health goals for this time frame. Time was taken to list issues we see in the community that could be addressed by the Extension educational effort as it relates to these goals. The list was then prioritized.

Staff Reports:

Verbal staff reports were given by

Toni Kay Wright (SNAP Ed Educator)

Susan Sloop (Family Life Educator)

Nathan Johanning (Extension Educator, Local Food Systems and Small Farms)

Sara Marten (Extension Educator & 4-H youth Development)

Maggie Ray (Local Food and Small Farms EPC)

Jance Curry Witzman

Written reports were received by those present as well as the following:

Susan Sloop (Family Life Educator)

Maggie Ray (Local Food and Small Farms EPC)

Cindy Bauman (Franklin Co 4-H Program Coordinator)

Marc Lamczyk (Program Coordinator Ag Programs)

Rhonda Shubert (Program Coordinator, Perry County)
Brandi Swisher (Randolph Co 4-H Coordinator)
Esther Waddy (Williamson Co 4-H Coordinator)

After listening to the verbal reports those present took time to review the written reports.
The meeting was adjourned at 7:35 p.m.

The next Extension Council meeting will be held **January 14, 2019** in the **Perry County Extension Office at 6:00 p.m.**

Additional meetings

January 14th — Perry County
March 18th — Randolph County
May 20th — Williamson County

Respectfully submitted,
Brenda Jones
Council Secretary

University of Illinois at Urbana-Champaign College of Agricultural, Consumer and Environmental Sciences
United States Department of Agriculture * Local Extension Councils Cooperating

University of Illinois Extension provides equal opportunities in programs and employment

Unit 26 Extension Council Meeting Minutes

Date: January 14, 2019

Time: 6:00 p.m.

Type: Regular Scheduled

Location: Perl County Extension Office

Extension Council members present: Rick Avery, Brenda Jones, Ruie Whitecotton, Rick Whitecotton, Ron Ferguson, Beverly Harsy, Don Harsy, Jon McClurken.

Extension Staff members present: Lynn Heins, Nathan Johanning, Susan Sloop, Landon Chandler, Austin Little, Rhonda Shubert.

Guests: Kally Mayo, Keely Epplin, Kyla Epplin, Paige Epplin. (All 4H members from Perry County)

The meeting of the Unit 26 Extension Council was called to order at 6:04 p.m. by Ron Ferguson.

Minutes: The minutes of the November, 2018 Extension Council meeting were reviewed. Ron Ferguson made a motion to approve the minutes as presented. Jon seconded. Motion carried and the minutes stand approved.

Financial Report: A written report dated 1/8/19 was presented to the council. Lynn gave a review of the report noting that the County Board funding for Jackson County went down and the funding for Randolph Co went up, with the rest remaining the same. There still has not been any state match of funds but everyone seems optimistic that it will be coming. The financial report will be filed as reported.

Old Business: None

New Business: Lynn introduced the new Horticulture Educator, Austin Little to the board. Austin's home base will be Jackson County. Both Austin's and Susan Sloop's knowledge and activities were brought to the boards attention. Recent articles have appeared in the papers highlighting Susan's activities and Channel 3 interviewed Austin for information about the monarch butterfly.

An organizational chart for the College of Agricultural, Consumer and Environmental Sciences at the University of Illinois at Urbana-Champaign and an Organizational List for Unit 26 was distributed to all. This had been requested by the board in order to have a clearer understanding of the various people working in the offices in our 5 counties. A thank you went to Lynn for putting this all together.

Lynn then lead the group in a discussion on local needs regarding hunger/food insecurity and chronic disease/obesity. The group was to keep in mind that the goal of extension is trying to improve lives in the community. Current activities in the area were brought up and some suggestions were made with regards to things the extension could possibly do. It was noted that a possible nutrition and wellness educator would be a great asset to the counties to facilitate the activities to accomplish the goal.

It was noted that there is an opening for a 4H Youth Development Educator in case anyone knows of a possible applicant. In addition, Lynn discussed Toni Kay's efforts to apply for "Growing Illinois Food Access" grant money.

Staff Reports:

Verbal staff reports were given by

Susan Sloop (Family Life Educator)
Landon Chandler (SNAP - Ed Community Worker for Randolph/Perry County)
Nathan Johanning (Extension Educator, Local Food Systems and Small Farms)
Rhonda Shubert (Program Coordinator, Perry County)

Written reports were received by those present as well as the following:

Toni Kay Wright (SNAP Ed Educator)
Cindy Bauman (Franklin Co 4-H Program Coordinator)
Rebecca Needham (Jackson Co 4-H Program Coordinator)
Brandi Swisher (Randolph Co 4-H Program Coordinator)
Esther Waddy (Williamson Co 4-H Program Coordinator)

After listening to the verbal reports those present took time to review the written reports.
The meeting was adjourned at 7:35 p.m.

The next Extension Council meeting will be held **March 18, 2019** in the **Randolph County Extension Office at 6:00 p.m.**

Additional meetings

May 20th — Williamson County

Respectfully submitted,
Brenda Jones
Council Secretary

Unit 26 Extension Council Meeting

March 18, 2019, 6:00 p.m., Randolph County Extension Office

MINUTES

CALL TO ORDER - The Unit 26 Extension Council meeting was called to order by SNAP Educator Toni Kay Wright.

MINUTES – The minutes from the January 14, 2019 meeting were reviewed. Rick Avery made a motion to approve the minutes as presented. Ron Ferguson seconded. All were in favor; the motion carried.

FINANCIAL REPORT- Toni Kay delivered the financial report. On the revenue side: Most of the agreements (local revenue) have been collected. Lynn is working on gathering the final payments from HCE and the Perry County Farm Bureau. The main reason for the large revenue gap is the lack of state match for FY19. With 4 months left to go before the end of the fiscal year, we will soon show a deficit due to lack of state match. For this year, we are once more afforded the opportunity to receive \$325,000 in Federal Smith Lever funds that will make up for the state match shortfall. In the coming years, it will be important to encourage County Boards to contribute more towards the maximum allowable levy (.05 mil) of the County's assessed value, and to continue touting Extension's value to the state legislature.

NEW BUSINESS

- County Director Update
 - HB 2264 – Changes the “Extension Law” wording relating to state match, formally referred to as “County Board Match”, from “may” to “shall”. This bill is currently sitting in appropriations committee and is waiting to be called to the floor. It has 8 co-sponsors. If this bill were to pass, it would put an end to our uncertainty surrounding state match.
 - Unit Budget – There are no significant changes for next year's budget, other than we are “reclaiming” an office in Perry County for a Marketing and Communication position. This will increase our rent, as well as add a salary to the Unit budget. This position will be housed in Perry County – a central location to better serve the unit. This is not a new position to the Unit, but it has been vacant since November, 2017.
 - Staffing – The search for the 4-H Educator position has ended and a candidate has verbally accepted the offer. While not yet official, the individual is set to begin work April 8. The council will have an opportunity

to meet the new 4-H Educator during the Williamson County Extension Council meeting in May. Extra help summer staffing has been arranged to help with 4-H shows and agricultural/horticulture duties at Ewing Demonstration Center and Jackson County Extension High Tunnel and grounds.

- Randolph County 4-H Update – Brandi Swisher provided an update for events and activities in Randolph County.
- “This is SNAP Education” – Hannah Sickmeyer, SNAP-Ed Community Worker and Unit 26 MPH Practicum Student. Hannah Sickmeyer presented a short video which highlights SNAP Education efforts in Unit 26.
 - Food Pantry Efforts in Southern Illinois – Toni Kay Wright, Unit 26 SNAP Ed Educator. Toni Kay provided an overview of contributions that the program has made toward the Southern Illinois Food Pantry Network.

STAFF REPORTS

- Verbal Reports:

Unit 26 Educators provided verbal staff reports. Brandi Swisher highlighted work that has been done to reach an underserved audience, the Hispanic population in Randolph County. Brandi has been working with Dr. Margarita Teran to bring the Abriendo Caminos program to Randolph County. Brandi has also recruited two new Hispanic 4-H Leaders.
- Review Written Reports – the council reviewed written reports submitted by staff.

ADJOURNMENT