U of I Extension Unit #11: Fulton-Mason-Peoria-Tazewell
Extension Council Meeting
Monday, December 3, 2018
12:00 p.m.
Pekin Office

AGENDA

- Call To Order
- Roster review
- Recognition of outgoing members/Introduction of new members
- Approval of Minutes – April 30, 2018

- Election of officers:
  Chair - ________________  Vice-Chair - ____________
  Secretary - ______________  Financial Reporter - ____________

New Business:
- Appointment of county extension board representatives (the representatives from each county will serve as the county extension board delegation for their county)

- Approval of signatories for local account signature cards (approval and names need to be in the council minutes)
  - Fulton/Mason – Earl Allen, Janis Blout, Christine Belless, Joli Pierson, Jill Hopps, Emily Schoenfelder
  - Peoria/Tazewell – Earl Allen, Margaret Cover, Judy Schmidt, Cathy Ludolph, Emily Schoenfelder, Katherine Girone, Anita Wilkinson

- FY2019 Holiday Office Closing Schedule
  - Christmas – December 24, 2018 – January 1, 2019

- Review and approval of local audit results

Fiscal and Administrative Updates:
- Fiscal update - Earl
  - FY18 and FY19 fiscal updates
  - FY20 levy request update

- Staffing update – Earl
  - Retirements – Rhonda Ferree, Debbie Shelby, Ronda Mitchell
  - Resignations – Jason Haupt, Glenna Mount, Jeremy Crull
  - Hired Diane Roecker and Patty Wiegers as extra help substitute secretaries
  - Hired Deb Balagna as full-time Fulton secretary
  - Refilling Horticulture educator
  - Refilling SNAP-Ed EPC
  - Refilling SNAP-Ed CW
• Civil Rights Update – Earl
  o 3-yr review May 8, 2019
  o Staff Navigating Difference Training completed in October

• Open Meetings Act training – Earl

**Programming Update:**
• Summer and fall program involvement – Earl, Council members

**Other Business:**
• Discussion of direction for replacing Jason Haupt, Natural Resources educator
  o Options: Commercial ag-crops; commercial ag-ag econ; STEM; CED

• Approval of council meeting schedule
  o February 2019  ___________  ___________ – Programming emphasis
  o April 2019  ___________  ___________ – Annual budget approval meeting
  o June/July 2019 - Local individual county extension board meetings - TBD
  o September 2019  ___________  ___________ – Start new program year

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