

**College of Agricultural, Consumer and Environmental Sciences (ACES)  
University of Illinois Extension  
Extra Help Commercial Agriculture for Ewing Demonstration Center**

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Date: 12/3/2019

Position Number: U79829

Name:

Reason for Job Description: Vacant

**Description of Job:**

The Commercial Agriculture Extra Help employee will support the implementation of projects at Ewing Demonstration Center for the purpose of research and demonstration of row-crop agriculture best management practices as directed by the specified County Director and under the leadership of the Extension Commercial Ag Educator.

**Location:** The Commercial Agriculture Extra Help employee will work in Franklin County in Illinois.

***This is a security-sensitive position. Comprehensive background checks, including but not limited to a criminal conviction information check, a CANTS check, and a review of the Registered Sex Offender list, will be conducted.***

**Organizational Relationship:**

The Commercial Agriculture Extra Help employee is administratively responsible to the University of Illinois Extension County Director. The employee will work collaboratively and under the programmatic supervision of designated academic professional staff.

**Duties and Responsibilities:**

*40% Work with Unit and Statewide Educator(s) to assist and support the work at Ewing Demonstration Center.*

*20% Assist Commercial Agriculture staff with agricultural education opportunities through outreach, workshops, and demonstrations*

*20% Assist with management of field trials and field days at the Ewing Demonstration Center (located in Franklin County). This would include data collection and assisting with the development and implementation of field trials.*

*10% Perform related duties as assigned.*

*10% Complies with Affirmative Action/Equal Opportunity policies and guidelines in all aspects of Extension work*

**Personal Relationships:**

Interaction includes, but not limited to, staff of multi-county unit, individuals in the community, and Extension offices throughout Illinois. Appreciation of diversity and a willingness to help are required.

**Knowledge, Skills and Abilities:**

- Verbal and written communication skills.
- Evidence of strong interpersonal skills and teamwork.
- Familiarity with the Microsoft Office Suite.
- Capacity to speak clearly and deliver presentations in front of audiences, adults and youth.
- Capability to be a self-starter and work independently.

**Difficulty:**

This position must prioritize programming tasks. Attention to detail is necessary.

**Environmental Demands:**

To perform the functions of this position, the employee will be required to perform work both within an office and outside, and must have the capability to travel from one location to the other in a timely fashion. Employee is responsible for securing personal transportation. A valid driver's license is preferred. Some work will be required during evenings and/or weekends. When working, the employee may be exposed to a variety of environmental factors to include, but not limited to, hot or cold weather, exposure to noise and allergens, and uneven ground. In performing the functions of this position, the employee may be subjected to various mental and physical demands as well to include, but not limited to, independently traveling to and performing work at different locations, lifting and moving items that may occasionally weigh up to forty (40) pounds and frequently weigh up to twenty (20) pounds, and twisting, pushing and pulling movements. More detailed information regarding the functions of this position (including the physical, mental and environmental requirements of the position) may be obtained from Human Resources for the College of Agricultural, Consumer and Environmental Sciences (ACES) by contacting [hr@aces.illinois.edu](mailto:hr@aces.illinois.edu).

***This position is dependent upon the availability of Federal Grant Funding.***

**Those interested in applying should send a resume and cover letter to:**

**Marc Lamczyk  
Franklin County Extension Office  
1212 Rt. 14 West  
Benton, IL 62812**

*The University of Illinois is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply. For more information, visit <http://go.illinois.edu/EEO>. To learn more about the University's commitment to diversity, please visit <http://www.inclusiveillinois.illinois.edu>.*